

## TOWN OF SEVEN DEVILS

Regular Town Council Meeting  
Tuesday, May 12, 2020  
5:30pm  
Electronic Meeting

***In order to maintain the safety of Town residents, Staff and Council Members, the Town Council Meeting will be conducted electronically  
Public Comments can be emailed to:  
[townclerk@sevendevids.net](mailto:townclerk@sevendevids.net) by Noon on Tuesday, May 12<sup>th</sup>  
To connect to the meeting, details are provided below:***

### Agenda

- 1) CALL TO ORDER – Roll Call
- 2) PRAYER/INVOCATION
- 3) PLEDGE OF ALLEGIANCE
- 4) TOWN COUNCIL VACANT SEAT
  - A. Kay Ehlinger submitted resignation at TC Workshop, Effective-April 30, 2020
  - B. Leigh Sasse Appointed at end of the Town Council Workshop  
Term Effective May 1, 2020 until Elections/Organizational Meeting of 2021
  - C. Oath of Office for Leigh Sasse
- 5) ADOPT AGENDA
- 6) CONSENT AGENDA
  - Approve minutes of Town Council Workshop – April 29, 2020
- 7) CITIZENS COMMENTS
- 8) ADMINISTRATIVE UPDATE
- 9) OLD BUSINESS – BUDGET REVIEW FY21
  - A. Budget Workshops – Confirm or Cancel
    - (i) Wednesday – May 27<sup>th</sup> – 10:00am – Noon
    - (ii) Wednesday – June 3<sup>rd</sup> – 10:00am – Noon
  - B. Set Date for Public Hearing
  - C. Set Date for Adoption of Budget Ordinance FY21
- 10) NEW BUSINESS
  - A. Update on NC, Avery & Watauga SOE
  - B. Title VI Nondiscrimination
    - (i) Policy
    - (ii) Resolution # 2020-03

- 11) COMMITTEE REPORTS
    - A. Board of Adjustment – No meeting
    - B. Planning Board – No meeting
    - C. Public Works – No meeting
    - D. Public Safety Committee
    - E. Parks & Recreation Committee – March Minutes
    - F. TDA – No meeting
    - G. ABC Board – March & April Called Meeting & Buy Back Program Notes
    - H. Tree Committee – No meeting
    - I. Public Safety Department
      - (i) Police Report – March & April
      - (ii) Fire Report – March & April
    - J. Financial Reports
  - 12) COUNCIL COMMENTS
  - 13) ADJOURN
- 

Town Council - May 12, 2020 - 5:30pm  
Tue, May 12, 2020 5:30 PM - 6:30 PM (EDT)

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**AGENDA ITEM 4)A.**

To: Larry Fontaine

Town of Seven Devils Mayor

From: Kay Ehlinger

Town Council Member

April 29, 2020

Dear Larry,

It is with a heavy heart that I write this letter as my life in Seven Devils comes to an end. As of tomorrow April 30, 2020 I will no longer be able to serve as a Seven Devils Council member. It has been an honor and privilege to serve this Town that I have loved since the day it was incorporated and before. It has been a wonderful experience to watch and be part of this little Town's evolution. I have been proud to call Seven Devils my home. I could reminisce for every about my experiences here but will spare you. It has been an honor to serve with you and all the different Council members through the years. It has also been a pleasure to work with the many employees of our Town and watch many move up through the ranks, so to speak. I believe we, employees and elected officials, have tried to do what is best for our Town and maintain our friendly small community atmosphere!

It is hard to say good bye after 50 years of being a part of Seven Devils but the time has come to move on.

I wish you and all the "Seven Devils Family" good health and happiness in the years to come! I will miss you and think of Seven Devils often!

Sincerely,

*Kay Ehlinger*



OATH OF OFFICE

I, **Leigh Sasse**, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina, not inconsistent therewith, and that I will faithfully discharge the duties of my office as a **Member of the Town Council**, so help me God.

