

**Town of Seven Devils  
Recreation Commission  
Minutes—Regular Session  
November 9, 2016**

The Town of Seven Devils Recreation Commission met at 9:00 a.m. in Town Hall on November 9, 2016. Members present were Bob Bridges (by telephone), Ed Beck, Anne Fontaine, Kay Lambert, Leigh Sasse, Martha Stearns, and Skip Watts. Town Manager Debbie Powers, Larry Fontaine, and Brad Lambert were also present.

Anne Fontaine distributed copies of the agenda and called the meeting to order. The agenda was approved.

Skip Watts made a motion to accept the minutes of our October 13, 2016, meeting. Bob Bridges seconded the motion, and it passed.

Anne Fontaine thanked Ed Beck and Skip Watts for all the preliminary work they had done to prepare for “The Hawk,” which is scheduled for September 16, 2017. We discussed many aspects of the race and made committee assignments. Ed Beck and Skip Watts will be race directors and will be involved in all committees. Brad Lambert, Ed Beck, and Skip Watts will work on safety aspects. Debbie Powers and Anne Fontaine will work on advertising, sponsorship, and registration. Skip Watts will work with a friend to design t-shirts and will research types and costs of t-shirts. He will also work on logistics at the start/finish line and plan for a PA system. Bob Bridges and Ed Beck will work on a budget. Leigh Sasse, Kay Lambert, and Martha Stearns will be in charge of volunteers for set-up, clean-up, parking, and finish-line refreshments.

Anne Fontaine and Debbie Powers will compose an announcement of “The Hawk” and will send it to Recreation Commission members and Lenny Cottom before distributing it. Ed Beck will do more research on having the race route certified. A tentative route has been planned. Hawksnest owner Lenny Cottom has agreed to be a sponsor, but the sponsorship amount has not been determined. Bob Bridges suggested that we set the entrance fee in the lower range. Ed Beck said the fee would probably be \$20.00 to \$25.00. The fee will be set after expenses are known. Debbie Powers reported that the town insurance covers special events, and the insurance company provides a sample waiver which can be modified for “The Hawk.”

Ed Beck reported that online registration can be handled by either active.com or runsignup.com. with a link on the town website. There would be a small fee for this service, which would be deducted from the registration fee. Ed Beck reported that Cameron Beddingfield (racingtoes.com) will provide a wide range of services, including setting up the start/finish line and timing runners. We decided to use his services. Ed Beck will determine the cost of our needed services, and we will ask TDA to fund this expense. Ed reported that one porta john per 60-75 runners is recommended. We believe one will be sufficient. We still need to determine age brackets and choose awards. We will not meet in December, but we will continue to plan “The Hawk” at our meeting on January 12, 2017. We will also discuss 2017 “Music on the Lawn” event(s) at this meeting.

“Light the Night” will be held on December 2, 2016. It will be a potluck dinner, and the town will provide meat (funded by TDA) and beverages. We will plan for about 40 participants.

Kay Lambert will get tables set up and buy paper products, flatware, water, and iced tea. Leigh Sasse and Anne Fontaine will decorate for the dinner. Debbie Powers will announce the event on the town website and on the information sign.

Leigh Sasse made a motion to adjourn. Skip Watts seconded it, and it passed.

Submitted by:

Martha Stearns