

TOWN OF SEVEN DEVILS

Regular Town Council Meeting
Tuesday, July 14, 2020 5:30pm

In order to maintain the safety of Town residents, Staff and Council Members, the Town Council Meeting will be conducted electronically

***Public Comments can be emailed to:
townclerk@sevendevels.net by Noon on Tuesday, May 14th
To connect to the meeting, details are provided below:***

Agenda

- 1) CALL TO ORDER – Roll Call
- 2) PRAYER/INVOCATION
- 3) PLEDGE OF ALLEGIANCE
- 4) ADOPT AGENDA
- 5) CONSENT AGENDA
Approve minutes of Public Hearing & Town Council Meeting – June 25, 2020
- 6) CITIZENS COMMENTS
- 7) ADMINISTRATIVE UPDATE

- 8) OLD BUSINESS – NONE
- 9) NEW BUSINESS
 - A. Police Oath of Office – Kent Howell
 - B. Proclamation of Recognition – Sarah Manning
 - C. Financial Trends

- 10) COMMITTEE REPORTS
 - A. Board of Adjustment – No meeting
 - B. Planning Board – No meeting
 - C. Public Works – No meeting
 - D. Public Safety Committee – July Minutes
 - E. Parks & Recreation Committee – No meeting
 - F. TDA – June Minutes
 - G. ABC Board – May minutes & FY20~21
 - H. Tree Committee – No meeting
 - I. Public Safety Department
 - (i) Police Report – June
- 11) COUNCIL COMMENTS
- 12) ADJOURN

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/982682077>

You can also dial in using your phone.

United States: [+1 \(669\) 224-3412](tel:+16692243412)

Access Code: 982-682-077

TOWN OF SEVEN DEVILS
TOWN COUNCIL – PUBLIC HEARING – BUDGET FY21
Thursday, June 25, 2020
10:00am

The Seven Devils Town Council held a Public Hearing with the format of this meeting being dual Electronic – Go To Meeting #428228381 and In-Person at Town Hall on Thursday, June 25, 2020. Attendance In-Person included Mayor Larry Fontaine, Mayor Pro Tem Brad Lambert & Member Wayne Bonomo. Members Jeffrey Williams & Leigh Sasse attended remotely with visible video display. A quorum was met. Also, present In-Person were Town Manager Debbie Powers; the minutes were recorded by Town Clerk Hillary Gropp.

CALL TO ORDER

Mayor Fontaine called the meeting to order at 10:00am.

INVOCATION

Mayor Fontaine gave the Invocation for the Public Hearing.

PLEDGE OF ALLEGIANCE

Council members recited the Pledge of Allegiance.

ROLL CALL

Each member of the Town Council stated their name and announced their presence for the Roll Call.

BUDGET FY21 HIGHLIGHTS

Manager Powers stated the Town Council held two (2) Budget Workshops on April 29, 2020 and June 16, 2020. Below is a review of FY21 Budget Notes:

Revenues:

Property Taxes to remains steady – No Tax increase
Sales Tax – 30% decrease
ABC Revenue to remain steady
Utility/Franchise Tax – remains steady
Grant Revenue remains steady
Water Sales remains steady – Late fees & disconnections decrease due to NC EO 142
Powell Bill Allocation – 25% decrease

Expenditures:

Paving/gravel/hot patch reduced to \$22,500 (Powell Bill)
Replace #4 of 7 Water PRV Valves = \$38,000 – On Hold
Well house/booster station roof repairs = \$15,000 – On Hold
New Town Hall payments = \$139,700
Personnel = 2% increase and to be reevaluated on December 1, 2020
Parks & Rec Tech position to be funded by TDA
Reduce Debt load = \$41,371 payoff of BAB loan & \$31,472 payments on Snowcloud loan

Revenue Summary & Expenditure Summary for FY20-21 is as follows:

| | |
|------------------------|------------------|
| General Fund | \$1,667,885 |
| <u>Enterprise Fund</u> | <u>\$222,254</u> |
| Total | \$1,890,139 |

OPEN PUBLIC HEARING – BUDGET ORDINANCE FY20-21

Mayor Fontaine explained the purpose of the Public Hearing to receive public comment for the Budget Ordinance FY20-21.

Mayor Fontaine explained if any citizens would like to comment at the Public Hearing, they will need to sign up and comments will be limited to three (3) minutes. The Town Clerk controls the timer. Mayor Fontaine stated that since the Public Hearing is occurring during a State of Emergency, due to COVID19 and being attended remotely by some Town Council members, that citizens will be able to email comment to the Town Clerk for 24 hours following the recess of today’s Public Hearing. Any emailed comments will be provided to Town Council prior to the adoption of the Budget Ordinance FY20-21.

