








TOWN OF SEVEN DEVILS
PUBLIC HEARING & TOWN COUNCIL MEETING AGENDA
June 11, 2019

- 1) CALL TO ORDER – 5:00PM
- 2) PLEDGE OF ALLEGIANCE
- 3) OPEN PUBLIC HEARING FOR BUDGET ORDINANCE FY20
 - A. Public Comments
- 4) CLOSE PUBLIC HEARING
- 5) RECESS











- 6) CALL TO ORDER FROM RECESS – 5:30PM
- 7) ADOPT AGENDA
- 8) CONSENT AGENDA
 - A. MOTION FOR CONSIDERATION
 - (i) Adopt minutes of Town Council Meeting on May 14, 2019
 - (ii) Adopt minutes of Town Council Budget Workshop – May 29, 2019
- 9) CITIZENS COMMENTS
- 10) ADMINISTRATIVE UPDATE
- 11) OLD BUSINESS
 - A. SKYLINE BUILDING PURCHASE UPDATE
- 12) NEW BUSINESS
 - A. SEVEN DEVILS FIRE RATING
 - B. BUDGET ORDINANCE FY20
 - (i) Summary
 - (ii) Annual Operating Budget FY 2019-2020
 - C. BUDGET AMENDMENT FY19
 - (i) Final Budget Amendment
- 13) COMMITTEE REPORTS
 - A. Board of Adjustment – May meeting
 - B. Planning Board – No meeting
 - C. Public Works – No meeting
 - D. Public Safety Committee – May & June minutes
 - E. Parks & Recreation Committee – May minutes
 - F. TDA - May minutes
 - G. ABC Board - April minutes
 - H. Tree Committee – No meeting
 - I. Public Safety Department
 - (i) Police Report
 - (ii) Fire Report
- 14) COUNCIL COMMENTS
- 15) ADJOURN

FY20 Budget Presentation Highlights:

• Revenues:

-  Property Taxes – remains steady - **NO TAX INCREASE!**
-  Sales tax – remains steady
-  ABC Revenues – remain steady
-  Utility/Franchise Tax – remains steady
-  Grant Revenues – remain steady
-  Water Sales – remains steady
-  Powell Bill Allocation - remains steady

• Expenditures:

-  Paving/gravel/hot patch from Blind Road Analysis - \$62,000
-  Replace #3 of 7 Water PRV Valves @ \$36,500
-  Police vehicle (replace 2013 Explorer) @ \$35,000
-  PW utility truck @ \$30,000
-  Water Meter Readers @ \$16,000
-  \$50,000 towards new Town Hall facility
-  Personnel – 2% COLA and 2% merit
-  \$20,000 towards "Connect 7D"
-  Increase Debt Load: \$1,125,000  Decrease Debt Load \$101,311

**TOWN OF SEVEN DEVILS
TOWN COUNCIL MEETING
May 14, 2019
5:30pm**

The Seven Devils Town Council met in regular session on Tuesday, May 14, 2019 at Town Hall. Present were Mayor Larry Fontaine, Mayor Pro Tem Brad Lambert, Members Tina Bailey, Kay Ehlinger and David Ehmig. A quorum was met. Also, present were Town Attorney Rob Angle, Town Manager Debbie Powers; the minutes were recorded by Town Clerk Hillary Gropp.

INVOCATION

Mayor Pro Tem Lambert gave the Invocation for tonight's meeting.

CALL TO ORDER

Mayor Fontaine called the meeting to order at 5:34pm.

PLEDGE OF ALLEGIANCE

Council members and citizens recited the Pledge of Allegiance.

ADOPT AGENDA

Member Ehlinger made a motion to adopt the agenda; Mayor Pro Tem Lambert seconded the motion. The members agreed unanimously.

CONSENT AGENDA

ADOPT MINUTES OF TOWN COUNCIL MEETING on April 9, 2019

ADOPT MINUTES OF TOWN COUNCIL BUDGET WORKSHOP on May 1, 2019

Member Ehmig made a motion to adopt the Consent Agenda; Member Bailey seconded the motion. The members agreed unanimously.

CITIZENS COMMENTS

Kay Lambert - 430 Wildcat Rocks Road, announced tickets and a volunteer sign-up sheet are at Town Hall for SafetyFest 2019.

ADMINISTRATIVE UPDATE

Manager Powers provided the following update:

Due to a PRV replacement, the upper portion of the Town from HRV up Skyland Drive might experience water outage on Thursday, May 16th. Affected residents have been notified.

The new rack cards with the 2019 Parks & Recreation activities arrived & mailed in May water bills.

Town Attorney Angle is working with the Caruso property owners for a deed of easement to 7D.

April 4th – Conference call with LGC about application procedures/deadline.
 April 5th – Debbie Powers & Helga Sappington attended a LGERS webinar.
 April 5th – Tina Bailey & Debbie Powers met with Red Cross Manager for renewal.
 April 11th – Debbie Powers met with Don Iverson to discuss variance procedure for the BOA.
 April 15th – RTP grant approval for initial form; invited to apply for form B.
 April 23rd – BOA meets & elected officers; Don Iverson gave his presentation.
 April 26th – Arbor Day Celebration at Town Hall; Tree City USA Designation – 43 attended lunch
 April 30th – Public Hearing for the purchase & finance of the Skyline Building
 April 30th – PARTF grant application submitted

May 27th – Town Hall will be closed on Monday for Memorial Day
 Updates for: Tree Permits, Projects, Fence Permits, Complaints & Real Estate Closings.

OLD BUSINESS

A. SKYLINE BUILDING PURCHASE UPDATE

Mayor Fontaine reported a contract for purchase of the Skyline Building has been finalized.
 Town Attorney Rob Angle represented the Town. ~OPEN~

NEW BUSINESS

A. PUBLIC WORKS RECOMMENDATION FY20

Public Works Committee Recommendation to Town Council
May 14, 2019

The Public Works Committee met at their regularly scheduled March 2019 and April 2019 meetings to review and discuss the Blind Road Analysis. In view of the overall good conditions of Town roads, the following is the Committee Recommendation:

1. Widen and Wedge Devils Lake Drive near the intersection of Grandview and pave. Moretz Paving estimate is \$42,360
2. Hot patch areas on Alpine Drive. Potholes USA estimate \$10,000
3. Rip Rap areas on Thorncliff and Little Boulder Lane. Estimate \$5,000
4. Gravel as needed. Estimate \$4,000

Total to be included in FY20 budget: \$61,360.

5. Continue PRV replacement in the CIP @ \$36,500
6. Currently there is no Ordinance regarding damage to roads (only language and Performance Bonds for new construction). Planning Board should review and make recommendation to Town Council.

