

**TOWN OF SEVEN DEVILS  
TOWN COUNCIL MEETING**

May 8, 2018

5:30pm

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ADOPT AGENDA
- 4) CONSENT AGENDA
  - A. Motion for Consideration
    - (i) Adopt minutes of Public Hearing & Town Council meeting – April 10, 2018
    - (ii) Adopt minutes of Town Council Budget Workshop FY19 – April 18, 2018
- 5) CITIZENS COMMENTS
- 6) ADMINISTRATIVE UPDATE
- 7) OLD BUSINESS – NONE
- 8) NEW BUSINESS
  - A. Seven Devils Scrapbook– Presented by Abby Cockerham-ASU Intern
  - B. Reappoint Sarah Manning to High Country ABC Board-Alternate Member
- 9) COMMITTEE REPORTS
  - A. Board of Adjustment – No April meeting
  - B. Planning Board – April minutes
  - C. Public Works – No April meeting
  - D. Public Safety Commission – April minutes
  - E. Recreation Commission – April minutes
  - F. TDA – No April meeting
  - G. ABC Board – March minutes
  - H. Tree Committee – No April meeting
  - I. Public Safety Department
    - (i) Police Report
    - (ii) Fire Report
  - J. Financial Report
- 10) COUNCIL COMMENTS
- 11) ADJOURN

**TOWN OF SEVEN DEVILS  
PUBLIC HEARING & TOWN COUNCIL MEETING  
April 10, 2018**

The Seven Devils Town Council met for a Public Hearing for the Kathe Annexation on Tuesday, April 10, 2018, at 4:45pm and in a Regular Meeting at 5:30pm at Town Hall. Present at the Public Hearing were Mayor Larry Fontaine, Mayor Pro Tem Brad Lambert and Council Members Tina Bailey, Kay Ehlinger, and David Ehmig. Manager Debbie Powers was present; Town Attorney Rob Angle joined at the Regular Meeting; the minutes were recorded by Hillary Gropp, Town Clerk.

**CALL TO ORDER**

Mayor Fontaine called the Public Hearing to Order at 4:48pm.

**PLEDGE OF ALLEGIANCE**

Council members and citizens recited the Pledge of Allegiance.

**PUBLIC HEARING – KATHE ANNEXATION**

Mayor Fontaine explained the purpose of the Public Hearing is for the Kathe Annexation – Lot 2, Grandview Estates. Mayor Fontaine allowed the Owner, Chris Kathe to give a presentation. The location of Lot 2, Grandview Estates on the Town Zoning Map was indicated as a reference. The owner circulated a copy of the site plan which includes a house plan for approximate 2400-2500 Sq. Ft. 2-story, single family residence with separate garage. Chris Kathe spoke of his long-time familiarity with the region and his personal plan of becoming a permanent resident of the Town of Seven Devils.

Mayor Fontaine explained if any citizens would like to comment at the Public Hearing, they will need to sign up and comments will be limited to three (3) minutes.

Member Ehlinger commented this Owner and resident will be an asset to the Town.

Mayor Pro Tem Lambert commented although the work was not performed by the current owner, Chris Kathe, this lot has been clear cut of trees, which is now a characteristic of the lot; he supports the Owners replacement of trees.

**PUBLIC COMMENTS- NONE**

**CLOSE PUBLIC HEARING**

With no citizen comments or questions, Member Ehmig made a motion to close the Public Hearing; Member Ehlinger seconded the motion. The members agreed unanimously.

## **RECESS**

Mayor Fontaine asked for a motion to recess. Mayor Pro Tem Lambert made a motion to recess; Member Ehlinger seconded the motion. The members agreed unanimously. The Town Council went into recess at 4:55pm.

## **CALL TO ORDER FROM RECESS – 5:30PM**

Mayor Pro Tem Lambert made a motion to come out of recess; Member Bailey seconded the motion. The members agreed unanimously.

Prior to further business, Mayor Fontaine asked for a moment of silence to remember Richard DeMott, who passed recently.

## **ADOPT AGENDA**

Town Clerk Gropp commented the agenda is to be amended with Recess instead of Adjourn at the end of meeting.

Member Ehlinger made a motion to adopt the amended agenda with the noted change; Mayor Pro Tem Lambert seconded the motion. The members agreed unanimously.

## **CONSENT AGENDA**

**ADOPT MINUTES OF TOWN COUNCIL MEETING – March 13, 2018**

**ADOPT MINUTES OF TOWN COUNCIL RETREAT – March 22, 2018**

Mayor Pro Tem Lambert made a motion to adopt the Consent Agenda. Member Ehmig seconded the motion. The members agreed unanimously.

## **CITIZENS COMMENTS**

Kay Lambert – **430 Wildcat Rocks Road**, Kay thanks the Town for the seasonal banners and signs, she invites everyone to the Arbor Day celebration on Friday, April 27<sup>th</sup>, please RSVP to the Town Clerk. Additionally, there will be Operation Medicine Cabinet on Saturday, April 28<sup>th</sup> at Foscoe Fire Department.

**ADMINISTRATIVE UPDATE**

Manager Powers provided the following update:

The recreational needs survey has been mailed to the citizens of the Town and she requests they be completed and returned to Helga Sappington.

Explanation was provided about the difference/benefit of placing a call to the Seven Devils non-emergency phone line or calling 911; Dispatch can record and identify the caller of a 911 call, whereas a non-emergency caller can remain anonymous. In a court of law, the anonymous, non-emergency calls can cause a case to be dismissed.