\_\_\_\_\_  
Leigh Sasse, Council Member

\_\_\_\_\_  
Hillary Gropp, Town Clerk

\_\_\_\_\_  
Date

**TOWN OF SEVEN DEVILS  
TOWN COUNCIL ANNUAL WORKSHOP  
Wednesday, April 29, 2020  
10:00am**

The Seven Devils Town Council met for the Annual Workshop, which was rescheduled from a previous cancelled date of March 25, 2020, due to COVID19. The format of this meeting was dual Electronic – Go To Meeting #537816805 and In-Person at Town Hall on Wednesday, April 29, 2020. Attendance In-Person included Mayor Larry Fontaine, Mayor Pro Tem Brad Lambert, Members Wayne Bonomo & Kay Ehlinger. Member Jeffrey Williams attended remotely and with visible video display. A quorum was met. Also, present were Additionally, In-Person included Town Manager Debbie Powers; the minutes were recorded by Town Clerk Hillary Gropp. Leigh Sasse was seated in the audience for the Annual Workshop and departed prior to the Closed Session.

**CALL TO ORDER**

Mayor Fontaine called the meeting to order at 10:04am.

**INVOCATION**

Mayor Fontaine gave Invocation for the Annual Workshop.

**PLEDGE OF ALLEGIANCE**

Council members and citizens recited the Pledge of Allegiance.

**ADOPT AGENDA**

Member Bonomo made a motion to adopt the agenda; Member Ehlinger seconded the motion. All members agreed.

**ADOPT MINUTES OF PUBLIC HEARING & TOWN COUNCIL MEETING – March 10,2020**

Member Ehlinger made a motion to adopt the Consent Agenda; Member Bonomo seconded the motion. All members agreed.

**TOWN COUNCIL SEAT**

Member Ehlinger submitted a resignation letter from the Town Council, effective Thursday, April 30, 2020, as she will be relocating outside of the Town limits. Member Ehlinger has been a long-standing Council member since 2004.

Citizen Leigh Sasse, who serves on the TDA & ABC Board, has submitted an application to serve on the Town Council.

**CITIZENS COMMENTS- NONE**

## **PRELIMINARY BUDGET FY21**

Mayor Fontaine began the discussion with two questions for consideration:

What is needed?

What is to be put on hold?

Manager Powers provided a review of General Notes for FY21 Budget as follows:

Due to the COVID19 pandemic, the previous expectations of anticipated Revenues have become an unknown, while Expenses are under review, with expected Revenue cuts of 30% as guidance provided by the NCLM.

### **Revenues:**

Property Taxes to remains steady – No Tax increase

Sales Tax – 30% decrease

ABC Revenue to remains steady

Utility/Franchise Tax – remains steady

Grant Revenue remains steady

Water Sales remains steady

Powell Bill Allocation remains steady

Sales tax estimates have been reduced by 30% due to the pandemic shortfall and pending litigation between the Town of Boone and Watauga County. The TDA/Occupancy Tax remains steady at \$150,000; FY20 estimate for TDA was \$150,000 and to date of mid-April, \$175,000 has been collected. Expected ABC revenue is \$100,000 based on quarterly pmts.

### **Expenditures:**

Paving/gravel/hot patch = \$30,000

Replace #4 of 7 Water PRV Valves = \$36,500

Well house/booster station roof repairs = \$15,000

New Town Hall payments = \$139,700

Personnel = 2% increase

Parks & Rec Tech position to be funded by TDA

Reduce Debt load = \$41,371 payoff of BAB loan and \$31,472 payments on Snowcloud loan

Personnel salaries with 3 options of various % increases were provided to the Town Council for consideration. The Town will match 5% to the 401(K); the NC Retirement has increased 1.2%; the 4.98% penalty remains until June 2026. Health insurance increase 2.5% and Dental increase 2.5%

Expenses for the Peak Mountain Trail will be delayed 1 year, as the Town has a 3 year contract to complete.

At the conclusion of the Preliminary Budget FY21 presentation, the Town Manager & Town Council were in agreement to continue to monitor the Revenues with updates at future Town Council/Budget Workshops. The Town will adopt a Budget Ordinance by/before June 30, 2020.