Respectfully Submitted,

Brad Lambert

Public Works Committee Chair

Member Ehlinger made a motion to approve the Public Works Recommendation FY20;
 Member Ehmig seconded the motion. The members agreed unanimously. ~CLOSED

B. RESOLUTION #2019-06



RESOLUTION #2019-06 IN SUPPORT OF THE CURRENT ABC CONTROL SYSTEM FOR THE SALE OF LIQUOR

WHEREAS, the citizens of the Town of Seven Devils voted to permit the sale of liquor through the establishment of an ABC Board, which is a part of the North Carolina's control system for the sale of spirituous liquors;

WHEREAS, House Bill 971 (Modern Licensure Model for Alcohol Control) was filed on April 25, 2019 and this bill privatizes the retail sale and wholesale distribution of liquor, allows a minimum of 1,500 permits to be issued to any business that sells food (grocery stores, convenience stores, pharmacies, variety stores, etc.) or to any "retail business", with additional numbers of permits available for issuance based on population growth, with retail liquor sales authorized between the hours of 7 a.m. and 2 a.m., and with those businesses allowed to ship liquor directly to individuals in or out of the State;

WHEREAS, North Carolina's local ABC boards operate about 423 retail stores, balancing access to liquor and generating local revenue while maintaining control;

WHEREAS, NC's Department of Health and Human Services' website notes that *excessive alcohol use cost NC more than \$7 Billion* in 2010, that excessive alcohol use is the third leading preventable cause of death in NC, and that according to Centers for Disease Control's Community Guide on Excessive Alcohol Use strategies to reduce excessive drinking include maintaining state control of alcohol sales and continuing to limit the number of outlets selling and distributing alcohol;

WHEREAS, the General Assembly's nonpartisan Program Evaluation Division (PED) was directed to examine whether other systems for alcohol beverage control, including privatized systems, are appropriate for North Carolina, specially to include the State of Washington, which recently changed its beverage control system from state government control of wholesale and retail control of spirituous liquor to a licensure model;

WHEREAS, The PED Report, "Changing How North Carolina Controls Liquor Sales Has Operational, Regulatory, and Financial Ramifications", released on February 11, 2019: (1) did not recommend privatization, (2) found that among the southeastern states, NC collects the most revenue per gallon, has the lowest outlet density and has the second lowest per capita consumption; and (3) the PED expects retail liquor consumption to increase by 20% with privatization based on 1,000 expected outlets.

WHEREAS, for fiscal year ending 2018, local ABC boards distributed \$430,635,861: County-City Distributions \$80 million; State General Fund \$323 million; Local Alcohol

Education/Treatment \$13 million; Local Law Enforcement \$8.8 million; and Rehabilitation Services \$5 million; and local ABC boards also paid \$17.7 million for the operation of the ABC Commission/Warehouse.

WHEREAS, North Carolina is unique as it allows communities to vote to establish local ABC boards for the sale of liquor in their communities, with liquor profits distributed back to those communities, thereby reducing the need to increase local property taxes.

WHEREAS, the citizens of the Town of Seven Devils, in voting to permit the operation of ABC stores, did not vote to allow spirits to be sold in private retail liquor stores and did not vote to allow spirits to be sold retail outlets where beer and wine are sold;

WHEREAS, No State funds are spent to distribute or sell liquor as the state and local operation of the ABC system is receipt supported;

WHEREAS, Of the 50 states, North Carolina ranks 44th lowest in consumption per capita and 7th highest in revenue per capita and NC's ABC system accomplishes both revenue and public health, welfare and safety objectives;

WHEREAS, privatization will result in a marked increase in the number of outlets, longer hours of sale, greater advertising and more promotion, significantly more consumption, and increased societal costs;

WHEREAS, local revenue from ABC stores operations is important;

WHEREAS, local control over the sale of liquor is an important function.

NOW THEREFORE, BE IT RESOLVED:

That the Town of Seven Devils desires to retain North Carolina's current control system for the sale of liquor and believes that privatization of liquor will lead to many adverse effects.


Larry Fontaine, Mayor


Hillary Gropp, Town Clerk

Date: May 14, 2019



Mayor Pro Tem Lambert made a motion to adopt Resolution#2019-06; Member Bailey seconded the motion. The members agreed unanimously. ~CLOSED

COMMITTEE REPORTS

- Board of Adjustment – April minutes
- Planning Board – No meeting
- Public Works – April minutes
- Public Safety Committee – April minutes
- Parks & Recreation Committee – April minutes

TDA – April minutes

ABC Board – March minutes – Sarah Manning suggested the Resolution #2019-06 in Support of the Current ABC System that was passed at tonight’s meeting be sent to Watauga & Avery County Senator & House Representatives and Representative Virginia Foxx.

Tree Committee – No meeting

Public Safety Department

Police Report

Fire Report

Financial Report

COUNCIL COMMENTS

Mayor Fontaine complimented Town Attorney Angle on a “job well done” with recent contractual negotiations on behalf of the Town.

Mayor Fontaine answered a question from a resident in attendance at the meeting in regard to the grant applications. The RTP grant is 75%-25% and the PARTF grant is 50%-50% and the Town has allotted funds in the CIP for our portion of 25% and 50%.

ADJOURN

Member Ehlinger made a motion to adjourn; Mayor Pro Tem Lambert seconded the motion. The members agreed unanimously. The meeting adjourned at 6:03pm.

Larry Fontaine, Mayor

Hillary Gropp, Town Clerk

**TOWN OF SEVEN DEVILS
BUDGET WORKSHOP
Wednesday, May 29, 2019
10:00am**

The Town Council of Seven Devils met for a Budget Workshop on Wednesday, May 29, 2019 at 10:00am in the Town Hall Boardroom. Present were Mayor Larry Fontaine, Mayor Pro Tem Brad Lambert, Members Tina Bailey and Kay Ehlinger. Member David Ehmig was absent; a quorum was met. Also present were Town Manager Debbie Powers and the minutes were recorded by Town Clerk Hillary Gropp.

CALL TO ORDER

Mayor Fontaine called the Budget Workshop to order at 10:02am.

PLEDGE OF ALLEGIANCE

Council members and staff recited the Pledge of Allegiance.

ADOPT AGENDA

Member Ehlinger made a motion to adopt the Agenda; Member Bailey seconded the motion. The members agreed unanimously.

NEW BUSINESS

A. Spending Plan Changes/Updates – Manager Powers reviewed Changes/Updates to the Spending Plan. Items include: Payments to Skyline Telephone for new Town Hall, Parks & Rec Technician position and updates to the General Fund. **~CLOSED~**

B. Water Rate Comparisons – Manager Powers reviewed the Water Rates for surrounding municipalities for comparison. Seven Devils water rates are in the mid-range. No increase needed for Water Rates. **~CLOSED~**

C. Fees – Manager Powers reviewed the Rezoning Application Fee for surrounding municipalities as comparison. Seven Devils fee is set higher and at the highest recommended limit for municipalities of less than 1,000 population. No increase suggested for Rezoning Application Fee. **~CLOSED~**

D. Budget Ordinance Proposal – Manager Powers reviewed update to Watauga County Planning & Inspection fees and other administrative updates. **~CLOSED~**

E. Miscellaneous/Other Updates – Manager Powers stated a Planning Board meeting will occur in June to create ordinances for the following: drones, dog litter, road/curb damage by vehicular traffic. **~CLOSED~**

COUNCIL COMMENTS

Town Council thanked Manager Powers for her work on the FY20 budget. The Town Council Budget Workshop scheduled for Wednesday, June 5, 2019 is cancelled.