Member Bonomo made a motion to open the Public Hearing; Mayor Pro Tem Lambert seconded the motion. All members agreed.

PUBLIC COMMENTS

Richard Nelson – 420 Highcliff Circle- Inquired about when the Book Exchange at OTH will be open. Town Council confirmed the Book Exchange is now open on M,W,F from 10:00am to noon. Parks & Rec Tech Jewel McKinney is at the location to make sure requirements of the State Of Emergency are followed.

John & Wendy Stanton – 148 Hanging Rock Villas #111 emailed a request for a detailed budget for the Administrative Department, noting an increase over the past 4 years. Town Manager Powers explained this budget item includes funds for the New Town Hall purchase, as part to the goal of saving for a purchase, as well as standard increases in payroll and associated costs.

CLOSE PUBLIC HEARING

Mayor Pro Tem Lambert made a motion to close the Public Hearing; Member Bonomo seconded the motion. All members agreed.

RECESS

Town Council recessed until Friday, June 26, 2020 at 10:30am.

Friday, June 26, 2020 – 10:35am

In-Person at Town Hall and

Electronic – Go To Meeting #601241989

In-Person included Mayor Larry Fontaine, Mayor Pro Tem Brad Lambert & Member Wayne Bonomo. Members Jeffrey Williams & Leigh Sasse attended remotely with visible video display. A quorum was met. Also, present In-Person were Town Manager Debbie Powers; the minutes were recorded by Town Clerk Hillary Gropp.

CALL TO ORDER FROM RECESS

Mayor Pro Tem Lambert made the motion to end the Recess at 10:35am; Member Williams seconded the motion. All members agreed.

ROLL CALL

Each member of the Town Council stated their name and announced their presence for the Roll Call.

CITIZENS COMMENTS – None received via email in the past 24 hours.

COUNCIL COMMENTS

Mayor Pro Tem Lambert inquired if any citizens were viewing this Recessed meeting via Go To Meeting. Town Manager Powers confirmed, None.

Council Member Bonomo inquired about the NC EO 147 that extends the Phase II restrictions, with an additional requirement of wearing a face mask. Member Bonomo wanted to understand the circumstances for requirement, exclusions, and enforcement of wearing of face mask. Town Manager Powers explained and noted a link to the NC EO 147 is on the Town’s website at the red ALERTS button.

APPROVE MINUTES – Town Council Budget Workshop – June 16, 2020

Member Williams made a motion to approve and adopt the minutes of the Budget Workshop on June 16, 2020; Member Bonomo seconded the motion. All members agreed.

ADOPT BUDGET ORDINANCE – FY21

Member Bonomo made a motion to approve and adopt the Annual Operating Budget Ordinance FY2020-2021; Member Williams seconded the motion. All members agreed.

ADJOURN

Member Sasse made a motion to adjourn; Member Williams seconded the motion. All members agreed. The meeting adjourned at 10:50am.

Larry Fontaine, Mayor

Hillary Gropp, Town Clerk

TOWN COUNCIL MEETING

Administrative Update

July 14, 2020

June 2020 items:

1. Staff attended 29 Zoom meetings in June.
 2. Latest COVID-19 counts for Watauga and Avery
 3. SOE updates:
 - a. EO 142 – extends utility restrictions thru July 29th
 - b. Phase 2 extended thru July 17th
 - c. Summer activities evaluated on a weekly basis
 - d. Update on CRF (Coronavirus Relief Funds) from CARES act
 - e. Watauga Emergency Management team Zoom meetings
-
- Tree Permits – 6
 - Projects – 1
 - Fence Permits – 0
 - Complaints – 8
 - Violation letters – 0
 - STOP WORK ORDERS - 0
 - Real Estate Closings – 6