Discussion occurred among Town Council members about the possible scenarios of reopening the State of NC and reaching the required benchmark for Phase I and the balance of Public Safety to Economic consequences. ~OPEN~

**RECESS**

Town Council took a Recess at 11:29am – 11:40am.

**CLOSED SESSION**

**PERSONNEL**

Member Bonomo made a motion to enter into Closed Session at 11:40am, pursuant to G.S. 143-318.11(a)(6) to discuss Personnel; Member Ehlinger seconded the motion. All agreed.

*General Account:*

Town Council members present In-Person included: Mayor Fontaine, Mayor Pro Tem Lambert, Members Bonomo & Ehlinger; Member Williams participated remotely. Town Clerk Gropp was dismissed and Town Manager Powers took notes of the Closed Session.

A discussion occurred by Town Council and Town Manager of FY21 and budget proposals for personnel, as well as general performance.

The Town Council took no action.

Member Ehlinger made a motion to end Closed Session at 12:05pm; Member Bonomo seconded the motion. All members agreed ~OPEN~

**TOWN COUNCIL SEAT**

Mayor Fontaine made a motion to appoint Leigh Sasse to the seat that will be vacated by Member Kay Ehlinger; Member Jeffrey Williams seconded the motion. All members agreed.

The Oath of Office will be administered to Leigh Sasse at the next Town Council meeting.

**COUNCIL COMMENTS**

Several Council members commented the meeting was productive and good.

**ADJOURN**

Member Ehlinger made a motion to adjourn; Mayor Pro Tem Lambert seconded the motion. All members agreed. The meeting adjourned at 12:20pm.

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Larry Fontaine, Mayor

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Hillary Gropp, Town Clerk

**TOWN COUNCIL MEETING****Administrative Update****May 12, 2020**

April 2020 items:

April was consumed by meetings, all held remotely to some degree. We attended daily County Emergency Management Team meetings and were kept updated on the COVID-19 positive case counts. Executive Orders were passed down from Governor Cooper's office and both Counties issued their own respective SOEs which gave our Town guidance on how to proceed. We are moving forward with a conservative approach, to best protect our property owners and staff from the virus. We will experience revenue losses, and we are preparing for that in our budget process. The NCLM has been proactive in communicating legislative updates and have provided templates for us to email our Representatives and Senators. Staff has continued our normal schedule without any interruption of services; we continue to keep both OTH and NTH closed to the public and utilize the drive-thru option for daily business. Staff continues to sanitize, wash our hands, wear masks and gloves, and social distance from one another. We are grateful to continue our normal working schedule when so many surrounding us are out of work and suffering; we thank you for your continued support!

- Tree Permits – 5
- Projects – 0
- Fence Permits – 0
- Complaints (March & April) – 10
- Violation letters – 0
- STOP WORK ORDERS - 0
- Real Estate Closings – 4





### **Note from Debbie regarding Title VI**

Council Member – I have been notified by the NC DOT that they did not have a copy of the Town’s Title VI Nondiscrimination Policy on file (Sugar Mountain and Banner Elk also received the same notice). The DOT indicated that they would not be able to distribute Powell Bill funds, or complete our annual mowing contract unless they had a copy and Resolution of Title VI. So, that is the reason for this agenda item.

- Four Eggers, attorney for Sugar Mountain and Banner Elk, wrote these documents & Sue from Sugar supplied these to me for our Town use & adoption.
- Also, in our meetings and discussions with FEMA managers, if we seek reimbursement of any Federal funding, we will need to provide these documents.
- So, it is imperative that we adopt this document & pass the Resolution. I searched our old files & could not find where we had this document already in place. Thank you!