ADJOURN

Member Ehlinger made a motion to adjourn; Member Bailey seconded the motion. The members agreed unanimously. The Budget Workshop adjourned at 11:10am.

Larry Fontaine, Mayor

Hillary Gropp, Town Clerk

DRAFT

TOWN COUNCIL MEETING

Administrative Update

June 11, 2019

May 2019 items:

1. Meeting with Judy Francis/PARTF and Eric Hiegl/BRC for Pre-application meeting & tour of proposed trail on May 3rd
 2. Building Inspection and IT contractor for Skyline building on May 9th as part of due diligence
 3. Police Department candidate interviews for BLET upcoming graduates on May 17th, with input from Sugar and BE departments
 4. BOA met on May 28 to approve Application for Variance for sign on Hwy. 105 at Shoppes of Tynecastle
 5. Annual Fire Department dinner on May 31 – 24 attendees
 6. CCR (Consumer Confidence Report) for Water available for 2018
 7. Upcoming:
 - Planning Board will meet on June 18 to discuss various Ordinances
 - Annual Financial Audit scheduled for August 6
 - Town Hall closed on Thursday, July 4th for Holiday
-
- Tree Permits – 4
 - Projects – 3
 - Fence Permits – 1
 - Complaints – 9
 - Real Estate Closings – 7 (25 YTD)

<u>Date</u>	<u>Last Name</u>	<u>First Name</u>	<u>St #</u>	<u>Street Name</u>	<u>Complaint Topic</u>	<u>Complaint Specifics</u>	<u>Resolution</u>
3-May	Bradford	Micky	137	Cherokee	weeds	neighbor Butler at 433 Grandview is eyesore same complaint each year	DP wrote 30 day letter
6-May	Starzec	Leo	457	Skiview	porta potty	placement Ordinance?	sent porta potty placement police to investigate; called Town contractor to move
10-May	visitors				rental	want to rent a cabin NOW "You mean I have to go back down the mountain?"	we are a government, not a cabin rental office
14-May	Woods	Geraldine		Hawkspeak condo	Skyline bidg Pres	heard on radio about purchase wish we would have told her directly	Public Hearing was April 30 Sign was posted at Town Hall - directly across from condos "Oh, we don't read those signs"
16-May	Byrnes	Bernice	276	Wildcat	loose dog	Watts dog at 302 Edgecliff	PD reports dog is contained on Watts property - no violation
20-May	realtor				Ordinance	Town needs Ordinance prohibiting chicken coops	UDO Table 5.1 on page 32 livestock not permitted in residential zones
26-May	Robinson	Lyn	635	CRT	dog	Byrnes dog out on Town road unleashed & unsupervised	Called PD - investigated
28-May	Byrnes	Bernice	276	Wildcat	dog	Robinson dog out on Town road	called 911
29-May	Lookabill	Gene	305	Snowcloud	weeds	run down neighboring property at 277 Snowcloud	DP sends 30 day letter



RATINGS AND INSPECTIONS

Tel 919.647.0000 Fax 919.715.0063

MIKE CAUSEY, INSURANCE COMMISSIONER & STATE FIRE MARSHAL
BRIAN TAYLOR, CHIEF STATE FIRE MARSHAL

May 31, 2019

Bobby Powell
Fire Chief
1356 Seven Devils Rd.
Banner Elk, NC 28604

Re: Seven Devils Fire Department

Dear Chief Powell:

Congratulations on your recent improvement to your fire suppression rating!

I commend you and your department for your dedication and commitment to making your community a safer place to live.

I know you are proud of your department's achievement and would like to share this news with the members of your community. I also know that the majority of citizens may not be aware that the rating of their responding fire department directly impacts their property insurance calculations. So I'd like to provide you the enclosed news release to offer to your local media. Feel free to add to it or use it as an example in creating your own. You deserve to brag a little about the expertise of your personnel, which saves homeowners money and, most importantly, makes their lives safer.

It was the pleasure of my staff to work with you and members of your staff during the recent survey of your department. Chief Powell, I hope that you will take a few minutes to review our rating process and offer any suggestions that you feel may help us to improve our inspections program. Working together, we can continue to make North Carolina a safer place to live and work.

With warmest personal regard, I remain,

Very truly yours,

A handwritten signature in black ink that reads "Mike Causey". The signature is written in a cursive, flowing style.

Mike Causey
Insurance Commissioner, State Fire Marshal

MC/kr
Enclosure



RATINGS AND INSPECTIONS

Tel 919.647.0000 Fax 919.715.0063

MIKE CAUSEY, INSURANCE COMMISSIONER & STATE FIRE MARSHAL
BRIAN TAYLOR, CHIEF STATE FIRE MARSHAL

For Immediate Release

Contact: Marla Sink
(919) 807-6017

May 30, 2019

Fire District Receives New Rating After Inspection

State Officials Award New District Rating

RALEIGH - North Carolina Insurance Commissioner and State Fire Marshal Mike Causey announced today that the following Fire Districts completed their routine inspection and received the listed rating, on listed effective dates. The inspection, conducted by officials with the Department of Insurance Office of State Fire Marshal (OSFM), is required on a regular basis as part of the North Carolina Response Rating System (NCRRS). Among other things, the routine inspections look for proper staffing levels, sufficient equipment, proper maintenance of equipment, communications capabilities and availability of a water source.

District	Type	Rating	Effective
=====	=====	=====	=====
Seven Devils	Municipal	4/9S	09/01/2019

The NCRRS rating system ranges from one (highest) to 10 (not recognized as a certified fire department by the state), with most rural departments falling into the 9S category. While lower ratings do not necessarily indicate poor service, a higher rating does suggest that a department is overall better equipped to respond to fires in its district. Higher ratings can also significantly lower homeowners insurance rates in that fire district.








"I'd like to congratulate Chief Powell for the department's performance and for the hard work of all the department members," said Commissioner Causey. "The citizens in the Town of these districts should rest easy knowing they have a fine group of firefighters protecting them and their property in case of an emergency."

State law requires OSFM officials to inspect departments serving districts of 100,000 people or less, which makes up all but twelve of the state's fire districts.











-NCDOI-

FY20 Budget Presentation Highlights:

• Revenues:

-  Property Taxes – remains steady - **NO TAX INCREASE!**
-  Sales tax – remains steady
-  ABC Revenues – remain steady
-  Utility/Franchise Tax – remains steady
-  Grant Revenues – remain steady
-  Water Sales – remains steady
-  Powell Bill Allocation - remains steady

• Expenditures:

-  Paving/gravel/hot patch from Blind Road Analysis - \$62,000
-  Replace #3 of 7 Water PRV Valves @ \$36,500
-  Police vehicle (replace 2013 Explorer) @ \$35,000
-  PW utility truck @ \$30,000
-  Water Meter Readers @ \$16,000
-  \$50,000 towards new Town Hall facility
-  Personnel – 2% COLA and 2% merit
-  \$20,000 towards “Connect 7D”
-  Increase Debt Load: \$1,125,000  Decrease Debt Load \$101,311

AGENDA ITEM 12) B. (ii)

BE IT ORDAINED by the Town Council of the Town of Seven Devils, North Carolina, that the following anticipated fund revenues and departmental expenditures, together with certain fees and charge schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of the Town government and its activities for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020.