| Date | Last Name | First Name | St.# | Street Name | Complaint Topic | Complaint Specifics | Resolution |
|--|---------------|------------|------|--------------------|----------------------|--|---|
| 1-Jun | Townsend | Ken | | SpiceBranch POA | sewer plant | rusty sewer equip is eyesore - can you do something? | Contacted Ron Sayles owner of equipment - gave 30 days warning |
| 2-Jun | Gauspohl | Jackie | 145 | GrandeView | tree | tree is overhanging her car; will fall; cut it down | Tree is on her property not on Town property; welcome to submit tree removal application |
| 4-Jun | Hargesheimer | Kent | 164 | Telemark | rodent | ground hog in his yard | call a specialist |
| 5-Jun | unknown | | 727 | area code | reservation | agitated caller wants to make reservation at same place he stayed last year | Not a reservation office; referred him to Chambers or our website |
| 9-Jun | Robinson | Rosella | 103 | Alpine | water outage | water not clear | run water until clear; break in line repaired |
| 9-Jun | Watts | Beth | 304 | Edgecliff | water outage | caused damage to home | outage did not cause internal home issues |
| 16-Jun | unknown | | | | DMV calls (twice) | wanted to renew licenses | referred to NC DMV website for correct information |
| 30-Jun | Baldisserotto | Alberto | 475 | Wildcat Rocks | dogs | 2 loose running dogs several times | call Police non-emerg; do not email if immediate response is necessary |
| NOTE: WE RECEIVED 3 CALLS ABOUT DEBRIS PICKUP; RESIDENTS DID NOT KNOW ABOUT NEW SCHEDULE | | | | | | | |

GL Account History Summary

Town of Seven Devils

6/24/2020 2:59 PM

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Account Range: 10-347-00 ABC Distribution - 10-347-00 ABC Distribution

Date Range: 7/1/2019 - 6/24/2020

GL Account - 10-347-00 ABC Distribution

| Date | Description | Source | Debits | Credits | Date |
|-------------------------------|-----------------------|-------------|-------------|--------------|------------|
| Fiscal Period - FY 2019/ 2020 | | Beg Balance | \$0.00 | \$0.00 | |
| 07/01/2019 | Reversing JE 7.1.2019 | GL GJ | \$41,250.00 | \$0.00 | 05/29/2020 |
| 07/23/2019 | MISC PAYMENT | PC PM | \$0.00 | \$20,000.00 | 07/23/2019 |
| 09/20/2019 | MISC PAYMENT | PC PM | \$0.00 | \$21,250.00 | 09/20/2019 |
| 10/24/2019 | MISC PAYMENT | PC PM | \$0.00 | \$30,000.00 | 10/25/2019 |
| 02/13/2020 | MISC PAYMENT | PC PM | \$0.00 | \$30,000.00 | 02/18/2020 |
| 05/21/2020 | MISC PAYMENT | PC PM | \$0.00 | \$30,000.00 | 05/21/2020 |
| Transaction Totals | | | \$41,250.00 | \$131,250.00 | |
| ** | End Balance | | \$0.00 | \$90,000.00 | ** |

Bonus
Last yr.

GL Account History Summary

Town of Seven Devils

7/8/2020 12:11 PM

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Account Range: 10-366-00 Sales Tax - 10-366-00 Sales Tax

Date Range: 1/1/2020 - 7/8/2020

GL Account - 10-366-00 Sales Tax

| Date | Description | Source | Debits | Credits | Date |
|-------------------------------|---|--------|------------------------|------------------------|-------------|
| Fiscal Period - FY 2019/ 2020 | | | Beg Balance | \$0.00 | \$64,840.49 |
| 01/14/2020 | WATAUGA COUNTY | AP IN | \$15,006.67 | \$0.00 | 01/14/2020 |
| 01/22/2020 | SALES TAX NOVEMBER 2019 16,361.17 | GL GJ | \$0.00 | \$31,367.84 | 01/22/2020 |
| 02/18/2020 | SALES TAX DECEMBER 2019 15,818.11 | GL GJ | \$0.00 | \$30,026.71 | 02/24/2020 |
| 02/21/2020 | WATAUGA COUNTY | AP IN | \$14,208.60 | \$0.00 | 02/21/2020 |
| 03/24/2020 | WATAUGA COUNTY | AP IN | \$14,854.02 | \$0.00 | 03/24/2020 |
| 03/31/2020 | Sales Tax Jan 2020 16,687.09 | GL GJ | \$0.00 | \$31,541.11 | 03/27/2020 |
| 04/15/2020 | WATAUGA COUNTY | AP IN | \$12,459.70 | \$0.00 | 04/15/2020 |
| 04/22/2020 | SALES TAX FEB 2020 13,807.93 | GL GJ | \$0.00 | \$26,267.63 | 04/22/2020 |
| 05/12/2020 | WATAUGA COUNTY | AP IN | \$9,724.45 | \$0.00 | 05/12/2020 |
| 05/15/2020 | SALES TAX MARCH 2020 12,569.54 | GL GJ | \$0.00 | \$22,293.99 | 05/21/2020 |
| 06/15/2020 | SALES TAX APRIL 2020 | GL GJ | \$28,438.42 | \$0.00 | 07/07/2020 |
| 06/15/2020 | SALES TAX APRIL 2020 | GL GJ | \$0.00 | \$62,876.84 | 07/07/2020 |
| 06/18/2020 | WATAUGA COUNTY | AP IN | \$11,913.40 | \$0.00 | 06/18/2020 |
| 06/24/2020 | SALES TAX APRIL 2020 14,525.02 | GL GJ | \$0.00 | \$26,438.42 | 06/24/2020 |
| 06/24/2020 | SALES TAX APRIL 2020 | GL GJ | \$28,438.42 | \$0.00 | 07/07/2020 |
| Transaction Totals | | | \$131,043.68 | \$220,812.54 | |
| ** End Balance | | | \$0.00 | \$89,768.86 | ** |