The Town's maps/plats have been organized with labels & spreadsheet for easy search.

On March 8<sup>th</sup>, there was a special planning meeting for the 2018 7K @ 7D "The Hawk".

Manager Powers attended a Tree Board webinar on March 21<sup>st</sup>, as a step towards the Tree City USA designation.

HCMA meeting is Thursday, April 19<sup>th</sup> at Beech Mountain; Dinner at 6pm and meeting at 6:30pm; RSVP to Hillary Gropp.

Town Hall was closed for 2 snow days during March.

Town Council Annual Workshop was held on March 22<sup>nd</sup>.

The Planning Board will meet on April 17<sup>th</sup> at 1:00pm to continue the Re-Zoning Application review request, as well as other business items.

The Town was notified the grant request for the NCDOT Pedestrian Plan was denied.

A reminder of two upcoming events include: Arbor Day on Friday, April 27<sup>th</sup> at 11:30am and Operation Medicine Cabinet on Saturday, April 28<sup>th</sup> at Foscoe Fire Department.

Manager Powers provided updates on: Tree Permits, Projects, Fence Permits, Complaints, Real Estate Closings.

**OLD BUSINESS – NONE**

**NEW BUSINESS**

**12) A. KATHE ANNEXATION**

**(ii) Ordinance – Annexation 2018-01**



**ORDINANCE  
KATHE ANNEXATION 2018-01**

**AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF  
THE TOWN OF SEVEN DEVILS, NORTH CAROLINA**

**WHEREAS**, the Town Council of Seven Devils, North Carolina has been petitioned under G.S. 160A-31 to annex the area described below; and

**WHEREAS**, the Town Council of Seven Devils, North Carolina has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

**WHEREAS**, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at Town Hall at 4:45pm on Tuesday, April 10, 2018, after due notice by publication on Sunday, March 25, 2018 in the Watauga Democrat newspaper; and

**WHEREAS**, the Town Council of Seven Devils, North Carolina finds that the petition meets the requirements of G.S. 160A-31;

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of Seven Devils, North Carolina that:

**Section 1.** By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the Town of Seven Devils, North Carolina as of Tuesday, April 10, 2018:

***Lot 2 of Grandview Estates Subdivision, recorded in Plat Book 10, Page 266 and Plat Book 15, Page 236 of Watauga County, North Carolina, more fully described as follows:***

***Beginning at a point from the an iron pipe along Grandview Drive; thence continue S 64 degrees 15' 00" W 73.69 feet to a found conduit at a marked chestnut oak; thence continue N 25 degrees 45' 50" W 9.19 feet; thence***

*continue along a chord of a curve S 67 degrees 03' 15" W with a chord distance of 31.89 feet; thence continue along a chord of a curve S 69 degrees 01' 00" W with a chord distance of 102.89 feet to a found conduit at the Point of Beginning; thence continue S 25 degrees 08' 11" E 99.73 feet to an iron rod; thence continue S 25 degrees 08' 11" E 14.00 feet to an iron rod; thence continue S 25 degrees 08' 11" E 53.00 feet to an iron rod; thence continue S 65 degrees 19' 50" W 136.24 feet to a found conduit; thence continue N 25 degrees 46' 15" W 39.95 feet to an iron rod; thence continue N 25 degrees 46' 15" W 130.40 feet to a found conduit; thence continue along a chord of a curve N 75 degrees 13' 15" E with a chord distance of 67.40 feet; thence continue N 58 degrees 59' 00" E 72.20 feet to the Point of Beginning and containing 0.51 acres of land, more or less.*

**Section 2.** Upon and after Tuesday, April 10, 2018, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Town of Seven Devils, North Carolina and shall be entitled to the same privileges and benefits as other parts of the Town of Seven Devils, North Carolina. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

**Section 3.** The Mayor of the Town of Seven Devils, North Carolina shall cause to be recorded in the office of the Register of Deeds of Watauga County, North Carolina, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the Watauga County Board of Elections, as required by G.S. 163-288.1.



*Larry Fontaine*  
Larry Fontaine, Mayor

ATTEST:

APPROVED AS TO FORM:

*Hillary Gropp*  
Hillary Gropp, Town Clerk

*Rob Angle*  
Rob Angle, Town Attorney

Town Clerk Hillary Gropp read the above Ordinance- Kathe Annexation 2018-01;  
Mayor Pro Tem Lambert made a motion to approve Ordinance-Annexation 2018-01;  
Member Bailey seconded the motion. The members agreed unanimously.  
~CLOSED~

**(iii) Consistency Statement**



**CONSISTENCY STATEMENT**

**This Ordinance – Kathe Annexation 2018-01 has been reviewed by this Town Council to insure consistency with planning documents already adopted by this Board, such as The Comprehensive Land Use Plan, dated November 9, 2009 and the Unified Development Ordinance, dated February 14, 2017 and is consistent with the policies and goals of this Board.**

**It has been determined that this ordinance is reasonable, and in the best public interest.**

  
Larry Fontaine, Mayor

**ATTEST:**

  
Hillary Gropp, Town Clerk



Mayor Fontaine read the above Consistency Statement as part of the annexation procedure.

