

**Town of Seven Devils  
Tourism Development Authority Meeting  
August 28, 2018**

The Town of Seven Devils Tourism Development Authority met in regular session on Tuesday, August 28, 2018 at Town Hall. Chair Anne Fontaine, Member Tom Gidley, Town Manager Debbie Powers and Finance Officer Helga Sappington were present. Member Jack Duncan was present via phone.

**Call to Order**

Chair Anne Fontaine called the meeting to order at 9:00 am.

**Adopt Agenda and Approve Minutes**

Member Tom Gidley made a motion to adopt the agenda and approve the minutes from the July 24, 2018 meeting. Member Jack Duncan seconded the motion. The motion passed unanimously.

**Citizen Comments**

Kay Lambert was present. She thanked the TDA for all their work.

**Old Business**

- Town Manager Debbie Powers updated the TDA members on the RTP and PARTF grants. Debbie will start the application process again next year.
- Town Manager Debbie Powers updated the TDA members on the Brownlow Park progress. She has been unable to get a response from the owner on the landscaping easement.

**New Business**

- Town Manager Debbie Powers presented a rack card proof to the TDA members. Debbie will work with Dana on the requested changes.
- Member Tom Gidley made a motion to approve funding (up to \$ 50,000.00) for the Otter Falls parking lot extension. Member Jack Duncan seconded the motion. The motion passed unanimously. Bids for the project will be opened on September 13, 2018.
- Town Manager Debbie Powers presented a picture of the additional signage at Otter Falls to address trash.
- There was a discussion about the Tennis and Pickle Ball court maintenance. The TDA members agreed to finance the repair. Approval will be by e-mail after Town Manager Debbie Powers receives the quote for repair.
- The TDA members agreed not to advertise with Main Street Marketing 2019 Avery/Watauga Visitor's Map.

### **Financial Statement**

- Member Tom Gidley made a motion to approve the financial statements. Member Jack Duncan seconded the motion and it was agreed upon unanimously.

### **Board Comments**

- Town Manager Debbie Powers updated the TDA members of the completion of the TDA audit.

- **Adjourn**

At 9.40 am, Member Jack Duncan made a motion to adjourn. Member Tom Gidley seconded the motion and it was agreed upon unanimously.