Seven Devils Public Safety Committee
Tuesday July 7, 2020

MINUTES

Members Present: Jack Byrnes, Brad Lambert, David Hooper, Dick Nelson,
Wayne Bonomo, Kay Lambert

The meeting was called to order at 5:45pm by Vice Chairman Jack Byrnes.

David Hooper moved to approve the March 3, 2020 Minutes. Brad Lambert seconded.
All agreed.

Elections were held. Current Public Safety Committee Officers are:

| | |
|---------------|-------------|
| Chairman | Jack Byrnes |
| Vice Chairman | Dick Nelson |
| Secretary | Kay Lambert |

Old Business

- * Decorations and paper supplies from previous SafetyFests are stored at Old Town Hall and are available for future Town functions. In-date consummable products were donated to Hunger Coalition. Tables, chairs, tents, grills, etc. were signed over to the Town of Seven Devils.
- * The Lazarus Box has been installed at Town Hall.
- * The Public Safety Committee needs additional members. Vacancies are noted on the web site.
- * There is a vacancy for Seven Devils Red Cross Emergency Shelter Chairman.
- * The streetlight at the corner of Wildcat Rocks Road and Thorncliff Drive is still not lit at night. The fixture has been fixed and there is a bulb in the fixture. This streetlight is on the "active list" of streetlights. This corner can be tricky, especially at night and in the winter with snow and ice on the roads. The Public Safety Committee members feel this is a safety concern.

New Business

- * Wayne Bonomo suggested there be mention of Seven Devils items available for sale at Town Hall (i.e. hats, mugs, coasters, license plates, tumblers, etc.). Kay Lambert will post something at Old Town Hall. It was mentioned the merchandise is on the website.
- * Dick Nelson felt that we keep the possibility of future SafetyFests in mind. The biggest hurdle is liability insurance; followed by the need for more (and younger) volunteers with the before, during and after. Dick will check on the possibility of an insurance rider to cover the event and the cost. The Committee will discuss further in the Fall.
- * The camera at Old Town Hall shows three views with looking down Seven Devils Road dominating. Members feel it would be advantageous for the timing to be adjusted and synchronized to capture the views (equal timing) in a fluid sequence. During the winter months, especially, road conditions are a concern

and being able to see current conditions is advantageous. Jack Byrnes will bring this safety concern up with Town Hall personnel.

* The desire to have a second way on and off the mountain was briefly discussed.

Jack said he would get in touch with Hillary at Town Hall when to post the next meeting, most likely September or October.

Brad Lambert moved to adjourn the meeting. Kay Lambert seconded. The meeting adjourned at 6:45pm.

PLEASE NOTE

CPR CLASS and LUNCH

July 21st from 11 am-2 pm
RSVP by 5 pm on July 17th

parksandrec@sevendevels.net

**Town of Seven Devils
Tourism Development Authority Meeting
June 23, 2020**

The Town of Seven Devils Tourism Development Authority met in regular session on Tuesday, June 23, 2020 at Town Hall. Chair Anne Fontaine, Member Richard Blonshine, Town Manager Debbie Powers, Parks & Rec Program Tech Jewel McKinney and Finance Officer Helga Sappington were present. Member Leigh Sasse joined the meeting remotely through <https://global.gotomeeting.com/join/424794253>.

Call to Order

Chair Anne Fontaine called the meeting to order at 9:10 am.

Adopt Agenda and Approve Minutes

Member Richard Blonshine made a motion to adopt the agenda and to approve the minutes from the May 26, 2020 meeting. Member Leigh Sasse seconded the motion. The motion passed unanimously.

