

Public Works Committee  
Organizational Meeting  
April 19, 2022  
10:00am

The Seven Devils Public Works Committee met on Tuesday, April 19, 2022 and the format of the meeting was dual Electronic – Go To Meeting #321072613 and In-Person at Town Hall. Attendance In-Person were Brad Lambert, Jack Byrnes, Larry Fontaine, Robert Michaud. Attending remotely, with visible video display was Mark Williams. Also present were Public Works Director Kevin Aldridge, Town Engineer David Poore, Police Chief Jonathan Harris, Zoning Administrator Eddie Barnes and Town Manager Debbie Powers. The minutes were recorded by Town Clerk Hillary Gropp.

**CALL TO ORDER**

Town Manager Powers called the Public Works meeting to order at 10:00am.

**ROLL CALL**

Committee members stated their name & announced their presence for Roll Call.

**ELECTION OF OFFICERS**

Town Manager asked for nominations for Chair of Public Works Committee.

Brad Lambert was nominated by Larry Fontaine; seconded by Jack Byrnes.

All members agreed. Brad Lambert elected as Chair.

Larry Fontaine was nominated as Vice Chair by Jack Byrnes; seconded by Brad Lambert.

All members agreed. Larry Fontaine is elected as Vice Chair.

**ADOPT AGENDA**

Member Michaud made a motion to adopt the agenda; Vice Chair Fontaine seconded. All members agreed.

**APPROVE MINUTES**

**A. April 20, 2021**

Vice Chair Fontaine made a motion to approve the minutes; Member Michaud seconded. All members agreed.

**B. January 18, 2022**

Vice Chair Fontaine made a motion to approve the minutes; Member Michaud seconded. All members agreed.

## **OLD BUSINESS**

### **A. Status of 2021 Projects**

Recommended BRA projects from Public Works Committee in 2021 have not begun yet, due to scheduling with paving contractor. This item will be forwarded to the FY23 Budget.

### **B. ARP Funds**

The 1<sup>st</sup> distribution of \$34,419.33 has been received and the 2<sup>nd</sup> distribution of \$34,419.33 will be in FY23, totaling = \$68,838.66. The ARP funds will be used for PRV replacement.

### **C. SLFRF Funds**

This is a \$700,000 grant, with funds reimbursed after expenditure. The application has been submitted. The Town's Finance Officer, Police Chief Harris, and Town Manager Powers met with support staff from the HCCOG for guidance. The SLFRF funds will be used for the Chestnut Ridge Trail Water Line Replacement Project.

### **D. Well House Projects**

Work is completed, new paint, new roofs and wood replacement.

## **NEW BUSINESS**

### **A. Blind Road Analysis and Recommendations**

The committee reviewed the Roads Assessment 2022.

Town Manager stated \$140,000 for FY23 Budget, which includes the previous carry over from FY22.

Discussion occurred about the rating comparison of paved roads vs gravel roads.

The committee requested the Roads Assessment 2022 be split for rating paved roads and gravel roads separately. Town Engineer Poore to follow up. No action taken.

### **B. Water Loss Report**

Public Works Director Aldridge reported a 25% water loss, as determined by RWA.

### **C. Debris Pick Up Dates**

Pick up begins on/after the following dates: April 25<sup>th</sup>, June 20<sup>th</sup>, October 3<sup>rd</sup>

### **D. Winter Access to Rocky Top**

Public Works Director Aldridge reported a change up with materials used for winter conditions, and no further complaints received.

### **E. Public Works Department – FY23 Budget**

1 dump truck with snowplow & sand spreader, Town meters/equipment replacement and 1 additional staff.

**CITIZENS COMMENTS**

Citizen Wayne Bonomo inquired if the Blind Road Analysis was available to owners. Members & staff replied it is used as a “tool” in providing guidance for projects by the Public Works Committee.

**COMMITTEE COMMENTS**

Chair Lambert stated no other Public Works Committee meetings in 2022, unless needed.

**ADJOURN**

Vice Chair Fontaine made a motion to adjourn; Member Byrnes seconded. All agreed. The meeting adjourned at 11:25am.

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Brad Lambert, Chairman

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Hillary Gropp, Town Clerk

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