<u>REVENUE SUMMARY</u>		<u>EXPENDITURE SUMMARY</u>	
General Fund	\$1,940,712	General Fund	\$1,940,712
Enterprise Fund	\$312,663	Enterprise Fund	\$312,663
Total	\$2,253,375	Total	\$2,253,375

<u>Section 1. General Fund</u>		<u>Section 1. General Fund</u>	
<u>Anticipated Revenues By Category-</u>		<u>Authorized Expenditures By Department-</u>	
Ad Valorem Taxes	\$806,000	Governing Board	\$100,050
State Shared Revenue	\$120,510	Administrative	\$485,856
ABC Distribution	\$100,000	Public Safety	\$550,043
Powell Bill Allocation	\$30,000	Fire Protection	\$140,491
Permits, Fees, and Licenses	\$4,000	Planning and Inspections	\$1,500
Sales Tax	\$175,000	Public Works	\$482,772
Miscellaneous Revenues	\$123,930	Powell Bill	\$30,000
Appropriated Fund Balance	\$164,467	Tourism Development Authority	\$150,000
Government Grants	\$60,000		
Sale of Assets	\$20,000		
From Capital Reserve Fund	\$186,805		
Occupancy Tax	\$150,000		
Total	\$1,940,712	Total	\$1,940,712

<u>Section 2. Enterprise Fund</u>		<u>Section 2. Enterprise Fund</u>	
<u>Anticipated Revenues By Category-</u>		<u>Authorized Expenditures By Department-</u>	
Water Operating Revenues	\$244,500	Water-Operating	\$117,914
Water Taps and Connections	\$2,000	Non Operating	\$142,249
Non Operating Revenues	\$1,296	Capital Outlay	\$52,500
From Capital Reserve for Capital Outlay	\$64,867		
Total	\$312,663	Total	\$312,663

**TOWN OF SEVEN DEVILS
ANNUAL OPERATING BUDGET ORDINANCE
FY 2019-2020**

Section 3. Levy of Taxes

An Ad Valorem tax rate of \$0.51 per one hundred (\$100) valuation of taxable property, as listed for taxes as of January 1, 2018, is hereby levied and established as the official tax rate for the Town of Seven Devils for fiscal year 2019-2020. The rate is based upon a total valuation of \$159,591,643. and estimated collection rate of 99.7%. The purpose of the Ad Valorem tax levy is to raise sufficient revenue to assist in financing necessary municipal government operations in Seven Devils.

Section 4. Fees and Charges

There is hereby established, for Fiscal Year 2019-2020, various fees, charges and bonds as contained in this document.

Section 5. Capital Reserve Fund

Capital reserve funds are used to accumulate resources for ongoing or future projects. The Capital Reserve Fund established by this ordinance is to be used to finance the Town's Capital Improvement Plan. The Town Council shall use the budget process to expend Capital Reserve Funds.

Section 6. Restrictions

- A. Inter-fund and interdepartmental transfer of moneys, except as noted in Section 7(B) and (C), shall be accomplished only with specific advanced approval of the Town Council.
- B. The utilization of any contingency appropriation, in any amount, shall be accomplished only by the prior authorization from the Town Council. Approval of a contingency appropriation shall be deemed a budget amendment, which transfers contingency funds from the contingency appropriation to the appropriate line item of expenditure.

Section 7. Special Authorizations, Budget Officer

- A. The Town Manager shall serve as the Budget Officer.
- B. The Budget Officer shall be authorized to reallocate any appropriations within departments.
- C. The Budget Officer is authorized to effect interdepartmental transfers of funds not to exceed ten percent (10%) of the appropriated funds for the department's allocation that is being increased or decreased.
- D. Notification of all such transfers and reallocations shall be made to the Town Council at the next regular meeting of that body following the transfers. Approval of the minutes of the Town Council meeting in which such notification is given shall be deemed a budget amendment.

**TOWN OF SEVEN DEVILS
ANNUAL OPERATING BUDGET ORDINANCE
FY 2019-2020**

Section 8. Classification and Pay Plan

Town employees shall be given a cost of living increase of two percent (2%) and shall begin with the first payroll in the new fiscal year. The Town Manager will distribute up to two percent (2%) merit increase at her discretion throughout the fiscal year.

The Town will match an employee's 401(K) contributions up to two percent (2%) of the employee's wage. This benefit only applies to employees who contribute to their 401(K) plan. Non-LEO employees may choose to participate in an additional two percent (2%) match, as a "catch-up" Plan to LEO's.

Section 9. Travel Costs

Upon prior authorization by the Town Manager, Town employees and Officials may be reimbursed for the cost involved with official travel. Travelers may be authorized actual costs of lodging and meals plus mileage up to the maximums and provisions set forth in the Town's Personnel Handbook.

Section 10. Budget Amendments

The North Carolina Local Government Budget and Fiscal Control Act allows the Town Council to amend the budget ordinance any time during the fiscal year, so long as it complies with the North Carolina General Statutes. The Town Council must approve all budget amendments.

Section 11. Fund Balance Policy

The Fund Balance Policy for the Town of Seven Devils is to maintain a minimum fund balance of 50% of operating expenditures. These funds will be used to avoid cash-flow interruptions, generate interest income, eliminate the need for short term borrowing, and assist in obtaining and maintaining an investment-grade bond rating.

Section 12. Debt Limit Policy

The general obligation debt of the Town of Seven Devils will not exceed eight percent (8%) of the assessed valuation of the taxable property of the Town. Capital projects financed through the issuance of bonds shall be financed for a period not to exceed the expected useful life of the project. The Town of Seven Devils shall not knowingly enter into contracts creating significant unfunded liabilities.

**TOWN OF SEVEN DEVILS
ANNUAL OPERATING BUDGET ORDINANCE
FY 2019-2020**

Section 13. Utilization of Budget Ordinance

This ordinance shall be the basis of the financial plan for the Town of Seven Devils municipal government during the 2019-2020 fiscal year. Any change to this Budget Ordinance upon approval and entry into the minutes of a Town Council meeting, shall be deemed a Budget Amendment. The Budget Officer shall administer the Annual Operating Budget and shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget.

The Finance Officer shall establish and maintain all records that are in compliance with this ordinance, and the appropriate state statutes of the State of North Carolina.

Adopted this the 11th day of June 2019.