Citizen Comments

none

Old Business

- Parks & Rec Program Tech Jewel McKinney presented the interactive map to the TDA members. The TDA members suggested a difficulty rating for the trails on the map.
- Parks & Rec Program Tech Jewel McKinney updated the TDA members on the summer activities. It was suggested to remind the participants of the exercise classes to hold the classes outside.

New Business

- Town Manager Debbie Powers presented the FY20 Budget Amendment to the TDA members. Member Richard Blonshine made a motion to approve the FY20 Budget Amendment. Member Leigh Sasse seconded the motion. The motion passed unanimously.

Email/Invoice Approvals:

Financial Statement

- Member Richard Blonshine made a motion to approve the financial statements. Member Leigh Sasse seconded the motion. The motion passed unanimously.

Board Comments

- The TDA members suggested to keep the spending freeze in place and revisit future spending at the next meeting.

Adjourn

At 9.30 am, Member Richard Blonshine made a motion to adjourn. Member Leigh Sasse seconded the motion. The motion passed unanimously.

High Country ABC Board Meeting Minutes

May 21, 2020

The High Country ABC Board held its monthly meeting on Thursday, May 21 at 4:15 pm. Board chair Sarah Manning, board member Donna Dicks, alternate board member Robin Dunn, alternate board member David Miller, alternate board member Leigh Sasse, general manager Sara Brewer and assistant manager Bonnie Betz were in attendance. Board member Winston Ammann was excused, and alternate board member David Miller represented Sugar Mountain.

Before the meeting, general manager Sara Brewer read the following conflict of interest statement; "In accordance with 18B-201, it is the duty of every board member to avoid both conflicts of interests and appearances of conflicts. Does any board member have any conflicts of interests or appearances of conflicts with any matters coming to the board today?" Hearing none, the meeting continued.

Upon motion duly made by Donna Dicks, seconded by David Miller, it was voted to approve today's agenda. Upon motion duly made by Donna Dicks, seconded by David Miller, it was voted to approve last month's minutes.

April's sales were up \$26,799 over April's totals of last year. Total sales were \$225,372. The board discussed financial statements, prepared by Bill Combs office, for the first ten months of this fiscal year.

Old Business:

- Upon motion duly made by David Miller, seconded by Donna Dicks, the board voted to approve the proposed budget. The proposed budget will be sent to the three towns and the ABC Commission by June 1.
- The board also discussed the ABC Law Enforcement Officer's contract and salary. The board would like for the contract to be signed at the start of the fiscal year and any increase in salary will take place at that time.
- The board discussed changing the current store hours of operation. It was agreed that the store remain open 11 am to 7 pm Monday through Saturday. At the beginning of the next pay period, the employees will go back to a 40 hour week schedule. The general

manager will encourage mixed beverage permittees to order and pick up liquor during the hours of 9 am to 11 am to avoid contact with store customers.

New Business:

- The public hearing for the budget will be held on Thursday, June 18 at 4 pm.
- Upon motion duly made by Donna Dicks, seconded by David Miller, it was voted to go into a closed meeting.

General manager Sara Brewer was asked to get a current printout of salary/hourly wages of stores employees through the state.

There were no citizens in attendance.

The next scheduled meeting will be Thursday, June 18 at 4:15 pm.

Upon motion made by David Miller, seconded by Donna Dicks, it was voted to adjourn the meeting.

Sarah Manning, Board Chair

Donna Dicks, Board member

Winston Ammann, Board Member date approved

HIGH COUNTRY ABC BOARD BUDGET FOR FISCAL YEAR 2020-2021

The annual Budget for the fiscal year July, 2020 through June 30, 2021 (FY2020-2021) has been prepared in accordance to the North Carolina General Statues 18B-702 "Financial operations of local boards".

The main concerns during the preparation of this budget included projected operating costs required to sustain acceptable levels of customer service during fiscal year 2020-2021 and the need for revenues sufficient to fund capital improvements as well as to provide distributions to beneficiaries.

The projected operating revenues reflect a 4.0% increase from the 2019-2020 fiscal year revenues. We anticipate that this increase will be due to a continued improvement in the economy.

The budget consists of projected revenues from liquor sales and other receipts of \$4,146,457. Appropriations consist of taxes of \$977,035 based on sales, cost of sales of \$2,225,359, salaries and employee benefits of \$398,450. We do not anticipate any capital expenditures for this fiscal year and do not anticipate any debt assumption. The budget also shows a comparison of FY2020-2021 actual and estimated revenues and expenditures to the previous fiscal year.

Pay increases will vary up to 4%, based on performance evaluations, for all employees. Health insurance premiums are estimated to decrease \$2,400 this year over the previous year. The Board employs five (5) full-time positions and two (2) part-time position.