Mayor Pro Tem Lambert made a motion to approve the Consistency Statement; Member Ehlinger seconded the motion; the members agreed unanimously. ~CLOSED~

**12) B. PUBLIC WORKS RECOMMENDATION**

Recommendation from Public Works Committee to the Town Council

At the March 20, 2018 meeting, we reviewed the Annual Blind Road Analysis, and after discussion, we recommend the following projects for the 2018-2019FY.

1. Paving Swiss – Beginning at Skiview – Ending at Dead End @ \$21,649
2. Paving Rocky Top Court – Beginning at Wayside – Ending at Rocky Top Trail @ \$15,774

Additional Projects Include:

\$10,000 for gravel

\$10,000 for hot patch repairs

Budget for Roads	\$57,423
Powell Bill Funding Estimate	\$30,000
<hr/> Net Expenditure	<hr/> \$27,423

Thank you for your consideration of this recommendation.

Public Works Committee

Member Ehmig made a motion to approve the Public Works Recommendation from the 2018 Blind Road Analysis; Mayor Pro Tem Lambert seconded the motion. The members agreed unanimously. ~CLOSED~



## 12) C. PRELIMINARY BUDGET FY19

The Town Council will meet for a Budget Workshop on April 18<sup>th</sup>, at 10am – Noon; this is rescheduled to an earlier date from the original date April 25<sup>th</sup>.

### FY19 Budget Presentation Highlights:

- Revenues:

 Property Taxes – remains steady - **NO TAX INCREASE!**

 Sales tax – remains steady

 ABC Revenues increase

 Utility/Franchise Tax – remains steady

 Grant Revenues increase

 Water Sales – remains steady

 Powell Bill Allocation - remains steady

- Expenditures:

 Paving/gravel/hot patch from Blind Road Analysis - \$60,000

 Replace #2 of 7 Water PRV Valves @ \$36,500

 PW truck @ \$33,200

 Water Meter Readers @ \$12,000

 \$50,000 towards new Town Hall facility

 Personnel – 2% COLA and 2% merit

 \$20,000 towards "Connect 7D"

 Reduce Debt Load: \$100,667.

**COMMITTEE REPORTS**

- Board of Adjustment – No March meeting**
- Planning Board – March minutes**
- Public Works – March minutes**
- Recreation Commission – No March meeting**
- TDA – March minutes**
- Tree Committee – No March meeting**
- ABC Board -February minutes**
- Public Safety Department**
  - Police Report**
  - Fire Report**
  - Financial Report**

**COUNCIL COMMENTS**

Member Ehmig asked for clarification of the Re-Zoning application request in regard to the acreage and total units allowable.

Mayor Fontaine and Mayor Pro Tem Lambert spoke about the Community Leaders breakfast at ASU held on April 10<sup>th</sup>.

**RECESS**

Mayor Pro Tem Lambert made a motion to recess until the Budget Workshop on Wednesday, April 18, 2018 at 10:00am; Member Ehmig seconded the motion. The members agreed unanimously. The meeting recessed at 6:15pm.

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Larry Fontaine, Mayor

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Hillary Gropp, Town Clerk

Town of Seven Devils  
Town Council Budget Workshop FY19  
April 18, 2018

The Seven Devils Town Council met in special session on Wednesday, April 18, 2018 at Town Hall. Present were Mayor Larry Fontaine, Mayor Pro Tem Brad Lambert, Council Members Tina Bailey, Kay Ehlinger and David Ehmig via telephone call. Also present were Town Manager Debbie Powers. The minutes were recorded by Hillary Gropp, Town Clerk.

**CALL TO ORDER**

Mayor Fontaine called the meeting from recess at 10:00am.

**PLEDGE OF ALLEGIANCE**

Council members recited the Pledge of Allegiance.

**ADOPT AGENDA**

Mayor Fontaine asked for a motion to amend the agenda to add Closed Session between Item 5) New Business and Item 6) Council Comments.

Mayor Pro Tem Lambert made the motion to amend the agenda; Member Bailey seconded the motion. The members agreed unanimously.

**CITIZENS COMMENTS- NONE**

**NEW BUSINESS**

Manager Powers explained how she puts together the Budget FY19 packet provided to the Town Council that includes: Personnel, CIP, Expenditures, Revenues, Executive Summary. The Preliminary Budget FY19 was initially provided to the Town Council at the Regular Council meeting on April 10, 2018.

Manager Powers states the Revenue and Expenditures FY19 include all grants that have been applied for or will be applied for, therefore these figures are increased from FY18.

Manager Powers reviewed the budget highlights and discussion among the Town Council occurred regarding the following:

**Personnel** – Confidential - Budget Items acceptable – No action taken.

**CIP** – Budget Items acceptable – No action taken.

**Expenditures** –Estimated payoff of current loans – BAB 2 ½ years; Snowcloud -6 years -No action taken.


**Revenues** – To date, 99.6% tax collection rate - No action taken.

**Executive Summary** – To be provided to the Public via Public Hearing & Regular Council meeting in June 2018.

FY19 Budget Presentation Highlights:

- Revenues:

 Property Taxes – remains steady - **NO TAX INCREASE!**

 Sales tax – remains steady

 ABC Revenues increase

 Utility/Franchise Tax – remains steady

 Grant Revenues increase

 Water Sales – remains steady

 Powell Bill Allocation - remains steady

- Expenditures:

 Paving/gravel/hot patch from Blind Road Analysis - \$60,000

 Replace #2 of 7 Water PRV Valves @ \$36,500

 PW truck @ \$33,200

 Water Meter Readers @ \$12,000

 \$50,000 towards new Town Hall facility

 Personnel – 2% COLA and 2% merit

 \$20,000 towards “Connect 7D”

 Reduce Debt Load: \$100,667.