*Debbie*

TOWN MANAGER  
*Debbie Powers, MSBA, CZO*

TOWN FINANCE OFFICER  
*Helga Sappington*

TOWN CLERK  
*Hillary Gropp, CMC*



**AGENDA ITEM** 10) B, (1) TOWN COUNCIL

MAYOR - *Larry Fontaine*  
MAYOR PRO-TEM - *Brad Lambert*  
*Leigh Sasse*  
*Jeff Williams*  
*Wayne Bonomo*

## TOWN OF SEVEN DEVILS

### **Title VI Nondiscrimination Policy Statement**

It is the policy of the Town of Seven Devils to ensure that no person, shall, on the ground of race, color, national origin, limited English proficiency, income-level, sex, sexual orientation, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Town of Seven Devils program or activity, including, where applicable, religion, as provided by Title VI of the Civil Rights Act of 1964 and other pertinent nondiscrimination authorities.

The following practices are hereby prohibited throughout the Town of Seven Devils to comply with Title VI and related requirements:

- Denying to an individual any standard service, financial aid, or other program benefit without good cause.
- Providing any service, financial aid, or other benefit to a person which is distinct in quantity or quality, or is provided in a different manner, from that provided to others under the program.
- Subjecting a person to segregation or separate treatment in any part of a program.
- Restrictions in the enjoyment of any advantages, privileges, or other benefits enjoyed by others.
- Methods of administration which, directly or through contractual relationships, would defeat or substantially impair the accomplishment of effective nondiscrimination.
- Different standards, criteria, or other requirements for admission, enrollment, or participation in planning, advisory, contractual, or other integral activities.
- Acts of intimidation or retaliation, including threatening, coercing, or discrimination against any individual for the purpose of interfering with any right or privilege secured by any pertinent nondiscrimination law, or because he/she has made a complaint, testified, assisted, or participated in any manner in an investigation, proceeding, or hearing;
- Discrimination in any employment resulting from a program, a primary objective of which is to provide employment.

Effective – May 12, 2020



**RESOLUTION #2020-03**

**RESOLUTION TO ADOPT A TILTLE VI POLICY FOR THE TOWN OF SEVEN DEVILS TO PROHIBIT DISCRIMINATION IN PROGRAMS AND SERVICES AND IN ACTIVITIES RECEIVING FEDERAL FINANCIAL ASSISTANCE**

**WHEREAS**, In 1964, Congress enacted the Civil Rights Act of 1964, which included that section labeled Title VI which prohibits discrimination in any activity which is financed by federal funds or receives federal financial assistance; and

**WHEREAS**, since the adoption of Title VI, additional federal regulations and court decisions have further refined the definition of "federal financial assistance" and what entities are affected and controlled by Title VI; and

**WHEREAS**, a policy and procedure for reporting violations will provide guidelines for the Town, Town Departments and private persons and companies doing business with the Town and receiving federal financial assistance.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Seven Devils, that the attached "Title VI Policy" is hereby adopted as the official policy of the Town of Seven Devils for applying, reporting and enforcing Title VI of the Civil Rights Act of 1964.

**IT IS FURTHER RESOLVED** that the Town Manager is authorized to approve this policy on an annual basis if no changes are made to it.

**Adopted this 12th day of May, 2020.**

\_\_\_\_\_  
Larry Fontaine, Mayor

Attest:

\_\_\_\_\_  
Hillary Gropp, Town Clerk

**Town of Seven Devils  
Parks and Recreation Committee  
Minutes—Regular Session  
March 12, 2020**

The Town of Seven Devils Recreation Commission met at 9:00 a.m. in Town Hall on March 12, 2020. Members present were Bob Bridges (by Facetime), Ed Beck, Faye Brock, Anne Fontaine, Lee Metzger, and Martha Stearns. Debbie Powers was also present.

Kay Lambert was absent.

Ann Fontaine called the meeting to order and asked for a motion to approve the agenda with the addition of a report about the Old Town Hall Repurposing Committee recommendations and the minutes of the February 10 2020, meeting. Faye Brock made a motion to approve them. Lee Metzger seconded the motion, and it passed.

