

**Public Works Committee**  
**Minutes – Regular Meeting**  
**May 19, 2020 10:00am**

The Seven Devils Public Works Committee met on Tuesday, May 19, 2020 and the format of the meeting was dual Electronic – Go To Meeting #169247709 and In-Person at Town Hall. Attendance In-Person were Jack Byrnes & Larry Fontaine. Attending remotely, with visible video display were Brad Lambert & Barrie Winn. Also present were Public Works Director Kevin Aldridge, Town Engineer David Poore and Town Manager Debbie Powers. The minutes were recorded by Town Clerk Hillary Gropp. Town Council Member Wayne Bonomo attended as an observer.

**CALL TO ORDER**

Town Manager Powers called the Public Works meeting to order at 10:00am.

**ROLL CALL**

Each member of the Committee/Staff stated their name and presence for Roll Call.

**ELECTION OF OFFICERS**

Town Manager asked for nominations for Chair of Public Works Committee.

Brad Lambert was nominated by Larry Fontaine; seconded by Jack Byrnes. All members agreed. Brad Lambert elected as Chair.

Larry Fontaine was nominated as Vice Chair by Brad Lambert; seconded by Jack Byrnes. All members agreed. Larry Fontaine is elected as Vice Chair.

Due to sound quality that Chair Lambert was experiencing remotely, he asked that Vice Chair continue to lead the meeting.

**ADOPT AGENDA**

Member Byrnes made a motion to adopt the agenda; Vice Chair Fontaine seconded. All members agreed.

**APPROVE MINUTES – April 16, 2019**

Member Byrnes made a motion to approve the minutes; Chair Lambert seconded. All members agreed.

**CITIZENS COMMENTS - None**

**OLD BUSINESS**

Committee Member George Ehlinger submitted a letter of resignation, dated April 30, 2020. Board/Committee vacancies will be posted in the future.

**NEW BUSINESS - None**

**PUBLIC WORKS UPDATE**

Public Works Director Aldridge stated overall the Town roads are in very good shape, due to previous routine maintenance that has been done. Town Engineer Poore reports the exception is the need to resurface Woodwinds Lane from Woodwinds Circle to the end of the street. This street shows signs of surface distress and alligator cracking. The estimate to resurface in FY21 is \$15,000. To delay the needed resurfacing will cause further deterioration, and will cost significantly more in the future. (Estimate \$25,000+).

Gravel roads that need maintenance include:	<u>Estimated Cost</u>
Chestnut Ridge – Edgecliff Lane – Knob Hill Lane	\$18,000
Cliff Dwellers Lane	\$2,800
Green Cove Road	\$2,700

Town Manager Powers reports decreased revenues for NCDOT with a reduction in Powell Bill funds. The Town should receive approximately \$22,500, down from expected \$30,000.

Discussion occurred with committee members with agreement to spend on what is necessary, but not to exceed the \$22,500 in Powell Bill funds. The Woodwinds road will be resurfaced, and the remaining funds will be used on gravel roads.

Additional projects to keep at the forefront are the replacement of PRV's. Currently, PRV #3 is in process of replacement, with completion soon. The cost has exceeded the budget amount of \$36,500 by \$3,000. The CIP has funds for additional PRV replacements.

Also, replacement of wellhouse & booster stations roofs, as past inspection reports by the DEQ noted this was needed.

Discussion occurred with committee members to hold off the PRV#4 replacement. If the revenues stabilize within FY21, then the situation will be reevaluated. Due to unknown budgetary restrictions, all additional projects will be reviewed in the future.

Public Works Director Aldridge suggested the Town revise the policy on debris pick up. Currently, the citizens call to request a debris pick up. Citizens are allowed 1 debris pick-up, per year, however, the inability to accurately track the requests allows for abuse of the policy. The manpower, time and equipment involved with multiple pick-ups is not cost effective, putting additional wear & tear on the trucks. Due to the success of Woodwinds HOA scheduling a community wide debris pick-up, his suggestion is to schedule a Town wide pick-up twice a year (June & October), with additional pick-up throughout the year for storms.

Committee members agreed this was a good idea and should be done.

**COMMITTEE COMMENTS - None**

Public Works Director Aldridge reported the Town's water loss is 2%, per the RWA.

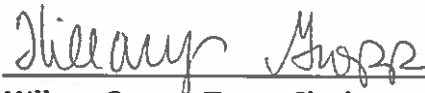
**ADJOURN**

Member Byrnes made a motion to adjourn; Chair Lambert seconded. All agreed.

The meeting adjourned at 10:46am.



Brad Lambert, Chairman



Hillary Gropp, Town Clerk