**CLOSED SESSION**

Mayor Pro Tem Lambert made a motion to enter Closed session, pursuant to G.S. 143-318.11 (a)(6) to discuss a Personnel item. Member Bailey seconded the motion; the members agreed unanimously.

The Town Council entered Closed Session at 11:00 am to discuss a Personnel item.

Member Ehlinger made a motion to come out of Closed Session at 11:10am; Mayor Pro Tem Lambert seconded the motion; the members agreed unanimously.

**COUNCIL COMMENTS**

Mayor Fontaine commented on the positive work environment that exists with Town Staff and he complimented Manager Powers for her efforts.

Mayor Fontaine mentioned past/current items of business for the Town or Town Boards/Committees including: Re-Zoning Application, Replacement of Town Hall, Additional Parking for Otter Falls, Support of the Peak Mountain Hiking Trail.

Mayor Pro Tem Lambert requests that money is set aside for the expansion of the Otter Falls parking lot. Dialogue to occur with TDA for funds on this project.

Mayor Pro Tem Lambert asked for confirmation of the fund balance. Current fund balance is 68%, however the requirement is 50%, per Seven Devils ordinance.

Mayor Pro Tem Lambert asks that money continued to be allocated toward Town Hall replacement.

Member Ehlinger provided positive feedback on the past year and the ease of working with each other.

A Public Hearing for the Budget is set for Tuesday, June 12, 2018 at 5:00pm. The Town Council Budget Workshops that have been previously scheduled for Thursday, May 31<sup>st</sup> and Wednesday, June 6<sup>th</sup> are cancelled.

**ADJOURN**

Mayor Fontaine made a motion to adjourn. Member Ehlinger seconded the motion. The members agreed unanimously. The meeting adjourned at 11:25am.

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Larry Fontaine, Mayor

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Hillary Gropp, Town Clerk

**TOWN COUNCIL MEETING  
Administrative Update  
May 8, 2018**

**AGENDA ITEM 6)**

1. Recreational Needs Survey sent out on 4/6 – deadline is June 1
2. New Zoning Map dated April 10, 2018 – Kathe annexation completed
3. Town Hall closed for Memorial Day – Monday, May 28th
4. PARTF and RTP grant updates
5. Otter Falls parking lot expansion update
6. Town Council held Budget workshop on April 18th
7. Uniform Guidance webinar on April 24<sup>th</sup> – Bobby, Helga, Debbie
8. Arbor Day Celebration on April 27<sup>th</sup> – 47 attendees
9. Operation Medicine Cabinet on April 28<sup>th</sup>
10. Belle Fields Memorial Book Exchange sign
11. Planning Board Meeting – Tuesday, May 15<sup>th</sup> at 5:30 – Cottom Re-Zoning Request

**April 2018 items:**

- Tree Permits – 2
- Projects – 4
- Fence Permit - 0
- Complaints – 11
- Real Estate Closings – 3

<u>Date</u>	<u>Last Name</u>	<u>First Name</u>	<u>Street #</u>	<u>Street Name</u>	<u>Complaint Topic</u>	<u>Complaint Specifics</u>	<u>Resolution</u>
4/1-4/5	Multiple				reZoning	against rezoning (10)	Invited to attend Planning Bd mtg
4/13	Copley	Kathy	166	Woodwinds	streets	PW blowing chat into ditches and her garden	noted: notified Kevin
4/16	Leiker	Leroy	128	Devils Lake	stormwater	excessive water run off from Town Hall	Kevin investigated; will dig deeper ditches to alleviate
4/17	anonymous			Hwy 105		What are road conditions on 105?	fine
4/17	McCarthy	Kevin	193	Knob Hill	realtors	incompetent realtors	Adios!
4/23	Saviano	Don	194	Tangle Lane	rezoning	"you people" trying to change things in winter when NO ONE is there- "why don't you tell us what is going on?"	Welcome to attend posted meetings and visit website to stay informed
4/24	Meilus	Ed	129	Fifth Fairway	stormwater	water from Town road running onto his property & destroying his house	runoff from Skyland Drive-call DOT Has spring under his house Neighbors culverts are clogged
4/25	Copley	Kathy	166	Woodwinds	general	"reminder" for PW to pick up debris - and why does website state we had 142" of rain?	searched our website - rainfall was 11.61" for month
4/27	Meilus	Ed	129	Fifth Fairway	stormwater	why didn't Kevin call me back today? (Friday @ 4:30pm)	Hillary explained staff was busy with Arbor Day Celebration, will return call Monday
4/30	Bookstaver	Tom	231	Snowcloud	Public Works	drove Kubota on his property while reading meters	Kevin investigated; no damage to his property; reminded him that Town has right of way
4/30	Pariseau			Meadowview	Public Works	wants PW to plow carefully, had to replace sod along road	Josh explained method of plowing DP reminded of right of way; we can bypass this property?



TOWN OF SEVEN DEVILS

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION,  
TASK FORCE, ADVISORY BODY OR COMMITTEE

FULL NAME **Ms Sarah E. Manning**  
Title First Middle Initial Last  
(Mr./Ms./Ms./Dr., etc.)