Anne Fontaine reported that the Old Town Hall Repurposing Committee had analyzed the public survey about desired amenities and activities and had made recommendations based on the top ten wants from the survey. After we discussed the survey results and recommendations, Faye Brock made a motion to send the OTH Repurposing Committee's recommendations to the TDA. The TDA will get quotes and start funding equipment and labor costs. Ed Beck seconded the motion, and it passed.

Debbie Powers made a presentation about the proposed Peak Mountain Trail. She provided a map of the proposed trail that would connect a proposed parking area beyond the end of Skiview Road with the Otter Falls Trails. The Blue Ridge Conservancy, which owns Peak Mountain, has given Seven Devils a 20-foot easement on which to build the trail. The trail will be built by a professional trail builder. The town is in the process of getting quotes from three professional trail builders. A portion of the trail will be ADA accessible. The town wishes to apply for a PARTF grant to support funding for this trail. Bob Bridges made a motion to support the PARTF grant application project. Martha Stearns seconded Bob's motion, and it passed.

Debbie Powers reported that Jewel McKinney, the Parks and Recreation Program Tech, has designed updated signs at the Otter Falls parking area and the tennis courts, and the new signs have been installed. A dog waste station has also been installed at the Otter Falls Parking area.

Jewel McKinney has produced a list of 2020 town summer events. Rack cards will be made when the calendar is finalized.

Anne Fontaine announced that the bear decoration contest will continue this summer with a theme of "Summer Olympics."

Anne Fontaine mentioned that there seems to be more trash along Seven Devils Road and Skyland Drive. We might want to schedule a community clean-up project.

Lee Metzger made a motion to adjourn. Faye Brock seconded the motion, and we adjourned.

Submitted by

Martha Stearns, Secretary

## High Country ABC Board Meeting Minutes

March 19, 2020

The High Country ABC Board held its monthly meeting on Thursday, March 23 at 4:15 pm. Board chair Sarah Manning, board member Donna Dicks, board member Winston Ammann, alternate board member Leigh Sasse, alternate board member Robin Dunn, alternate board member David Miller and general manager Sara Brewer were present.

Before the meeting, general manager Sara Brewer read the following conflict of interest statement; "In accordance with 18B-201, it is the duty of every board member to avoid both conflicts of interests and appearances of conflicts. Does any board member have any conflicts of interests or appearances of conflicts with any matters coming to the board today?" Hearing none, the meeting continued.

Upon motion duly made by Donna Dicks, seconded by Winston Ammann, it was voted to approve today's agenda. Upon motion duly made by Winston Ammann, seconded by Donna Dicks, it was voted to approve last month's minutes.

Sales for February were up \$41,472.00 over February of last year. Both retail and mixed beverage had increased sales. Total sales were \$290,833.00. Sara Brewer will start working on budget and email first draft to all board members. Employee evaluations will be discussed at the April meeting and Sara will email her job description/evaluation form to board members.

### Old Business:

- Sarah Manning and Donna Dicks reported on their visit to Cranberry Middle School to sit in on Mary Howell's Alcohol Awareness program with sixth and eighth grade students. Both

were impressed by the attentiveness of students. Ms. Howell shared basic information about alcohol abuse with students and asked how many had talked with their parents about alcohol abuse and other issues that worried them. Sara Brewer visited Avery County High County School to listen to Ms. Howell's presentation to ninth graders. The presentation was well received by the students as Ms. Howell brought with her a parent that had lost her college age son to alcohol abuse.

Sarah Manning thought it would be a good idea to share our observations with Ms. Howell. Also, it was suggested that Ms. Howell provide all students with resources of people, counselors, peers, teachers etc., that they could turn to if needed.

- The board discussed amendments to the personnel manual on employees reporting grievances to board members. This amendment has been made and a list of each board member's contact information will be given to each employee and displayed in a discrete area of the store. Upon motion duly made by Donna Dicks, seconded by Winston Ammann it was voted to approve this amendment.

#### New Business:

- The board discussed how to handle the Corona Virus issue at this time. General manager suggested shortening the hours to close at 7 pm. This was mainly for safety of employees being able to leave while it is still daylight. The board decided to shorten the hours of operations to 11 am to 7 pm Monday thru Saturday until further notice beginning Monday, March 23, 2020. Employees



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may have shortened hours. They can make up lost hours by helping disinfect the store in the morning.