Larry Fontaine, Mayor

Hillary Gropp, Town Clerk

WATER ACCOUNT FEES – as specified in the Water Ordinance

Reconnection Fee after non-payment	\$ 50.00
Request for Disconnection and Reconnection of Service. (First Four Sets Free)	N/C
Request for Disconnection and Reconnection of Service. (Each Set Thereafter)	\$ 20.00
Short Notice Fee for Disconnection or Reconnection (less than 48 hours' notice)	\$10.00 each
Additional Meter Readings, per homeowner request	\$10.00 each

WATER (per month) – as specified in the Water Ordinance

Minimum Bill (3,500 gallons)	\$ 35.00
Additional gallons:	
3,501 to 6,000	\$.01/gal
6,001 to unlimited	\$.02/gal
Water Bill for Well Users	\$ 15.00

WATER TAP FEES – as specified in the Water Ordinance

Residential Tap Fee (3/4" Tap)	\$2,000.00
Any Larger Size Tap	Cost plus 15%
	With a \$ 2,500 minimum

BUILDING PERMITS – Collected by Watauga County Planning and Inspections

Interior heated space	\$.30 per square foot
Unheated space	\$.15 per square foot
Modular Home	\$ 300.00 + \$.15/sq. ft. for basement
Penalty for Building without Permit	Double permit fees
Electrical Permit	\$75.00
Trip Fee	\$75.00
Floodplain Permit	\$150.00
Road Name Change	\$500.00
Wireless Communication Tower Site	\$750.00
Wireless Co-Location Permit	\$150.00
Wind Energy Systems	\$150.00 small \$750.00 large
Administrative Fee for Refunds	\$30.00 plus \$75.00/inspection

Miscellaneous Building Code Fees

Reasonable Fees not specifically addressed elsewhere in this ordinance may be charged at the discretion of the Town Manager/Zoning Administrator or her designee, and may not be less than: \$ 75.00

Renewing Expired Permits

If any building permit expires or is revoked by Watauga County Planning and Inspections or any other permit issued by Seven Devils becomes invalid because of no activity, the applicant must apply for a new permit to be issued by the respective authority and pay the appropriate fees.

Permit Fees for Entities of Government

No permit fees shall be charged to any Federal, State, or Local Governmental entity, or its department within the Town of Seven Devils jurisdiction.

Failure to Secure Permits

For the failure to secure any required permits prior to starting construction, double fees will be charged in order to cover extra administrative costs associated with enforcement actions.

SIGN PERMITS

Freestanding Signs	\$ 50.00
Temporary Signs	\$ 15.00
Real Estate Signs	\$ 15.00
Off-Premise Signs	\$ 50.00

Failure to obtain required sign permits or allowing sign permits to be displayed after they expire will result in a civil penalty of \$50.00 plus the cost of the required permit. Failure to pay the civil penalty will result in being unable to obtain a new sign permit until such penalties are paid.

PLANNING & ZONING

Zoning Permits/Site Plan Review	\$ 250.00
Rezoning (Costs to Advertise and Provide Notice are additional)	\$ 500.00
Zoning Text Amendment	\$ 500.00
Conditional Use Permit	\$ 500.00
Variance, Waiver, and Administrative Review	\$ 100.00/action/lot
Petition for Annexation	\$ 100.00

DEVELOPMENT FEES

Subdivision Plat Review	\$ 250.00
Re-submittal of Preliminary Plat	\$ 125.00
Driveway Permit	\$ 200.00
Grading Permit	\$ 200.00
Town Engineer Review Fees	\$1,000.00

Review of Construction plans: To be determined at the time of approval for the preliminary plat.

Inspections: To be determined at the time of approval for the preliminary plat.

FIRE DEPARTMENT FEES

Fire Inspection	\$ 30.00
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ADMINISTRATIVE FEES

Faxes per page (Sent)	\$ 1.00
Faxes per page (Received)	\$.50
Copier usage (Per Page)	\$.10 B/W, \$.15 Color
Returned Check or Denied Draft Fee	\$ 25.00
Notary Fee (per document)	\$ 5.00
Email (Send/Receive) each	\$ 5.00

OTHER FEES

High Weeds or Grass	\$50.00 + cost of cutting
Tree Permits	N/C

Non-Moving Violation Fees

\$50.00 Violation:

- Blocking Intersection
- No Parking Area
- Parking in Travel Lane

\$250.00 Violation:

- Fire Hydrant
- Fire Lane
- Handicapped Zone
- Other _____

SINGLE-FAMILY DWELLING BUILDING BOND

\$ 2,500.00

Prior to issuance of a building permit for a single family dwelling, a deposit is collected to cover the cost the Town may incur, such as: water loss, road damage, job cleanups, or legal fees incurred by the Town that are the result of construction of the dwelling. Additionally, the deposit serves as a guarantee by the property owner to meet all requirements of the Town of Seven Devils regarding the completion of the site including drainage issues and landscaping.

SUBDIVISION PERFORMANCE GUARANTEE

125% of costs

The Subdivision Ordinance requires a Performance Guarantee prior to approval of a permit for construction of the improvements required by the Ordinance. Such guarantee must be in the form of a surety bond made by a surety company licensed to do business in North Carolina or other guarantee acceptable to the Town of Seven Devils.

SUBDIVISION IRREVOCABLE LETTER OF CREDIT

10% of estimated costs

Prior to approval of the Final Plat the Town requires an irrevocable Letter of Credit guaranteeing utility taps, curbs, gutter, street pavement, sidewalks, drainage facilities, water and sewer lines and other improvements against defects for two (2) years. The developer shall submit either an engineer's certified estimate of cost of install all improvements or a copy of the executed contract for the installation of all improvements.

CONSTRUCTION PERFORMANCE BOND

125% of costs
(\$2,500.00 minimum)

Prior to the issuance of a construction permit, Section 2 of the Construction Ordinance requires a performance bond to be made to the Town of Seven Devils naming Seven Devils as the beneficiary, to insure completion of work related to the project including, but not limited to, grading, drainage, erosion control measures, driveway construction, landscaping, and retaining walls. The bond shall be in the form of a surety bond made by a surety company licensed to do business in North Carolina, for 125% of the cost based upon either an engineer's estimate or cost or copy of a contract to perform the work. The minimum shall be \$2,500. If the work is not completed within one year, the Town of Seven Devils may make demand on said guarantee/bond. The Town may grant the contractor up to one additional year to complete the improvement if justified.

