

**Town of Seven Devils
Tourism Development Authority Meeting
August 27, 2019**

The Town of Seven Devils Tourism Development Authority met in regular session on Tuesday, August 27, 2019 at Town Hall. Chair Anne Fontaine, Member Tom Gidley, Town Manager Debbie Powers and Finance Officer Helga Sappington were present.

Call to Order

Chair Anne Fontaine called the meeting to order at 9:00 am.

Adopt Agenda and Approve Minutes

Member Tom Gidley made a motion to adopt the agenda and to approve the minutes from the June 25, 2019 meeting. Chair Anne Fontaine seconded the motion. The motion passed unanimously.

Citizen Comments

Brad Lambert was present.

Old Business

- Chair Anne Fontaine complimented the staff on the outcome for the 40th birthday celebration. Town Manager Debbie Powers thanked the TDA members for sponsoring the event. She also thanked Member Tom Gidley for providing history items that were displayed during the celebration.
- The TDA members agreed to distribute the remaining promotional bags that were given out during the 40th birthday celebration to Seven Devils board members and to new residents.
- The TDA members agreed to cover the cost for painting (\$14,800.00) and landscaping the new Townhall to promote tourism in Seven Devils.

New Business

- Town Manager Debbie Powers informed the TDA members that the position for a new Parks & Rec Program Tech will be posted.
- Town Manager Debbie Powers will get an estimate for the repair on the Tennis Courts. The TDA members will revisit the resurfacing of the Tennis Court in spring 2020.
- Town Manager Debbie Powers presented a quote for the parking lot repair of the new Townhall. The new Townhall will serve as a welcome center to promote tourism. After a discussion with the auditors, a quote from PotHoles USA was approved for \$16,355.
- There was a discussion about the applications for the open member position. The TDA members would like to take on a 4th member as an alternate. TDA members will recommend the idea to the Town Council.

- Town Manager Debbie Powers will get an estimate for signage at the new Townhall and the current Townhall.
- Town Manager Debbie Powers will get an estimate to replace/repair the existing webcam.

Email/Invoice Approvals:

- Member Tom Gidley made a motion to approve the Blue Ridge Parkway yearly membership dues (\$ 375.00). Chair Anne Fontaine seconded the motion and it was agreed upon unanimously.

Financial Statement

- Chair Anne Fontaine made a motion to approve the financial statements. Member Tom Gidley seconded the motion and it was agreed upon unanimously.

Board Comments

- The TDA members suggested a time capsule for the new Townhall.
- **Adjourn**
At 9.30 am, Chair Anne Fontaine made a motion to adjourn. Member Tom Gidley seconded the motion and it was agreed upon unanimously.