There were no citizens in attendance.

The next scheduled meeting will be Thursday, April 16 at 4:15 pm.

Upon motion duly made by Donna Dicks, seconded by Winston Ammann, it was voted to adjourn today's meeting.

Sarah Manning, Board Chair

Donna Dicks, Board Member

Winston Ammann, Board Member

date approved

## High Country ABC Board “Called” Meeting

April 2, 2020

The High Country ABC Board held a called meeting on Thursday, April 2 at 10:00 am. Board chair Sarah Manning, board member Donna Dicks, board member Winston Ammann (by phone), general manager Sara Brewer and assistant manager Bonnie Betz were present.

The two items on the agenda for discussion were:

- Mixed beverage bottle buy back policy
- Travel policy for ABC store employees

The NC Association of ABC Boards board of directors has issued a resolution that “strongly urges” all ABC stores to buy back unopened bottles from mixed beverage accounts for purchases made from January 1, 2020 to April 30, 2020. This would be at the current April retail price and does NOT include the mixed beverage tax. General manager Sara Brewer will contact all mixed beverage accounts and asked that they give her a list of inventory that they would like to return. She and Bonnie Betz will then set up appointments for each outlet bringing returns. This process will be a “one time only” and should be completed by April 30. Checks for any refunds will be processed and sent out no later than April 30. Some of the restrictions for the process are as follows:

- Full bottles only
- Must have our mixed beverage tax stamp on the bottle

- Product cannot be tampered with
- Tax stamp must NOT be altered
- Product must be clean
- Permittee will be given an invoice/receipt for returned products that will need to be kept on file for three (3) years along with current purchase invoices.

The full proposal and guidelines will be emailed to all permittees. General manager will also email proposal to the three town managers and be attached to the minutes.

#### Travel Policy for ABC Store Employees:

The board decided that if an employee takes vacation time off and they leave the county, (which is not recommended by our current state health restrictions), that they must quarantine themselves for 14 days upon returning home. This is in accordance with the Stay At Home order issued by the Governor. Sick days may be used to cover the quarantine period. However, if all sick days are used for this purpose and the employee becomes ill at a later date, any needed time off will be without pay.

Upon motion duly made by Donna Dicks, seconded by Winston Ammann, the called meeting was adjourned.

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Sarah Manning, Board Chair

Donna Dicks, Board Member

Winston Ammann, Board Member

date approved

## GUIDELINES FOR THE "BOTTLE BUY-BACK" PROGRAM FOR MIXED BEVERAGE PERMITTEES:

Buy backs will **ONLY** be for products purchased between **January 1, 2020 and April 30, 2020**.

Refunded price of bottle will be current retail (April prices) and **NO** refund of mixed beverage tax.

Permittees shall take inventory of product and send to ABC store so that an appointment can be scheduled.

All products to be returned must be **UNOPENED**.

Product cannot be tampered with.

Tax stamp cannot be tampered with and must be on bottle.

Product must be clean.

Refunds/buy-backs will take place beginning Monday April 6 through Thursday, April 30 by appointment only.

Refund checks will be issued to the permittee in a timely manner by April 30, 2020.

Permittees will be given an invoice/receipt of product returned that will need to be **kept on file for three (3) years** along with current purchase invoices.

You will need to have your invoice with you when transporting liquor back to the store for refund. This will serve as your transportation permit as required by NC law.