GENDER: **\_Female**

HOME ADDRESS

**277 Four Diamond Dr.  
Seven Devils, NC 28604**

PREFERRED CONTACT ADDRESS (if different from home address):

EMAIL ADDRESS: [sevendevils@skybest.com](mailto:sevendevils@skybest.com)

TELEPHONE: day: **\_\_(828)-963-7818** evening: **same**

FULL-TIME RESIDENT of the Town of Seven Devils  **YES**  NO

If a part-time resident, approximately how many months in a year do you live in Seven Devils?

HOW LONG HAVE YOU BEEN A RESIDENT OF SEVEN DEVILS: **since April 1995.**

DO YOU OWN REAL PROPERTY (land) IN SEVEN DEVILS:  Yes  **X**

NAME OF BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE FOR WHICH  
APPOINTMENT IS SOUGHT (list one only):

**Alternate member to High Country ABC Board**

WHY DO YOU WISH TO OBTAIN THIS APPOINTMENT?

**I meet the qualifications of Board membership, i.e. interest in public affairs, good judgment and knowledge and good moral character, as is required by Article 7 of NCGS 18B. Also I am a full time resident of Seven Devils and have had management experience as Director of International Programs with Christian Children’s Fund. I have served my first term, plus two**



years into my second term, as the Alternate Member from Seven Devils on the High Country ABC Board, actively representing the Town's interest and appropriately supporting the Seven Devils Primary Board Member. If again appointed as Alternate member I will seek to improve communication and information flow between the ABC Board and the Town Council of Seven Devils. I will seek to fulfill the new job description as allowed by the Code of Ethics for the High Country Municipal ABC Board. I will continue to assist in improving communication and collaboration among the three appointing authorities (towns).

ARE YOU FAMILIAR WITH THE TOWN'S COMPREHENSIVE LAND USE PLAN AND THE VISION STATEMENT OF THE TOWN CONTAINED THEREIN? (It can be accessed at <http://sevendevils.net/ordinances.aspx>)  
X Yes No

RATE YOUR SUPPORT FOR THE VISION STATEMENT AND COMPREHENSIVE LAND USE PLAN (with "1" signifying no support and "10" signifying great support): 10

PLEASE EXPLAIN YOUR LEVEL OF SUPPORT FOR THE COMPREHENSIVE PLAN:

I served on the Ad Hoc Committee which wrote and presented the original Vision Statement and Comprehensive Land Use Plan in 2000. I am a very strong supporter of the Plan and its current evolution. The Plan does not consider the ABC Board in its review of resources; however the ABC Board does support the Town's commitment to Public Health and Safety.

WHAT EXPERTISE WOULD YOU BRING TO THIS APPOINTMENT?

I have received the required training for both terms in ethics and operations of Alcoholic Beverage Control Boards established by the ABC reform legislation of 2010. I have attended two Managers Conferences where current ABC Board issues were discussed. I have attended three in-serviced trainings provided by the ABC Association. I have a full understanding of the NC ABC system; I appreciate its strengths and can recognize its weaknesses.

I continue to up-date employee job descriptions, job performance standards and appraisal system for the ABC Board.

I have served on the Town's Planning Board, Appearance Commission and currently serve on the Board of Adjustment which gives me an understanding of the Town's overall operation.

HAVE YOU HAD ISSUES WITH THE TOWN OF SEVEN DEVILS WHICH RELATE TO THE WORK OF THE BODY TO WHICH YOU SEEK APPOINTMENT? IF YES, PLEASE EXPLAIN: \_\_\_\_\_ No

DO YOU HAVE ANY KNOWN OR POTENTIAL CONFLICTS OF INTEREST (INCLUDING MEMBERSHIP IN ANY ORGANIZATION, YOUR EMPLOYMENT, AND THE MEMBERSHIPS AND EMPLOYMENT OF ANY FAMILY MEMBER) THAT MIGHT ARISE IF YOU ARE APPOINTED? IF YES, PLEASE EXPLAIN:

No; also at the beginning of each ABC Board meeting I attest that there are no conflicts of interest and that I am in compliance with the High Country's Municipal ABC Board's Code of Ethics.

HAVE YOU EVER SERVED ON ANY OTHER TOWN'S BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE? IF SO, PLEASE STATE THE NAME OF THE TOWN OR ENTITY IN WHICH YOU SERVED, AND THE BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE, AND THE APPROXIMATE DATES OF SERVICE **No**

IF YOU HAVE PREVIOUSLY SERVED ON A COUNTY OR TOWN BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE, PLEASE EXPLAIN THE QUALITY OF YOUR EXPERIENCE:

                     **No**

I hereby certify that the foregoing answers are true, and that should I be appointed to the board, commission, task force, advisory body or committee, and should a conflict of interest exist or develop with regard to a specific matter, I will disclose the conflict of interest and recuse myself from the deliberations and action involved. Conflicts of interest include, but are not limited to: a direct or indirect financial interest by me or a member of my family, and other interest which impairs my ability to participate fairly in the deliberations and actions in question.

