

AGENDA

**TOWN OF SEVEN DEVILS PLANNING BOARD
REGULAR MEETING
JULY 17, 2018 – 5:30PM**

- 1. Call to Order**
- 2. Adopt Agenda**
- 3. Approve Minutes – June 19, 2018**
- 4. Administrative Comments**
- 5. Old Business - None**
- 6. New Business**
 - a) Lenny Cottom – Rezoning Request – Application Submitted 7/5/2018**
- 7. Citizens Comments**
- 8. Member Comments**
- 9. Adjourn**

**Town of Seven Devils
Planning Board Minutes
Regular Meeting
June 19, 2018**

The Seven Devils Planning Board met on Tuesday, June 19, 2018 at 5:30pm at Town Hall. Members present were Chair Butch McLean, Vice Chair Jack Byrnes, George Ehlinger, Bob Haugh, Brady Sasse, Frank Sell; Barry Isquith was absent. A quorum was met. Also, in attendance was Town Manager Debbie Powers and Town Clerk Hillary Gropp recorded the minutes.

Call to Order

Chair McLean called the meeting to order at 5:30pm.

Adopt Agenda

Chair McLean asked for a motion to adopt the agenda. Member Sell made a motion to adopt the agenda; Vice Chair Byrnes seconded the motion. The members agreed unanimously.

Approve Minutes May 15, 2018

Chair McLean asked for a motion to adopt the minutes of May 15, 2018. Member Sasse made a motion to approve the May 15, 2018 minutes; Member Sell seconded the motion. The members agreed unanimously.

Administrative Comments

Town Manager Powers reported the CLUP – Comprehensive Land Use Plan that the Planning Board recommended to the Town Council, was indeed approved at the Town Council meeting of June 12, 2018.

To date, there has been no further communication/activity from Hawksnest on Re-Zoning request; there has not been any application re-submittal.

Old Business-None

New Business

- a) Tree Ordinance – As part of the Town’s goal to attain the Tree City USA designation, the Tree Ordinance needed to be updated to include verbiage of tree protection on public lands. The language is in line with the recommendations from the Arbor Day Foundation and other local municipalities. Some of the Town’s public lands include Otter Falls & Town Hall.

Town Manager Powers reviewed the additions to the Tree Ordinance with the Planning Board.

Vice Chair Byrnes made the motion to accept the updates to the Tree Ordinance and forward to the Town Council for final approval; Member Sell seconded the motion. The members agreed unanimously. ~CLOSED~

- b) Employee Handbook- After a recent review of the Employee Handbook, it was deemed necessary to make updates in accordance with Public Employment Law. The updates of topics include: Equal Employment Opportunity Policy, Outside Employment, Harassment Prohibited, Supplemental Retirement Benefits, Holidays, Sick Leave, FMLA (Family Medical Leave Act), Separation & Reinstatement, Discrimination and Adverse-Action Appeal Procedure, Travel Policy, Other Policies – Technology & Social Media.

Town Manager Powers reviewed the updates to the Employee Handbook with the Planning Board.

Upon discussion amongst Planning Board members, suggestions for clarification with wording occurred on:

Page 21. Section 4. Sick Leave g) to add the word *consecutive*, the sentence now reflects *after missing five consecutive days of scheduled work*.

Page 38. Section 4. Other Policies c) Social Media Policy to add the wording *does not maintain* the sentence now reflects *The Town does not allow or use and does not maintain any Social Media sites*.

Vice Chair Byrnes made the motion to accept the updates to the Employee Handbook and forward to the Town Council for final approval; Member Sasse seconded the motion. The members agreed unanimously. ~CLOSED~

Citizen Comments

Mayor Larry Fontaine, who was in attendance in the audience, commended the Planning Board for their efforts on recent business items, including the updated CLUP – Comprehensive Land Use Plan. He stressed the importance of dealing with any future items of Planning Board business with truthfulness & integrity, even when an issue is controversial.

Member Comments

Chair McLean gave a reminder to all that SafetyFest will be on June 30, 2018; volunteers are needed. For more details view the 7D website or call Town Hall.

Adjourn

Member Sell made the motion to adjourn; Member Sasse seconded the motion. The members agreed unanimously. The meeting adjourned at 5:50pm.