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**NOTE: You will be getting current retail price **NO** mixed beverage tax. WHEN you are able to start purchasing again, you will pay mixed beverage tax again.**

## Activity Log Event Summary (Cumulative Totals)

SEVEN DEVILS PUBLIC SAFETY

(03/01/2020 - 03/31/2020)

|                                |     |                              |     |
|--------------------------------|-----|------------------------------|-----|
| <No Event Type Specified>      | 1   | Alarm Activation             | 1   |
| Arrest                         | 1   | Assist Avery Sheriffs Office | 2   |
| Assist Watuaga Sheriffs Office | 1   | Business Check               | 608 |
| Business Closing               | 3   | Complaint                    | 2   |
| Domestic                       | 1   | Extra Patrol                 | 13  |
| Item(s) found                  | 1   | Larceny                      | 2   |
| Medical                        | 2   | Motor Vehicle Accident       | 1   |
| Noise Complaint                | 3   | Open Door                    | 5   |
| Patrol                         | 164 | Suspicious Person            | 2   |
| Warrant                        | 1   |                              |     |

Total Number Of Events: 814

# Activity Log Event Summary (Cumulative Totals)

SEVEN DEVILS PUBLIC SAFETY

(04/01/2020 - 04/30/2020)

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|                         |     |                                |     |
|-------------------------|-----|--------------------------------|-----|
| Alarm Activation        | 5   | Animal Complaint               | 1   |
| Assist Other Department | 2   | Assist Watuaga Sheriffs Office | 1   |
| Breaking and Entering   | 1   | Business Check                 | 581 |
| Business Closing        | 8   | Complaint                      | 1   |
| Disturbance             | 1   | Domestic                       | 1   |
| Extra Patrol            | 17  | Larceny                        | 1   |
| Patrol                  | 153 | Residence Check                | 2   |
| Suspicious Activity     | 1   | Suspicious Person              | 2   |
| Unwanted Person         | 1   | Vehicle Stop                   | 1   |

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Total Number Of Events: 780



## SEVEN DEVILS FIRE DEPARTMENT

1356 Seven Devils Road, Seven Devils, N.C. 28604

( 828 ) 963-5343 ( 828 ) 963-6760

Fax ( 828 ) 963-1129

Fire Chief Bobby Powell

March 2020

|                    |         |
|--------------------|---------|
| Fire Call:         | 0       |
| Medical Call:      | 1       |
| Training sessions: | 1       |
| Total Man-hours:   | 39 Hrs. |

With this unexpected virus Pandemic that has happen in our world. We have been changed on how we respond to any call or situation that we deal with daily. We had a supply of N-95 masks for our Police Officer and First responders when this stated. We have made sure everyone has gloves and masks. We had a couple of calls and situations that we have used the protective gear. We have been blessed with all the support and love we have received from our leadership and community. Together we will get through this and make a new the normal for our community. The Seven Devils Community will come through this more resilient and stronger together.

0 Fire Call: 0.  
1 Medical calls: 1 Breathing Problems

Thank You,  
Bobby Powell

# SEVEN DEVILS FIRE DEPARTMENT

1356 Seven Devils Road, Seven Devils, N.C. 28604

( 828 ) 963-5343 ( 828 ) 963-6760

Fax ( 828 ) 963-1129

Fire Chief Bobby Powell

April 2020

Fire Call: 0  
Medical Call: 1  
Training sessions: 2  
Total Man-hours: 52 Hrs.

With this unexpected virus Pandemic that has happen in our world. We have been changed on how we respond to any call or situation that we deal with daily. We had a supply of N-95 masks for our Police Officer and First Responders when this began. We have made sure everyone has gloves and masks.

We cancelled all our meetings with the fire department and our county meetings with Watauga and Avery. We had a Zoom meeting in Avery County for Avery County Fire Association that worked well for the group. I have been in weekly contact with Emergency Management, Taylor Marsh Watauga County, Paul Buchanan Avery County, checking to see if we have any needs, they can help us with and a couple of incidents that we have addressed together and got taken care of together. It is great to have a good relationship with theses surrounding counties and fire departments willing to help each other out in this uncertain time.