Signature         Lush Manning         Date  
May 8, 2018

Town of Seven Devils  
Planning Board Minutes  
Continuation Meeting  
April 17, 2018

The Seven Devils Planning Board met on Tuesday, April 17, 2018 at 1:00pm as a continuation of the Recessed meeting of Tuesday, March 20, 2018. Members present were Jack Byrnes, Barry Isquith, Butch McLean, Brady Sasse, Frank Sell; a quorum was met. Members George Ehlinger and Bob Haugh were absent. Town Attorney Rob Angle was not present at this Continuation Meeting. Manager Powers was present, and the minutes were recorded by Hillary Gropp, Town Clerk.

**Call to Order**

Chair McLean called the meeting out of recess at 1:00pm.

**Adopt Agenda**

Chair McLean asked for a motion to amend the agenda to dismiss 5) Old Business a) Hawksnest Zipline Re-Zoning Application Review. Member Byrnes made a motion to amend the agenda; Member Isquith seconded the motion. The members agreed unanimously.

**Review of Minutes**

The draft minutes of the Planning Board meeting of March 20, 2018 were provided for review. No action taken.

**Administrative Comments-None**

**Old Business**

Update: The Hawksnest Zipline Re-Zoning Application dated 2/27/2018 has been withdrawn, effective 4/16/2018. No discussion occurred.

Member Sasse made a motion to close this Old Business item; Member Byrnes seconded the motion. The members agreed unanimously. ~CLOSED~

**New Business**

Review Comprehensive Land Use Plan -CLUP; The CLUP updates listed below are suggestions by Manager Powers:

1. Page 4 of 13 – V. References-High Country Regional Hazard Mitigation Plan of 2017, update with the year 2018.
2. Page 6 of 13 – Community Characteristics – Update population/housing units/tax valuation.

3. Page 7 of 13 – Surrounding Vicinity – Update Boone population/ASU population/delete Newland from HCMA.
4. Page 7 of 13 – Infrastructure & Public Facilities – Update to include 6 wells/15.5 miles of roads/Pickle ball courts.
5. Page 8 of 13 – Community Growth – Update graph/building permit process.

Manager Powers asked the Planning Board for suggestions and feedback to any updates. The deadline for the feedback is May 1<sup>st</sup> to the Town Manager or Town Clerk. This Item is tabled for further discussion at the May 15, 2018 Planning Board meeting. No action taken.

**Member Comments- None**

**Adjourn**

Member Isquith made the motion to adjourn; Member Sell seconded the motion. The members agreed unanimously. The meeting adjourned at 1:10pm.

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Butch McLean, Chair

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Hillary Gropp, Town Clerk

Seven Devils Public Safety Committee  
Tuesday April 3, 2018

MINUTES

Members Present: George Ehlinger, Jack Byrnes, Brad Lambert, Dick Nelson,  
Tina Bailey, Kay Lambert

Others Present: Chuck Davis (Police Chief), Bobby Powell (Fire Chief),  
Kay Ehlinger, Bob Garland

The meeting was called to order at 5:35pm by George Ehlinger, Chairman.

Brad Lambert moved to approve the February 6, 2018 Minutes. Jack Byrnes seconded.  
All agreed.

15th Seven Devils SafetyFest - Saturday June 30, 2018

- \* Pork Butts and Slaw - George Ehlinger will order from Pedalin' Pig.
- \* Sponsors and Placemat Ad Sponsors - have or will be approached by George Ehlinger, Brad Lambert and Kay Lambert - a number have already responded positively!
- \* Freeman Gas will donate : propane for the grills.
- \* Pepsi Wagon will be provided by Pepsi Bootling Ventures of Deep Gap.
- \* Bounce House will be lent to us from Blowing Rock Fire Department.
- \* Ladder Truck courtesy of Avery Ladder Company.
- \* Craft Booths - Barbara Pariseau and Kay Lambert asking around and posting .
- \* BBQ and Raffle Tickets - Kay Ehlinger will order.
- \* Signs and Banner - Kay Ehlinger will see that they are updated.
- \* 5 Major Raffle Prizes (Public Safety Committee funds) - TV (Lamberts), Instant Pot (Tina Bailey), Tanger outlets Gift Card (Lamberts), Rocker (George Ehlinger or Lamberts), #5?
- \* Public Safety Committee Booth Items for Sale - David Hooper, Kay Ehlinger, Kay Lambert.
- \* Flyers - have been run off - available in Town Hall, will go in with June water bill, will go to area businesses with donation requests and posted in the area.

Red Cross Emergency Shelter - Tina Bailey has updated all "comfort kits". A training and/or refresher course may be scheduled after SafetyFest.

Operation Medicine Cabinet - Saturday April 28, 2018 10am to 2pm Foscoe Fire Department - manned by Seven Devils Police and several Public Safety Committee members.

Our next regular scheduled meeting will be Tuesday May 1, 2018 at 5:30pm.

The meeting was adjourned at 6:20pm.

**Town of Seven Devils  
Recreation Commission  
Minutes—Regular Session  
April 12, 2018**

**AGENDA ITEM** 9)E,

The Town of Seven Devils Recreation Commission met at 9:00 a.m. in Town Hall on April 12, 2018. Members present were Bob Bridges (by telephone), Ed Beck, Anne Fontaine, Kay Lambert, Martha Stearns, and Skip Watts. Brad Lambert, Larry Fontaine, Debbie Powers, and Abby Cockerham were also present.

Kay Lambert made a motion that we accept the agenda for today's meeting and the minutes from the February 15, 2018, regular meeting. Ed Beck seconded the motion, and the agenda and the minutes were approved.