The Board expends a minimum of 5% of its profits on law enforcement and a minimum of 7% on alcohol education each year, as required by law. The total amount budgeted for law enforcement is \$23,600 which includes the contracted ABC officer.

Each of the three towns received \$120,000 in the past year and \$100,000 has been budgeted for each town for the FY 2020-2021. This amount is well above the mandatory 3.5% required by law.

The Board is required to set its working capital requirements at not less than two weeks average gross sales of the last fiscal year. The Board's position on this requirement is as follows: Minimum Amount of \$106,941, Maximum Amount of \$926,825. The Actual Amount is \$522,301 as of the end of FY June 30, 2019.

The Board does not have any debt at this time and does not anticipate incurring debt during this budget year.

**BUDGET ORDINANCE
HIGH COUNTRY ABC BOARD
2020-2021**

BE IT ORDAINED by the High Country ABC Board, owned by the Towns of Banner Elk, Seven Devils and Sugar Mountain, North Carolina, that the following ordinance establishing revenues and setting expense appropriations is hereby adopted and effective July, 1, 2020 through June 30, 2021.

Section 1. Estimated Revenues. It is estimated that the revenue listed below will be available during the fiscal year beginning July1, 2020 and ending June 30, 2021 to meet the operational and functional appropriations as set forth in Section 2, in accordance with the chart of accounts prescribed by the state ABC Commission.

Estimated Revenues:

| | |
|----------------------|---------------------|
| Liquor Sales | \$ 3,188,424 |
| Mixed Beverage Sales | 945,057 |
| Wine/Mixer Sales | 9,631 |
| Investment Income | 0 |
| Interest Income | 3,345 |
| Other Income | <u>0</u> |
| TOTAL | \$ 4,146,457 |

Section 2. Appropriations: The Following expenses are hereby appropriated for fiscal year 2020-2021 and are funded by the revenues made available through Section 1, herein.

Appropriations:

Taxes Based on Revenue:

| | |
|--------------------------|------------|
| NC Excise Tax | \$ 887,170 |
| MXB Tax (Dept of Revenue | 72,348 |

| | |
|------------------------|-------------------|
| MXB Tax (DHHS) | 7,256 |
| County Surtax (Bottle) | 9,396 |
| Wine/Mixer Sales Tax | <u>765</u> |
| TOTAL | \$ 977,035 |

Cost of Sales:

| | |
|---------------------|---------------------|
| Cost of Liquor Sold | <u>\$ 2,171,361</u> |
|---------------------|---------------------|

| | |
|--------------|---------------------|
| TOTAL | \$ 2,171,361 |
|--------------|---------------------|

Payroll:

| | |
|--------------------------------|------------|
| Salaries and Wages - Employees | \$ 282,909 |
| Salaries - Board Members | 10,800 |
| Payroll Taxes | 21,374 |
| Unemployment Ins. | 1,000 |
| Retirement | 24,731 |

| | |
|------------------------|-------------------|
| Group Health Insurance | <u>57,636</u> |
| TOTAL | \$ 398,450 |

Operating Expenses:

| | |
|-----------------------------------|------------|
| Dues & Subscriptions | \$ 1,206 |
| Maintenance & Repairs - Building | 4,368 |
| Maintenance & repairs - Equipment | 4,004 |
| Utilities | 8,320 |
| Telephone | 1,979 |
| Credit Card Processing Fees | 62,400 |
| Insurance- General/Bond | 12,584 |
| Store Supplies | 5,352 |
| Travel | 5,096 |
| Office Expense | 4,756 |
| Postage | 1,097 |
| Grounds Maintenance (CAM) | 12,000 |
| Equipment Lease | 35,360 |
| Professional Fees | 4,181 |
| Audit | 5,720 |
| Bank Charges | <u>140</u> |

TOTAL \$ 168,564

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Distributions:

| | |
|------------------------------|---------------|
| Three Towns (Mandatory 3.5%) | \$ 300,000 |
| Alcohol Education & Rehab. | 31,200 |
| Law Enforcement | 6,000 |
| ABC Officer (Contracted) | <u>17,600</u> |
| TOTAL | \$ 354,800 |

Contingency Fund \$ 22,249

TOTAL EXPENSES \$ 4,124,208

Section 3: Copies of this Budget Ordinance shall be furnished to the Towns of Banner Elk, Seven Devils and Sugar Mountain (the appointing authorities), the State ABC Commission, and to the Budget Officer and finance Officer of the ABC Store to be kept on file by them for their direction in the disbursement of funds.