FINAL BUDGET AMENDMENT
FY19

	Current Budget	Actual 5/31/2019	Proposed FINAL	FINAL BALANCE
Section 1. General Fund				
Ad Valorem Taxes	\$ 803,500	\$ 807,992	\$ 4,500	\$ 808,000
State Share Revenues	\$ 120,510	\$ 104,876	\$ 3,554	\$ 124,064
ABC Distribution	\$ 100,000	\$ 79,500	\$ -	\$ 100,000
Powell Bill Allocation	\$ 30,000	\$ 28,906	\$ (1,094)	\$ 28,906
Permits & Fees	\$ 4,000	\$ 1,208	\$ (2,704)	\$ 1,296
Sales Tax	\$ 175,000	\$ 126,336	\$ -	\$ 175,000
Miscellaneous Revenues	\$ 23,880	\$ 36,854	\$ 96,376	\$ 120,256
Appropriated Fund Balance	\$ 15,000	\$ -	\$ -	\$ 15,000
Government Grants	\$ 194,225	\$ 42,357	\$ (151,868)	\$ 42,357
Sale of Assets	\$ 15,000	\$ 21,236	\$ 6,236	\$ 21,236
Capital Reserve Fund	\$ 28,217	\$ -	\$ -	\$ 28,217
Occupancy Tax	\$ 120,000	\$ 156,880	\$ 45,000	\$ 165,000
Total GF Revenues	\$ 1,629,332	\$ 1,406,145	\$ -	\$ 1,629,332
Authorized Exp by Dept.				
Governing Board	\$ 85,125	\$ 16,703	\$ 5,900	\$ 91,025
Administrative	\$ 332,872	\$ 337,593	\$ 95,998	\$ 428,870
Public Safety	\$ 474,171	\$ 415,375	\$ (25,446)	\$ 448,725
Fire Protection	\$ 173,196	\$ 80,735	\$ (84,886)	\$ 88,310
Planning/Zoning	\$ 1,500	\$ 1,061	\$ (438)	\$ 1,062
Public Works	\$ 412,468	\$ 333,067	\$ (36,128)	\$ 376,340
Powell Bill	\$ 30,000	\$ 30,000	\$ -	\$ 30,000
TDA	\$ 120,000	\$ 156,880	\$ 45,000	\$ 165,000
Total GF Expenditures	\$ 1,629,332	\$ 1,371,414	\$ -	\$ 1,629,332
Section 2. Enterprise Fund				
Water Operating Revenues	\$ 244,500	\$ 208,243	\$ -	\$ 244,500
Water Taps/Connections	\$ 4,000	\$ -	\$ -	\$ 4,000
Non-Operating	\$ 2,750	\$ 1,461	\$ -	\$ 2,750
From Capital Reserve	\$ 97,778	\$ -	\$ -	\$ 97,778
Total EF Revenues	\$ 349,028	\$ 209,704	\$ -	\$ 349,028
Authorized Expenditures				
Water Operating Exp	\$ 119,908	\$ 92,650	\$ -	\$ 119,908
Water Non-Op Exp	\$ 144,620	\$ 58,222	\$ -	\$ 144,620
Capital Outlay	\$ 84,500	\$ 70,203	\$ -	\$ 84,500
Total EF Expenditures	\$ 349,028	\$ 221,075	\$ -	\$ 349,028

**TOWN OF SEVEN DEVILS
BOARD OF ADJUSTMENT**

Public Hearing 5:00 pm

Variance Application – Don Iverson, for RCS Properties,
Parcel 1 – North of Shoppes of Tynecastle
Regular/Organizational Meeting – 5:30pm
May 28, 2019

The Seven Devils Board of Adjustment met for a Public Hearing for a Variance Application from Don Iverson on Tuesday, May 28, 2019 at 5:00pm and in a Regular/Organizational Meeting at 5:30pm at Town Hall. Present at the Public Hearing were members John Duncan, George Ehlinger, Barbara Hurlbrink, Jack Byrnes, Sarah Manning, Frank Sell-Alternate and Mark Bailey-Alternate. A quorum was met. Also, in attendance was Debbie Powers, Town Manager. The minutes were recorded by Emma Wynn, Interim Town Clerk.

CALL TO ORDER

Chair Duncan called the Public Hearing of the Board of Adjustment Meeting to Order at 5:00pm.

VARIANCE PRESENTATION/REFRESHER

Don Iverson reviewed his variance request presented at the April 23, 2019 Board of Adjustment Meeting. He introduced Melynda Martin Pepple, Executive Director of the Avery County Chamber of Commerce. Mr. Iverson stated the request is to refurbish the existing sign. It is a cooperative effort between himself and the Avery County Chamber of Commerce. The left portion of the sign will be directional information to the office of the Avery County Chamber of Commerce. Chamber members will be given preference to purchase space. The sign will be LED/digital. The size of the sign will be decreased slightly. The sign will be reclassified through the State of North Carolina as an "off-premise" sign.

PUBLIC COMMENTS

Larry Fontaine, 127 West Rocky Top: Larry Fontaine spoke in support of the Variance Application to modernize the sign. The existing sign is very outdated. It's in an area that doesn't affect any people. It will be an advantage to public safety by posting amber alerts, silver alerts, fire dangers, etc. It will fit in well with our community.

CLOSE PUBLIC HEARING

With no further comments, Member Byrnes made the motion to close the Public Hearing; Member Ehlinger seconded the motion. The members agreed unanimously. The Public Hearing ended at 5:10pm.

RECESS

CALL TO ORDER FROM RECESS – 5:30pm

Chair Duncan call the Regular/Organizational Meeting of the Board of Adjustment to order at 5:30pm.

ROLL CALL

Chair Duncan initiated the Roll Call for the board. Present were John Duncan, George Ehlinger, Barbara Hurlbrink, Jack Byrnes, Sarah Manning, Frank Sell-Alternate and Mark Bailey-Alternate. A quorum was met. Debbie Powers, Town Manager was also in attendance.

ADOPT AGENDA

Chair Duncan asked for a motion to Adopt Agenda. Member Manning made a motion; Member Byrnes seconded the motion; the members agreed unanimously.

APPROVAL OF MINUTES – APRIL 23, 2019

Chair Duncan asked if there were changes to the minutes of April 23, 2019. Member Manning stated that the word “/billboard” should be deleted on page 4, paragraph 2 after the word “off-premise sign”. Member Ehlinger made a motion to amend the minutes as stated; Member Byrnes seconded the motion; the members agreed unanimously.

OLD BUSINESS – VARIANCE REQUEST FROM DON IVERSON

STAFF REPORT – ZONING ADMINISTRATOR

Manager Powers in her role as Zoning Administrator read the following procedures to the Board of Adjustment:

Findings of Fact:

The Town of Seven Devils received an Application for Variance from Mr. Don Iverson, delivered to Town Hall on March 21, 2019. The application was complete and was accompanied by the \$100 fee and all required documentation. The property address is 4059 Hwy 105 South, Seven Devils, NC 28604. Parcel ID# 1867-03-24-4454 and is 6.55 acres. Property is in GB (General Business) on Official Zoning Map of the Town of Seven Devils. Mr. Iverson is requesting a Variance from the UDO, Article 11, Sign Regulations, Section 4, Prohibited Signs, (b) Illumination (LED), and (c) Other Prohibited Signs, 5. Billboards.

Notification of this meeting was posted in the Watauga Democrat on May 12, 2019, was posted on the Town website, signage was posted on the property in question, as well as at

Town Hall, and neighboring properties within 100' of the property in question were notified by US First Class mail.

CALL FOR DISCLOSURES

Chair Duncan stated there are two parts to the disclosures; one is the Ex Parte Communication and the other is Conflicts of Interest.

Ex Parte Communication:

Chair Duncan stated that the party to this case has a right for an Ex Parte Communication to be disclosed. Ex Parte Communication is any communication about the case outside of the hearing. This may include site visits as well as conversations with parties, staff, or the general public. Chair Duncan asked if any board members had any site visits to disclose.

Site Visit(s): Member Manning visited the site observing an off-site sign of approximately 300 square feet, in very bad condition. The purpose of the sign was advertising shops in an adjacent shopping center. Landscaping was at the base to block view of the posts.

Chair Duncan queried each member for further comments and discussion. There were no further comments.

Conflicts of Interest:

Chair Duncan stated that the party to this case has a right to an impartial, unbiased Board. Chair Duncan asked if any Board member had a fixed opinion prior to this hearing that is not susceptible to change, or a financial interest in the outcome of this matter. Board members response was recorded as follows: Sarah Manning – No; John Duncan – No; George Ehlinger – No; Barbara Hurlbrink – No; Jack Byrnes – No.

