

TOWN OF SEVEN DEVILS
Town Council Organizational Meeting Agenda
December 12, 2017

- 1) CALL TO ORDER – 5:30pm
- 2) PLEDGE OF ALLEGIANCE
- 3) OATH OF OFFICE
 - A. Re-Elected/New Elected Council Members
- 4) NOMINATIONS FOR MAYOR
- 5) OATH OF OFFICE
 - A. Mayor
- 6) NOMINATIONS FOR MAYOR PRO TEM
- 7) OATH OF OFFICE
 - A. Mayor Pro-Tem
- 8) ADOPT AGENDA
- 9) CONSENT AGENDA
 - A. MOTION FOR CONSIDERATION
 - (i) Adopt minutes of Town Council Meeting on November 14, 2017
- 10) CITIZENS COMMENTS
- 11) ADMINISTRATIVE UPDATE
- 12) OLD BUSINESS - NONE
- 13) NEW BUSINESS
 - A. Adopt Code of Ethics for Town Council for Seven Devils
 - B. Discussion/Vote on Re-appointment of David Ehmgig for RTAC
 - C. Calendar for 2018
 - (i) Town Meeting Schedule
 - (ii) Town Holidays
 - D. Resolutions of Appreciation
- 14) COMMITTEE REPORTS
 - A. Board of Adjustment – No November Meeting
 - B. Planning Board- No November Meeting
 - C. Public Works – No November Meeting
 - D. Public Safety Commission – No November Meeting
 - E. Recreation Commission – No November Meeting
 - F. TDA – No November Meeting
 - G. ABC Board
 - H. Tree Committee – No November Meeting
 - I. Public Safety Department
 - (i) Police Report
 - (ii) Fire Report
 - J. Financial Report
- 15) COUNCIL COMMENTS
- 16) ADJOURN

**TOWN OF SEVEN DEVILS
TOWN COUNCIL MINUTES – REGULAR MEETING MINUTES**

November 14, 2017

The Seven Devils Town Council met in regular session on Tuesday, November 14, 2017, at Town Hall. Present were Mayor Pro Tem Brad Lambert, Council Members Kay Ehlinger, David Ehmig and David Hooper. Mayor Larry Fontaine was absent; a quorum was present. Also present were Town Attorney Rob Angle and Town Manager Debbie Powers, the minutes were recorded by Hillary Gropp, Town Clerk.

CALL TO ORDER

Mayor Pro Tem Lambert called the meeting to order at 5:30PM.

PLEDGE OF ALLEGIANCE

Council members and citizens recited the Pledge of Allegiance

ADOPT AGENDA

Member Hooper made a motion to adopt the agenda. Member Ehmig seconded the motion. The members agreed unanimously.

CONSENT AGENDA

ADOPT MINUTES OF TOWN COUNCIL MEETING – OCTOBER 10, 2017

**Town Clerk Gropp noted an error in the submitted draft minutes of October 10, 2017; a correction will be made to reflect the Town Council Meeting Adjourned.*

Member Ehlinger made a motion to adopt the Amended Minutes. Member Ehmig seconded the motion. The members agreed unanimously.

CITIZENS COMMENTS – NONE

ADMINISTRATIVE UPDATE

Manager Powers provided the following update:

Town Hall will be closed on Thursday & Friday, November 23rd & 24th, for Thanksgiving.

The “Lite up the Night” celebration will begin at 6:00pm on Friday, December 1st at Town Hall; a covered dish dinner will follow. Turkey & Ham will be provided by the TDA and Recreation Commission. A new display will be revealed at the lighting.

The Unofficial Election results from November 7, 2017 have announced Tina Bailey (63), Brad Lambert (51) and Kay Ehlinger (40) as the winners of the 3 Town Council seats. Tina Bailey and Brad Lambert will serve a 4-year term, while Kay Ehlinger will serve a 2-year

term. The Election Board has until November 17th to canvass and then declare the Official results.