Adopted by the High Country ABC Board on the 18th day of June 2020.

Sarah Manning
ABC Board Chairman

**HIGH COUNTRY ABC BOARD BUDGET
FY 2020-2021**

| Account | totals for 2018-2019 | budget for 2019-2020 | Totals for 7/1/19 3/31/20 | Estimates for 4/1/20-6/30/20 | Total est. for 2019-2020 | Budget for FY 2020-2021 |
|----------------------|-------------------------|-------------------------|------------------------------|---------------------------------|-----------------------------|----------------------------|
| Liquor Sales | \$2,776,177 | \$2,940,000 | \$2,392,960 | \$672,832 | \$3,065,792 | \$3,188,424 |
| Mixed Beverage Sales | \$643,677 | \$928,620 | \$698,709 | \$210,000 | \$908,709 | \$945,057 |
| Wine / Mixer Sales | \$7,419 | \$7,875 | \$7,311 | \$1,950 | \$9,261 | \$9,631 |
| Investment Income | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Interest Income | \$2,044 | \$2,050 | \$2,412 | \$804 | \$3,216 | \$3,345 |
| Other Income | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL | \$3,429,317 | \$3,878,545 | \$3,101,392 | \$885,586 | \$3,986,978 | \$4,146,457 |

**HIGH COUNTRY ABC BOARD BUDGET
FY 2020-2021**

| | Totals for 2018-2019 | Budget for 2019-2020 | Totals for 7/1/19 3/31/20 | Estimates for 4/1/20-6/30/20 | Total est. for 2019-2020 | Budget for FY 2020-2021 |
|-----------------------------|-------------------------|-------------------------|------------------------------|---------------------------------|-----------------------------|----------------------------|
| Taxes Based on Rev.: | | | | | | |
| NC Excise Tax | \$756,329 | \$836,872 | \$667,048 | \$186,000 | \$853,048 | \$887,170 |
| MXB Tax (Dept of Rev) | \$46,431 | \$62,417 | \$17,805 | \$51,760 | \$69,565 | \$72,348 |
| MXB Tax (DHHS) | \$5,741 | \$5,755 | \$5,153 | \$1,920 | \$7,073 | \$7,356 |
| Wine/Mixer Sales Tax | \$757 | \$757 | \$460 | \$276 | \$736 | \$765 |
| County Sur Tax | \$8,424 | \$8,108 | \$6,907 | \$2,128 | \$9,035 | \$9,396 |
| TOTAL | \$817,682 | \$913,909 | \$697,373 | \$242,084 | \$939,457 | \$977,035 |
| Cost of Sales: | | | | | | |
| Cost of Liquor Sold | \$1,733,154 | \$1,733,154 | \$1,654,558 | \$433,289 | \$2,087,847 | \$2,171,361 |
| Bailment Surcharge | \$24,620 | \$25,851 | \$16,350 | \$6,463 | \$22,813 | \$23,726 |
| Bailment Fees | \$25,726 | \$24,747 | \$22,921 | \$6,187 | \$29,108 | \$30,272 |
| TOTAL | \$1,783,501 | \$1,783,752 | \$1,693,829 | \$445,939 | \$2,139,768 | \$2,225,359 |
| Payroll expenses | | | | | | |
| Salaries & Wages | \$251,881 | \$265,515 | \$205,649 | \$66,379 | \$272,028 | \$282,909 |
| Board Salaries | \$9,900 | \$9,550 | \$6,450 | \$3,150 | \$9,600 | \$10,800 |
| Unemployment ins | \$1,000 | \$1,000 | \$750 | \$250 | \$1,000 | \$1,000 |
| Payroll Taxes | \$20,000 | \$19,368 | \$15,710 | \$4,842 | \$20,552 | \$21,374 |
| Retirement | \$20,000 | \$20,164 | \$18,739 | \$5,041 | \$23,780 | \$24,731 |
| Health Insurance | \$57,000 | \$56,328 | \$41,056 | \$15,018 | \$56,074 | \$57,636 |
| TOTAL | \$359,782 | \$371,925 | \$288,354 | \$94,680 | \$383,034 | \$398,450 |