Deliberate & Discussion:

Chair Duncan stated that the Board will now deliberate & discuss this request. This Board is tasked with deciding if this proposal meets certain standards:

1. Are there practical difficulties or unnecessary hardships in the way of carrying out the strict letter of the Ordinance?
2. Is the Variance in harmony with the general purpose and intent of the Ordinance and preserves its spirit?
3. If granting the Variance, can you assure the public safety and welfare have been assured, and substantial justice has been done?

There was no further Board discussion.

Decision:

Chair Duncan stated that the decision can be to Approve, Approve with Conditions, or Deny the Application for Variance request.

Member Byrnes made a motion to approve the Variance request, Member Ehlinger seconded the motion. Board members response was recorded as follows:

Sarah Manning – Nay; John Duncan – Aye; George Ehlinger – Aye; Barbara Hurlbrink – Aye; Jack Byrnes – Aye.

The motion passed with 4 Ayes and 1Nay.

NEW BUSINESS

None

BOARD MEMBER COMMENTS

Don Iverson has met all the requirements set forth by the Board of Adjustment.

ADJOURN

Member Byrnes made the motion to adjourn the meeting; Member Ehlinger seconded the motion; the members agreed unanimously. The meeting adjourned at 5:40pm.

John Duncan
Chairperson

Emma Wynn
Interim Clerk to the Board of Adjustment

Seven Devils Public Safety Committee
Wednesday May 1, 2019

MINUTES

Members Present: Jack Byrnes, Brad Lambert, Dick Nelson, Tina Bailey,
Kay Lambert, George Ehlinger arrived at 6pm

Others Present: Debbie Powers (Town Manager), Bobby Powell (Fire Chief)

The meeting was called to order by Jack Byrnes, Co-Chairman, at 5:45pm.

Brad Lambert moved to accept the Agenda. Jack Byrnes seconded. All agreed.

Jack Byrnes moved to approve the April 2, 2019 Minutes. Brad Lambert seconded.
All agreed.

Seven Devils SafetyFest - Saturday July 6, 2019

- * Sponsors and Placemat Ad Sponsors from past years have been contacted and o
others have been approached. George Ehlinger, Brad and Kay Lambert will
follow-up. There has been good response.
- * Tents, tables and chairs are being inventoried and additional will be pur-
chased if necessary.
- * Canvassing packets for raffle/silent auction items were handed out to mem-
bers at the April meeting; those not in attendance received their packet
from Kay. Positive results already.
- * Raffle and BBQ tickets were handed out. There are also some at Town Hall.
Kay Kambert has additional tickets when needed.
- * Craft Booths - notices put up and former crafters contacted. There are
forms in Town Hall for those interested.
- * Volunteer Sign-up Sheet is in Town Hall. Jack Byrnes will post one at Seven
Devils Resort Club.
- * It's a team effort - thank you one and all!

The next regularly scheduled meeting will be Tuesday June 4, 2019 at 5:30pm.

The meeting was adjourned at 6:20pm.

Seven Devils Public Safety Committee
Tuesday June 4, 2019

MINUTE

Members Present: George Ehlinger, Jack Byrnes, Brad Lambert, Dick Nelson,
Tina Bailey, Phyllis Miller, Kay Lambert

Others Present: Debbie Powers (Town Manager), Bobby Powell (Fire Chief)

The meeting was called to order at 5:31pm by George Ehlinger, Chairman.

Brad Lambert moved to accept the Agenda. Jack Byrnes seconded. All agreed.

Brad Lambert moved to approve the May 1, 2019 Minutes. Jack Byrnes seconded.
All agreed.

Seven Devils SafetyFest - Saturday July 6, 2019

* Sponsor Board to be brought up-to-date:

Platinum - TDA, BB&T, Blue Ridge Energy, Potholes USA, SkyLine/SkyBest,
West Consultants

Gold - C.W.Williams, Friendship Family of Dealerships

Silver - Freeman Gas, Grandfather Mini Storage, Grandfather Trout Ponds,
Pepsi Bottling Ventures

* Placemat Ads - Mock up of placemat showed to committee and approved by all.

* Raffle and Silent Auction Items - coming together. Thank you for going to
the local businesses.

* Brad Lambert suggested the purchase of 50 more chairs. All agreed. He will
order them.

* Banner and Signs should be ready next week. The banner will hang on the
stable's red gate - thank you Mr. Thomas.

* Tickets are available.

* George will order the pork two weeks prior. The guys will pick it up at
Pedalin' Pig to cook. The slaw will be picked up Saturday morning by Bob
Bridges (he's our "Slaw Man").

* Volunteer Lists are posted in Town Hall and at the Resort Club. WE CAN AL-
WAYS USE MORE!!!

* Craft Booths - slow sign up. Phyllis Miller reported that she knows of two
people interested. Kay Lambert will send information to them so they can
reserve a place.

* Medical Information Sheet - Phyllis Miller suggested copies of a "Medical In-
formation" sheet be available at the Public Safety Committee Booth. People
can fill these out and post on their refrigerator for quick access in an emer-
gency.

* Public Safety Committee Booth - Tina and Mark Bailey will assist David and Mary Hooper. David will purchase some additional home safety items for the booth. Seven Devils hats have been ordered. There will be tumblers added to the mugs, coasters, license tags, decals, key fobs, pens, koozies, jar openers, tote bags and flashlights. For the SafetyFest the key fobs and tote bags will have a special price - such a deal!

* Silent Auction will be set up and viewable Monday July 1st - start bidding!

The next regularly scheduled meeting will be Tuesday July 2, 2019 at 5:30pm.

The meeting was adjourned at 6:10pm.

SAFETY FEST

***** ^ VOLUNTEER APPRECIATION LUNCH - Thursday July 18, 2019 at 11:30am *****

**Town of Seven Devils
Parks and Recreation Committee
Minutes—Regular Session
May 16, 2019**

The Town of Seven Devils Recreation Commission met at 9:00 a.m. in Town Hall on May 16, 2019. Members present were Bob Bridges, Anne Fontaine, Kay Lambert, Lee Metzger, and Martha Stearns. Ed Beck and Faye Brock were absent. Debbie Powers, Brad Lambert, and Larry Fontaine were also present.

Bob Bridges made a motion to accept the agenda for today's meeting and the minutes from the April 11, 2019, meeting. Kay Lambert seconded the motion, and the agenda and the minutes were approved.

We will sponsor a Virginia Creeper trail ride on August 6. Lee Metzger will be in charge or organizing it. Lee will also organize pickleball games each Thursday at 9:00 a.m. There will not be pickle ball lessons, and preregistration will not be required. Whoever shows up will be able to play.

Anne Fontaine had made a registration form for the Bear Decorating Contest, which will run from June 1 through July 10. Judging will take place between July 10 and 12 with first, second, and third place ribbons to be awarded. Winners will be announced at Music by the Lake on July 12. Pictures of the three winning bears will be displayed in Town Hall. The theme is "Summer in the Mountains." Participants may provide their own bears or may purchase bear cutouts for \$20.00 at Town Hall. All participants must fill out a registration form. The town will provide a "View the Bears" tour guide map. Anne Fontaine will send an announcement about the Bear Decorating Contest to members of her email list, and registration forms will be included with the water bill that goes out on June 1.