0 Fire Call: 0.  
1 Medical calls: 1 Fall

Thank You,  
Bobby Powell

**MONTHLY FINANCE REPORT**  
**April 2020 - 83.3%**

|  | Budget           | Actual           |               |                  | %             |
|--|------------------|------------------|---------------|------------------|---------------|
|  | Total            | Previous         | April         | YTD              |               |
| <b>Section 1. General Fund</b>               |                  |                  |               |                  |               |
| <b>Anticipated Revenues by Category</b>      |                  |                  |               |                  |               |
| Ad Valorem Taxes                             | 806,000          | 807,353          | 2,418         | 809,770          | 100.47%       |
| State Share Revenue                          | 120,510          | 79,659           | 4,032         | 83,691           | 69.45%        |
| ABC Distribution                             | 100,000          | 102,500          | 0             | 102,500          | 102.50%       |
| Powell Bill Allocation                       | 30,000           | 28,756           | 0             | 28,756           | 95.85%        |
| Permits and Fees                             | 4,000            | 571              | 51            | 622              | 15.55%        |
| Sales Tax                                    | 175,000          | 141,497          | 13,808        | 155,305          | 88.75%        |
| Misc Revs, Govt Grants, Sale of Assets       | 203,930          | 163,502          | 2,674         | 166,176          | 81.49%        |
| Capital Reserve Fund/FB                      | 351,272          | 0                | 0             | 0                | 0.00%         |
| Occupancy Tax                                | 150,000          | 170,670          | 6,652         | 177,322          | 118.21%       |
| <b>Total</b>                                 | <b>1,940,712</b> | <b>1,494,508</b> | <b>29,635</b> | <b>1,524,142</b> | <b>78.54%</b> |
| <b>Authorized Expenditures by Department</b> |                  |                  |               |                  |               |
| Governing Board                              | 100,050          | 12,964           | 942           | 13,906           | 13.90%        |
| Administrative                               | 485,856          | 362,879          | 30,563        | 393,442          | 80.98%        |
| Public Safety                                | 550,043          | 377,850          | 34,042        | 411,892          | 74.88%        |
| Fire Protection                              | 140,491          | 136,302          | 3,081         | 139,383          | 99.21%        |
| Planning                                     | 1,500            | 649              | 0             | 649              | 43.27%        |
| Public Works                                 | 482,772          | 362,949          | 24,290        | 387,239          | 80.21%        |
| Powell Bill                                  | 30,000           | 30,000           | 0             | 30,000           | 100.00%       |
| Tourism Development Authority                | 150,000          | 170,670          | 6,652         | 177,322          | 118.21%       |
| <b>Total</b>                                 | <b>1,940,712</b> | <b>1,454,263</b> | <b>99,570</b> | <b>1,553,833</b> | <b>80.07%</b> |

**MONTHLY FINANCE REPORT**  
**April 2020 - 83.3%**

|  | Budget<br>Total | Actual         |               |                | %             |
|--|-----------------|----------------|---------------|----------------|---------------|
|  |                 | Previous       | April         | YTD            |               |
| <b>Section 2. Enterprise Fund</b>            |                 |                |               |                |               |
| <b>Anticipated Revenues by Category</b>      |                 |                |               |                |               |
| Water Operating Revenues                     | 244,500         | 190,541        | 20,583        | 211,124        | 86.35%        |
| Water Taps and Connections                   | 2,000           | 0              | 0             | 0              | 0.00%         |
| Non Operating Revenues                       | 1,296           | 799            | 10            | 809            | 62.42%        |
| Capital Reserve for Capital Outlay           | 64,867          | 0              | 0             | 0              | 0.00%         |
| <b>Total</b>                                 | <b>312,663</b>  | <b>191,340</b> | <b>20,593</b> | <b>211,933</b> | <b>67.78%</b> |
| <b>Authorized Expenditures by Department</b> |                 |                |               |                |               |
| Water-Operating                              | 117,914         | 81,762         | 9,552         | 91,314         | 77.44%        |
| Non Operating                                | 142,249         | 52,978         | 2,622         | 55,600         | 39.09%        |
| Capital Outlay                               | 52,500          | 11,433         | 1,750         | 13,183         | 25.11%        |
| <b>Total</b>                                 | <b>312,663</b>  | <b>146,173</b> | <b>13,924</b> | <b>160,097</b> | <b>51.20%</b> |