Butch McLean, Chair

Hillary Gropp, Town Clerk

DRAFT

Figure 4.1: Application for Change in Zoning Classification of Property in the Town of Seven Devils

Town of Seven Devils
1356 Seven Devils Road
Seven Devils, NC 28604
Phone: (828) 963-5343
Fax: (828) 963-7418

Description of Property

Location of Property: 2058 Skyland Dr

Size of Property 32 Acres County Watauga/Avery PIN # TBD

Current Zoning District Recreational Change Current Zoning to HDR

The property is best suited for the requested change for the following general reason(s):

Applicant Information

Name: Lenny Cotton

Title: Resident

Address: 2058 Skyland Dr

Phone # (s): 828-963-1051

E-mail: lenny@hawksnesttubing.com

Property Owner Information

Name: _____

Title: _____

Address: _____

Phone # (s): _____

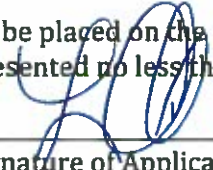
E-mail: _____

In order for this application to be complete, the applicant must submit the following:

- Two (2) copies of this completed form, typed, or filled out in black ink.
- Two (2) copies of current zoning map with location of property indicated.
- Two (2) copies of any additional information the applicant intends to present at the public hearing.
- A list of names and addresses of the owners of property within 100 feet of the property in question.
- Personal or Certified Check in the amount determined by the current Fee Schedule for each application for a zoning classification change to cover the necessary administrative costs.

To be placed on the agenda, completed applications, fees, and all accompanying materials must be presented no less than thirty (30) days before the next scheduled meeting of the Planning Board.

Signature of Applicant



7/5/18
Date

Amount Paid \$ 500.00

Received by D. Powers

Date 4/17/18

CHK# 14699

STATE OF NORTH CAROLINA
DEPARTMENT OF ENVIRONMENTAL QUALITY
DIVISION OF WATER RESOURCES

PERMIT

TO DISCHARGE WASTEWATER UNDER THE
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
(NPDES)

In compliance with the provisions of North Carolina General Statute 143-215.1, other lawful standards and regulations promulgated and adopted by the North Carolina Environmental Management Commission, and the Federal Water Pollution Control Act, as amended,

Hawksnest Utilities, Inc.

is hereby authorized to discharge wastewater from a facility located at the

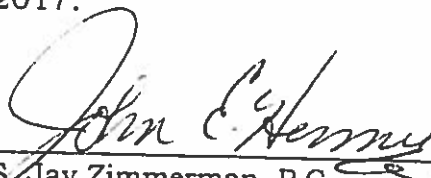
**Valley Creek WWTP
NCSR 1151
Foscoe
Watauga County**

to receiving waters designated as Valley Creek in the Watauga River Basin in accordance with effluent limitations, monitoring requirements, and other conditions set forth in Parts I, II, III and IV hereof.

This permit shall become effective December 1, 2017.

This permit and authorization to discharge shall expire at midnight on September 30, 2022.

Signed this day October 23, 2017.



Jay Zimmerman, P.G.

Division of Water Resources

By Authority of the Environmental Management Commission

SUPPLEMENT TO PERMIT COVER SHEET

All previous NPDES Permits issued to this facility, whether for operation or discharge are hereby revoked. As of this issuance, any previously issued permit bearing this number is no longer effective. Therefore, the exclusive authority to operate and discharge from this facility arises under the permit conditions, requirements, terms, and provisions included herein.

Hawksnest Utilities, Inc. is hereby authorized to:

1. Continue to operate an existing 0.01 MGD wastewater treatment system that includes the following components:

- ◆ influent holding tank
- ◆ bar screen
- ◆ aeration basin
- ◆ clarifier with sludge return
- ◆ aerated sludge holding tank
- ◆ tablet chlorinator with chlorine-contact chamber
- ◆ dechlorination
- ◆ re-aeration chamber

The facility is located at the Valley Creek WWTP off NCSR 1151 near Foscoe in Watauga County.

2. After receiving an Authorization to Construct (ATC) permit from the Division, including the Division's approval of the Permittee's justification for the need to expand the plant to 0.900 MGD, and upon receiving Authorization to Operate from the Division,
3. Discharge from said treatment works via Outfall 001, a location specified on the attached map, into Valley Creek [Stream Segment 8-4], a waterbody currently classified C-Trout waters within subbasin 04-02-01 of the Watauga River Basin.