The new 2017 Ford Explorer for the Police Department has arrived; the purchase total is \$31,800, coming in under the budget of \$35,000; the vehicle will need to be outfitted.

The Recreation Commission enjoyed an end of season wrap up party on October 12, 2017. 27 participants logged 12,095 miles for the activity challenge during the summer months.

The High-Country Realtor report for July – September indicates 659 sales, which is up 2.2% compared to 2016. Average sales price for the 3rd quarter is \$258,645 and 2017 is \$253,628. Inventory is declining, and this September is busiest in 10 years.

NC DOT Pedestrian Plan Grant application was completed and submitted on October 20th.

The Board of Adjustment met on October 24th, to consider a Variance Application for the Bridges Residence at 147 Deepwood Court. The Variance was granted by the BOA. During this meeting, George Ehlinger was elected Chair; Jack Duncan was elected Vice Chair. All BOA members received the 2017 edition of the Quasi-Judicial Handbook by the UNC SOG.

On October 23rd, a severe storm occurred with 5.25" of rain in less than a 24-hour period. No serious issues were reported in the Town, other than a clogged street drainage culvert. The Town of Beech Mountain aided with a sewer truck to clear the drainage culvert.

Operation Medicine Cabinet was recently held on October 28th at Foscoe Fire Department; 6000 pills were collected during this event.

Manager Powers shared the Fearless Forecast for Winter 2017-2017 by Ray's Weather. Predictions are for less snow and slightly high temperatures.

Manager Powers provided an update about Tree Permits, Projects, Fence Permits, Complaints, Real Estate Closings.

OLD BUSINESS- NONE

NEW BUSINESS

8)A. APPROVE BOARD APPOINTMENTS

The following is a list of Board & Committee Appointments for 2018 with term details. No discussion occurred. Mayor Pro Tem Lambert asked for review and approval of all with a single motion.

BOARD AND COMMITTEE APPOINTMENTS FOR 2018

Board of Adjustment

Expiring Term

George Ehlinger on 1/1/2018
Barbara Hurlbrink on 1/1/2018

Application for Reappointment

George Ehlinger 3 Year Term until 1/1/2021
Barbara Hurlbrink 3 Year Term until 1/1/2021

Planning Board

Expiring Term

Bob Haugh on 1/1/2018
George Ehlinger on 1/1/2018

Application for Reappointment

Bob Haugh 2 Year Term until 1/1/2020
George Ehlinger 2 Year Term until 1/1/2020

Public Works Committee

Expiring Term

George Ehlinger on 1/1/2018

Application for Reappointment

George Ehlinger 3 Year Term until 1/1/2021

Recreation Commission

Expiring Term

Bob Bridges on 1/1/2018
Leigh Sasse on 1/1/2018

Application for Reappointment

Bob Bridges 3 Year Term until 1/1/2021
No Reappointment needed as all seats filled

Tourism Development Authority

Expiring Term

Tom Gidley on 1/1/2018

Application for Reappointment

Tom Gidley 2 Year Term until 1/1/2020

Member Hooper made a motion to approve all Board & Committee Appointments; Member Ehlinger seconded the motion. The members agreed unanimously. ~CLOSED~

8)B. SPILLER CONSULTING RESULTS

Manager Powers explained this report was provided by Spiller Consulting, as they provided an audit of Blue Ridge Energy & Skyline utility billing to Seven Devils and payments by the Town for these services. The conclusion included the following statement "Our review of the above accounts verified that all of the listed services at the Town of Seven Devils are billing correctly and cost effectively. This is a reflection of the billing by the providers and also the excellent job the staff at Seven Devils has done in the implementation and monitoring of these accounts."

There were no costs associated to the Town with this audit by Spiller Consulting, since no overages were found in the audit. ~CLOSED~

8)C. CHRISTMAS BONUS REQUEST

Manager Powers requests the Town Council grant a Christmas bonus to all employees; \$350.00 for ongoing employees and \$100.00 for employees with less than 1-year employment. The total is \$4,400.00 and is included the budget.