Ed Beck and Skip Watts gave an update on The Hawk, which is scheduled for September 15. Skip is working on a Facebook page. He is also exploring various designs for the shirt. Ed reported that he has contacted 8 potential sponsors, and 12 people have registered for The Hawk. Starbucks will again provide coffee. Debbie Powers said that The Blue Ridge Conservancy was very happy to be connected with The Hawk. The next special meeting about The Hawk will follow the Recreation Commission's regular meeting on May 10.

There are many planned activities for summer of 2018. There will be rack cards listing summer activities. The Music on the Lawn group for June 8 will be Wayne Henderson, Helen White, and Herb Key. On July 20, The Jeff Little Trio will perform. On August 10, Amantha Mill will perform, and on September 7, Presley Barker and his band, ShadowGrass, will perform. All performances are from 6:00-8:00 pm at the Seven Devils Resort Club.

Andy Sicard, Grandfather Mountain State Park ranger, will hold three summer workshops—"Things We See and Things to Leave Be" on June 15, "Treasure Hunt" on July 13, and "Amphibian Crawl" on August 17. All workshops will be at 4:00 pm at Otter Falls.

Group hikes will be as follows:

June 15—Mountain to Sea Trail—Price Lake to Shulls Mill Road

July 27—Appalachian Trail—Roan Balds, Roan Mountain

August 24—Tanawha Trail—Linn Cove Viaduct to Beacon Heights

September 28—Laurel Fork Falls—Appalachian Trail—Hampton, TN

Hikers will meet at 9:00 am at Town Hall for each hike.

Skip Watts will offer junior tennis clinics at the tennis courts at 5:30 on June 13, June 20, and July 11. Beth Watts will offer Dance Aerobics at 10:00 am at Town Hall on June 16 and July 14. A CPR course will be offered from 11:00 am until 2:00 pm on June 14 at Town Hall, with lunch. Paige Patterson from the North Carolina Cooperative Extension will lead landscaping workshops at 11:00 on June 22 and August 3. Art and craft shows will be held from 10:00 am to 4:00 pm on July 21 and August 18 at Town Hall.

The Arbor Day celebration will be April 27, 2018, starting at 11:30 am. There will be a brief program, and lunch will be served. A Japanese maple will be planted, and 100 red maple seedlings will be given away. Dignitaries will be invited, and tours of the town, including Otter Falls, will be offered for dignitaries.

The Recreation Needs Survey has been sent to all property owners who receive a water bill. Helga Sappington will process the data contained in surveys that are returned by the deadline.

Sue McBean, Supervisor at Grandfather Mountain State Park, has asked for volunteers to help with a vehicle count that they will be doing this summer.

Anne Fontaine will check the playground to determine if we need to schedule a cleanup day.

Our next regular Recreation Commission meeting will be May 10, 2018.

Bob Bridges made a motion to adjourn. Kay Lambert seconded the motion, and the meeting was adjourned.

Submitted by

Martha Stearns

High Country ABC Board Meeting Minutes  
March 8, 2018

The High Country ABC Board held its monthly meeting on Thursday, March 8 at 4:15 pm. Board member Donna Dicks, board member Mike Tarlton, alternate board member Robin Dunn, alternate board member Sarah Manning, alternate board member David Miller and general manager Sara Brewer were present. Board member Winston Ammann was absent due to health reasons. David Miller represented Sugar Mountain.

Before the meeting, general manager Sara Brewer read the following conflict of interest statement; "In accordance with 18B-201, it is the duty of every board member to avoid both conflicts of interests and appearances of conflicts. Does any board member have any conflicts of interests or appearances of conflicts with any matters coming the board today?" Hearing none, the meeting continued.

Upon motion duly made by Mike Tarlton, seconded by Donna Dicks, it was voted to approve today's agenda. Upon motion duly made by Donna Dicks, seconded by Mike Tarlton, it was voted to approve last month's minutes.

General manager Sara Brewer reported to the board that sales for February were down \$3,849 for the month. Total sales were \$219,533.00. The checking account balance is \$94,743. Financials for February were handed out and discussed.

Old business: Sara Brewer reported on the GM meeting held in Greensboro. It was one of the largest attended and all programs were well received. Sara reported to the board that the CPA panel discussion went very well, and the two CPA's had opposite opinions concerning online banking. A survey of the managers showed that about one-



fourth used on-line banking for bill paying and about one-third of the managers used direct deposit for payroll. A motion was made by Donna Dicks, seconded by Mike Tarlton, to implement direct deposit for payroll. Sara will work with Tina, at CPA's office, and Highlands Union Bank to get this program set up. The motion was approved by the board.

Sara also reported that the NC ABC Assoc. Board of Director's voted to reimburse the entire registration fee (\$695), instead of half, for the national meeting in May that being held in Phoenix.

Matt Bagley from Highlands Union Wealth was at the meeting briefly to follow up with the board on his research into possibilities for investing our funds currently held in a 96-month CD. While he had a few more ideas, the board was not impressed with the options presented and will be looking at other strategies and investment professionals to oversee such change.

New business: Sarah Manning gave the board a brief explanation of the work that JCPC, Juvenile Crime Prevention Council, does in Avery County. Sarah has been attending the meetings for some time and feels that her presence is not needed. The program is self-funded and doesn't necessarily deal with alcohol education that would tie in with our mandatory distributions. Sarah will write the committee a letter stating that High Country ABC attendance is no longer necessary.