Kay Lambert reported that the Arbor Day celebration was a success with 43 people attending.

We will soon need to decide if we will have "The Hawk" in June of 2020. If we do decide to have it, we need to start planning soon. We will meet on June 13, if needed.

Bob Bridges made a motion to adjourn. Kay Lambert seconded the motion, and the meeting was adjourned.

Submitted by

Martha Stearns, Secretary

**Town of Seven Devils
Tourism Development Authority Meeting
May 28, 2019**

The Town of Seven Devils Tourism Development Authority met in regular session on Tuesday, May 28, 2019 at Town Hall. Chair Anne Fontaine, Member Tom Gidley, Member Jack Duncan, Town Manager Debbie Powers, Public Works Director Kevin Aldridge and Finance Officer Helga Sappington were present.

Call to Order

Chair Anne Fontaine called the meeting to order at 9:00 am.

Adopt Agenda and Approve Minutes

Member Tom Gidley made a motion to adopt the agenda and to approve the minutes from the April 23, 2019 meeting. Member Jack Duncan seconded the motion. The motion passed unanimously.

Citizen Comments

none

Old Business

none

New Business

- Town Manager Debbie Powers updated the TDA members about the process on the purchase of the Skyline building.
- Chair Anne Fontaine updated the TDA members about the Bear Decorating Contest.
- Public Works Director Kevin Aldridge updated the TDA members on the Otter Falls parking lot project. Member Tom Gidley made a motion to approve paving for the project (up to \$7,500.00). Member Jack Duncan seconded the motion and it was agreed upon unanimously.
- Public Works Director Kevin Aldridge asked the TDA members to purchase a new mower (\$ 1,039.20 plus tax) and a new trailer (\$ 1,614.05 plus tax) for the Public Works Department. Member Tom Gidley made a motion to approve the request. Member Jack Duncan seconded the motion and it was agreed upon unanimously.
- Member Tom Gidley made a motion to approve the FY20 budget. Member Jack Duncan seconded the motion and it was agreed upon unanimously.
- Town Manager Debbie Powers updated the TDA members on the Town's 40th birthday celebration on August 23, 2019. The TDA members agreed to support the celebration.

Email Approvals:

none

Financial Statement

- Member Jack Duncan made a motion to approve the financial statements. Member Tom Gidley seconded the motion and it was agreed upon unanimously.

Board Comments

- Town Manager Debbie Powers presented the new magazine advertisings to the TDA members.
- **Adjourn**
At 9.40 am, Member Tom Gidley made a motion to adjourn. Member Jack Duncan seconded the motion and it was agreed upon unanimously.

High Country ABC Board Meeting Minutes

April 21, 2019

The High Country ABC Board held its monthly meeting on Thursday, April 21 at 4:15 pm. Board chair Donna Dicks, board member Winston Ammann, board member Sarah Manning, Alternate board member Robin Dunn, alternate board member Leigh Sasse and general manager Sara Brewer were present. David Miller was absent due to family illness.

Before the meeting, general manager Sara Brewer, read the following conflict of interest statement; "In accordance with 18B-201, it is the duty of every board member to avoid both conflicts of interests and appearances of conflicts. Does any board member have any conflicts of interests or appearances of conflicts with any matters coming to the board today?" Hearing none, the meeting continued.

Upon motion duly made by Winston Ammann, seconded by Sarah Manning, it was voted to approve today's agenda. Upon motion duly made by Sarah Manning, seconded by Winston Ammann, it was voted to approve last month's minutes with amendments made to the first paragraph and the fifth paragraph.

General manager Sara Brewer reported that sales for March were up \$22,558 over March of last year totaling \$208,423.00. The board discussed financial reports for the first nine months ending March.

Officer Troy Cook, Avery County Sheriff's Department, and Luis Sanchez, an Avery County resource Officer attended the meeting to request funding to the High Country Crime Stoppers. This money would be set aside as rewards for any "tips" that lead to an arrest of underage drinking, underage parties, or other alcohol related incidents. Officer Sanchez also suggested that some of the money might be used for a program preparing students who have an interest in law enforcement. The board suggested that Officer Sanchez get in contact with Mary Howell about her program and inquire about any money remaining from previous distributions to the Board of Education. These programs need to be coordinated so that we are not duplicating services or information given to students. A grant application was given to Mr. Cook so that High Country Crime Stoppers might apply for funding.

New Business: New bank signature cards were signed and updated to include Sarah Manning.

Old Business: Update on HB91 – this bill is still in committees.

There were no citizens attending the meeting.

It was suggested that we "advertise" our website by adding this information to the white board in showroom and/or having Bill Dicks add appropriate lettering to the front door.

Next scheduled meeting will be held Thursday, May 16th at 4:15 pm.

Upon motion duly made by Winston Ammann, seconded by Sarah Manning, it was voted to adjourn the meeting.

Donna Dicks, Board Chair

Winston Ammann, Board Member

Sarah Manning, Board Member date approved

Activity Log Event Summary (Cumulative Totals)

SEVEN DEVILS PUBLIC SAFETY

(05/01/2019 - 05/31/2019)

Alarm Activation	1	Animal Complaint	2
Arrest	1	Assist Fire Department	1
Assist Maintenance Department	2	Assist Motorist	2
Assist Other Department	3	Assist Resident	2
Business Check	335	Complaint	1
Direct Traffic	1	Extra Patrol	16
Maintenance of Vehicle	1	Medical	1
Obtaining controlled substance by fraud.	1	Open Door	1
Patrol	69	Trespassing	1
Warrant	1	Welfare Check	1

Total Number Of Events: 443

SEVEN DEVILS FIRE DEPARTMENT

1356 Seven Devils Road, Seven Devils, N.C. 28604

(828) 963-5343 (828) 963-6760

Fax (828) 963-1129

Fire Chief Bobby Powell

May 2019

Fire Call: 0
Medical Call: 2
Training sessions: 5
Total Man-hours: 164 Hrs.

North Carolina Insurance Commissioner and State Fire Marshal Mike Causey announced that the Seven Devils Fire District completed their routine inspection and received the listed rating. The inspection, conducted by officials with the Department of Insurance Office of State Fire Marshal (OSFM), is required on a regular basis as part of the North Carolina Response Rating System (NCRRS). Among other things, the routine inspections look for proper staffing levels, sufficient equipment, proper maintenance of equipment, communications capabilities and availability of a water source. District Type Rating Effective Seven Devils Municipal = 4/9S = 09/01/2019. The NCRRS rating system ranges from one (highest) to 10 (not recognized as a certified fire department by the state), with most rural departments falling into the 9S category.

"I'd like to congratulate Chief Powell for the department's performance and for the hard work of all the department members," said Commissioner Causey. "The citizens in the Town of these districts should rest easy knowing they have a fine group of firefighters protecting them and their property in case of an emergency."

0 Fire Call:
2 Medical calls: Breathing Problems,
Thank You,