Member Ehmig made a motion to approve the Christmas Bonus Request; Member Hooper seconded the motion. The members agreed unanimously. ~CLOSED~

8)D. EMPLOYEE CHRISTMAS LUNCHEON

On Wednesday, December 6th at 11:30am the Town Staff will have a luncheon at Makoto's Restaurant in Boone. RSVP's from Town Council are requested by Monday, December 4th to the Town Clerk. ~CLOSED~


8)E. UNC SOG TRAINING SCHEDULE

UNC School of Government will be holding a 2-day workshop for Local Elected Officials and includes a segment on Ethics Training; locations include Asheville or Hickory. Later in the calendar year the UNC SOG will also offer a webinar. It is recommended that newly elected Town Council member, Tina Bailey attend a workshop in person. Manager Powers asked for Town Council members to review and let her know their preference for acquiring this requirement, so the Town can plan accordingly with payments and hotel reservations.

~CLOSED~

8)F. RESOLUTION #2017-06

Mayor Pro Tem Lambert read the following resolution:



RESOLUTION #2017-06
APPRECIATION AND GRATITUDE FOR SERVICE
DAVID HOOPER

WHEREAS, David Hooper has served the citizens of Seven Devils as an elected official on the Town Council from 2012 to 2017, as Chairperson & Member of the Planning Board from 2004 to 2010, and Volunteer Fire Department from 2002 to 2012, has served as a public servant of integrity, supporting that which he believed to be in the best interest of the citizens of his community; and

WHEREAS, David Hooper has shown dedication by providing sound judgement and reason, while serving as Chairperson of the Planning Board, and contributing to the creation of the Unified Development Ordinance (UDO), Comprehensive Land Use, Nuisance Ordinance, Long & Short-term Capital Improvement Projects, and endorsing the Tree Protection Ordinance; and

WHEREAS, David Hooper has proven to be a watchdog for environmental concerns in the region, providing updates on the Watauga River, Wireless Technology and Energy; and





WHEREAS, David Hooper has served as the Town Appointee for Avery County Comprehensive Transportation Plan; and

WHEREAS, citizens have benefitted from David Hooper's dedication to Seven Devils, and his dedication will benefit this community in the future;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council for the Town of Seven Devils, North Carolina, that it expresses to you, David Hooper, on behalf of itself and other citizens and officials, appreciation for your dedication and contributions rendered as a member of the Town Council and Chairperson and Member of the Planning Board, and urges all citizens to join in extending appreciation for your service to the people of Seven Devils; and

BE IT FURTHER RESOLVED, that we offer you our very best wishes for success, happiness and good health in all your future endeavors.

Approved this 14th day of November 2017.

 Larry Fontaine, Mayor	 Brad Lambert, Mayor Pro Tem
 Kay Ehlinger, Member	 David Ehlig, Member

Additionally, an award was presented to David Hooper as a memento for his years of service to the Town of Seven Devils. A reception will follow tonight's meeting. ~CLOSED~

COMMITTEE REPORTS

Board of Adjustment-October Minutes

Planning Board—No October Meeting

Public Works—No October Meeting

Public Safety Committee—No October Meeting

Recreation Commission - October Minutes

TDA - October Minutes

ABC Board - September & October Minutes

Member Ehmig noted the \$10,000 bonus provided to the Town by the ABC Board during the October Town Council meeting; the total to date provided to the Town is \$95,000, which includes the bonus.

Tree Committee - No October Meeting

Public Safety Department

Police Report

Fire Report

Financial Report

Mayor Pro Tem Lambert noted the 44% of Occupancy Tax collected, which exceeds the 33% expected collection rate; this is a \$10,000 increase in terms of dollars. These funds go to the TDA. Congratulations to the Finance Officer, Helga Sappington.

COUNCIL COMMENTS

Member Hooper asked for confirmation for the date when his term on the Town Council expires. It was explained the Oath of Office will be administered at the December Town Council meeting. Member Hooper's attendance at this meeting is optional.