There were no citizens at the meeting.

The next scheduled meeting will be held Thursday, April 12 at 4:15pm.

Upon motion duly made by Donna Dicks, seconded by Mike Tarlton, it was voted to adjourn the meeting.

Winston Ammann, Board Chair

Donna Dicks, Board Member

Mike Tarlton, Board Member

date approved

# Activity Log Event Summary (Cumulative Totals)

## SEVEN DEVILS PUBLIC SAFETY

(04/01/2018 - 04/30/2018)

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Assist Administration	2	Assist Maintenance Department	1
Assist Other Department	1	Assist Watuaga Sheriffs Office	1
Business Check	485	Business Closing	27
Calibrate Alco-sensor.	1	Complaint	1
Domestic	1	Escort Subject	1
Extra Patrol	88	Fight	1
Fire Department	2	Maintenance of Vehicle	4
Motor Vehicle Accident	1	Patrol	98
Speeding	2	Vehicle Stop	2
Warning Citation	1		

**Total Number Of Events: 720**

# SEVEN DEVILS FIRE DEPARTMENT

1356 Seven Devils Road, Seven Devils, N.C. 28604

( 828 ) 963-5343 ( 828 ) 963-6760

Fax ( 828 ) 963-1129

Fire Chief Bobby Powell

April 2018

Fire Calls: 0  
Medical Calls: 1  
Training sessions: 3  
Total Man-hours: 97 Hrs.

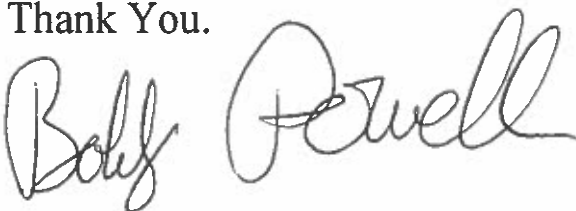
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This month I finished my driver operator pumps certification class at the Blowing Rock fire department. This class covers pump testing, maintenance, hydraulics, sprinklers, standpipes and water supply for a fire scene. This is a great class to help you plan on what to do when you are working on a fire scene.

We have started planning more hands on training for this summer to include using rescue and self-rescue training props, fire truck operations and pump training, supplying water to locations without hydrants, removing victims entrapped in a vehicle, medical training and mutual aid training with the other fire departments around us.

0 Fire Calls:  
1 Medical Calls: 1 Fall

Thank You.



**MONTHLY FINANCE REPORT**  
**April 2018 - 83.33%**

BANDA ITEM 9)J.

	Budget Total	Actual		YTD	%
		Previous	April		
<b>Section 1. General Fund</b>					
Anticipated Revenues by Category					
Ad Valorem Taxes	816,126	796,896	5,158	802,054	98.28%
State Share Revenue	120,210	88,055	5,121	93,176	77.51%
ABC Distribution	86,000	74,500	21,500	96,000	111.63%
Powell Bill Allocation	30,000	29,308	0	29,308	97.69%
Permits and Fees	3,000	1,707	357	2,064	68.80%
Sales Tax	165,000	131,225	12,352	143,577	87.02%
Misc Revs, Govt Grants, Sale of Assets	81,246	107,736	1,865	109,601	134.90%
Capital Reserve Fund	102,964	0	0	0	0.00%
Occupancy Tax	105,000	114,658	7,469	122,127	116.31%
<b>Total</b>	<b>1,509,546</b>	<b>1,344,085</b>	<b>53,822</b>	<b>1,397,907</b>	<b>92.60%</b>
Authorized Expenditures by Department					
Governing Board	51,706	24,773	2,190	26,963	52.15%
Administrative	301,569	193,728	18,529	212,257	70.38%
Public Safety	467,154	379,474	35,102	414,576	88.75%
Fire Protection	143,791	82,431	7,105	89,536	62.27%
Planning	1,500	60	0	60	4.00%
Public Works	408,825	304,920	20,902	325,822	79.70%
Powell Bill	30,000	30,000	0	30,000	100.00%
Tourism Development Authority	105,000	114,658	7,469	122,127	116.31%
<b>Total</b>	<b>1,509,545</b>	<b>1,130,044</b>	<b>91,297</b>	<b>1,221,341</b>	<b>80.91%</b>

**MONTHLY FINANCE REPORT**  
**April 2018 - 83.33%**

	Budget Total	Actual		YTD	%
		Previous	April		
<b>Section 2. Enterprise Fund</b>					
Anticipated Revenues by Category					
Water Operating Revenues	244,200	186,036	20,363	206,399	84.52%
Water Taps and Connections	4,000	2,000	0	2,000	50.00%
Non Operating Revenues	3,627	3,789	10	3,799	104.74%
Capital Reserve for Capital Outlay	55,262	0	0	0	0.00%
<b>Total</b>	<b>307,089</b>	<b>191,825</b>	<b>20,373</b>	<b>212,198</b>	<b>69.10%</b>
Authorized Expenditures by Department					
Water-Operating	107,373	90,772	9,857	100,629	93.72%
Non Operating	148,716	52,978	2,622	55,600	37.39%
Capital Outlay	51,000	51,375	0	51,375	100.74%
<b>Total</b>	<b>307,089</b>	<b>195,125</b>	<b>12,479</b>	<b>207,604</b>	<b>67.60%</b>