**HIGH COUNTRY ABC BOARD BUDGET
FY 2020-2021**

| | Totals for 2018-2019 | budget for 2019-2020 | Totals for 7/1/19 3/31/20 | Estimates for 4/1/20-6/30/20 | Totals est. for 2019-2020 | Budget for FY 2020-2021 |
|---------------------------|-------------------------|-------------------------|------------------------------|---------------------------------|------------------------------|----------------------------|
| Operating Expenses | | | | | | |
| Dues & Subscription | 1000 | \$1,500 | \$560 | \$600 | \$1,160 | \$1,206 |
| Maint & Repair Bldg | \$2,700 | \$5,000 | \$3,200 | \$1,000 | \$4,200 | \$4,368 |
| Maint & Repair Eqp | \$3,600 | \$6,000 | \$1,350 | \$2,500 | \$3,850 | \$4,004 |
| Utilities | \$8,000 | \$8,000 | \$4,700 | \$3,300 | \$8,000 | \$8,320 |
| Telephone | \$1,911 | \$2,500 | \$1,343 | \$560 | \$1,903 | \$1,979 |
| Credit Card Proc. Fees | \$60,000 | \$60,000 | \$40,600 | \$15,000 | \$55,600 | \$62,400 |
| Insurance - Gen./Bond | \$12,000 | \$14,000 | \$8,800 | \$3,300 | \$12,100 | \$12,584 |
| Store Supplies | \$5,000 | \$5,500 | \$3,771 | \$1,375 | \$5,146 | \$5,352 |
| Travel : Conf/ Mtgs. | \$6,000 | \$7,500 | \$3,700 | \$1,200 | \$4,900 | \$5,096 |
| Office Expense | \$4,000 | \$6,000 | \$3,073 | \$1,500 | \$4,573 | \$4,756 |
| Postage | \$1,000 | \$1,100 | \$780 | \$275 | \$1,055 | \$1,097 |
| Grounds Maint. (CAM) | \$13,000 | \$50,000 | \$8,426 | \$1,897 | \$10,323 | \$12,000 |
| Equipment Lease | \$34,000 | \$34,000 | \$22,887 | \$8,500 | \$31,387 | \$35,360 |
| Professional Fees | \$4,500 | \$4,500 | \$3,015 | \$1,005 | \$4,020 | \$4,181 |
| Audit | \$6,000 | \$6,000 | \$5,500 | \$0 | \$5,500 | \$5,720 |
| Bank Charges | \$300 | \$300 | \$35 | \$100 | \$135 | \$140 |
| TOTAL | \$163,011 | \$211,900 | \$111,740 | \$42,112 | \$153,852 | \$168,564 |

| | totals for 2018-2019 | budget for 2019-2020 | Totals for 7/1/19 3/31/20 | Estimates for 4/1/20-6/30/20 | Total est. for 20129-2020 | Budget for FY 2020-2021 |
|---------------------------|-------------------------|-------------------------|------------------------------|---------------------------------|------------------------------|----------------------------|
| Distributions | | | | | | |
| 3 towns mandatory 3.5% | \$255,000 | \$360,000 | \$240,000 | \$120,000 | \$360,000 | \$300,000 |
| Alcohol Edu & Rehab 7% | \$19,900 | \$30,000 | \$19,649 | \$10,351 | \$30,000 | \$31,200 |
| Law Enforcement 5% | \$3,000 | \$6,000 | \$4,500 | \$1,500 | \$6,000 | \$6,000 |
| ABC Officer 5% | \$16,780 | \$17,600 | \$13,838 | \$3,762 | \$17,600 | \$17,600 |
| TOTAL | \$294,680 | \$413,600 | \$277,987 | \$135,613 | \$413,600 | \$354,800 |
| Contingency Fund | \$10,662 | \$24,062 | | | | \$22,249 |
| TOTAL EXPENDITURES | \$3,429,318 | \$3,878,545 | | | | \$4,146,457 |

Activity Log Event Summary (Cumulative Totals)

SEVEN DEVILS PUBLIC SAFETY

(06/01/2020 - 06/30/2020)

| | | | |
|----------------------------|----|--------------------------------|-----|
| <No Event Type Specified> | 1 | Alarm Activation | 2 |
| Animal Complaint | 2 | Assist Avery Sheriffs Office | 1 |
| Assist Other Department | 2 | Assist Watuaga Sheriffs Office | 1 |
| Bank Deposit Escort | 2 | Business Check | 651 |
| Business Closing | 8 | Citation | 1 |
| Extra Patrol | 14 | Missing Person | 1 |
| Motor Vehicle Accident | 2 | Noise Complaint | 3 |
| Open Door | 1 | Patrol | 161 |
| Remove Debris from Roadway | 1 | Vehicle Stop | 1 |
| Warning Citation | 1 | | |

Total Number Of Events: 856