ADIURN

Member Ehlinger made a motion to adjourn. Member Hooper seconded the motion. The members agreed unanimously. The meeting adjourned at 6:00 PM.

Brad Lambert
Mayor Pro Tem

Hillary Gropp
Town Clerk

**TOWN COUNCIL MEETING
Administrative Update
December 12, 2017**

AGENDA ITEM 11)

1. Website – new tab – Occupancy Tax
2. PBSB funds – Public Works sheds – Police traffic counter
3. 7th Annual Lite up the Nite – sponsored by TDA and Recreation Commission
4. Town Hall will be closed on Monday 12/25 & Tuesday 12/26 Christmas and Monday, January 1st for New Year's Day
5. Compliments from residents – Deese, Manning, Dodson
6. Winter 2017 ECHO available at Town Hall and on website
7. NC Resort Towns and Convention Cities – 2018 membership
8. HC COG – grant writing assistance charge – 3% fee
9. NC Fire Grant – 50/50 – received \$26,665.62 reimbursement
10. Blue Ridge Electric -replacing street lights with LEDs
11. November items:
 - Tree Permits – 3
 - Projects – 1
 - Fence Permit - 0
 - Complaints – 10
 - Real Estate Closings –6

December 1, 2017

Town Manager of Seven Devils:

We appreciate so much the consideration shown us by Seven Devils Management and Public Works when we developed a broken water pipe (in ground). Thank you so much for the informative courtesy call we received to alert us of a problem and to the Public Works employees who voluntarily turned our water off at the street.

We are impressed with assistance and concern you showed us. Thank you.
Gary and Claudia Deane

Light up the night

From: Sarah E Manning

Sent: Sat, Dec 2, 2017 at 7:48 am

To: Debbie

untitled-[2].html (< 1 KB)

I just realized I do not have Ann's e-mail address. I want to thank all of you, the Town Staff, the Recreation Committee and the TDA for a very successful event for our Town. I think the overwhelming response spoke wonders about your efforts. Thank you. Sarah Mannung

Fwd: Thanks to Staff

From: Larry Fontaine

Sent: Tue, Nov 14, 2017 at 9:37 am

To: Town Manager Seven Devils

Here is a note of thanks for the Guys who helped out at the Resort Club with the delivery yesterday! Please forward to all concerned parties.

Thanks!

Larry

Sent from my iPhone

Begin forwarded message:

From: "Bob Dodson" <rdodson@charter.net>

Date: November 13, 2017 at 4:08:10 PM EST

To: <larryfontaine127@gmail.com>

Subject: Thanks to Staff

Hi Larry, or in this case, Mr. Mayor, please pass along my and the Club's gratitude to your staff for their escorting assistance this morning and as they waited to escort the truck back down the mountain, the heavy lifting they helped us with. Bubba and the other employee (did not know him) could have elected to sit in the truck and wait but they proved they are better than that. However, they left before I could give them a big thanks so I hope you will pass it along. I expect you already have.

We did have great help and got the job done very quickly and very well. 'Oh what a relief it is.'

Bob

AGENDA ITEM

11) 11.

Date	Last Name	First Name	Street #	Street Name	Complaint Topic	Complaint Specifics	Resolution
11/2	Deese		1126	Skyland	water bill \$467	thinks Town ran hydrant through his meter	assured him that would not happen
11/3	Cepulo	Ron	988	CRT	fence	silt fence at construction site is sagging	leak or high consumption notified owner; he did not have time to complete installation until later
11/3	Perez	Alina	845	Alpine	water bill \$37.79	outraged-"you messed up again"	Bob Haugh watered flowers for her
11/6	Bookstaver	Tom	138	Snowcloud	did not complain	about 277 Snowcloud	apology from Mayor and Debbie
11/6	renter				pizza delivery	wants recommendation for good pizza delivery	urged to contact his rental agency
11/13	Baldisserato		475	Wildcat Rocks	loose dog	emailed about loose dog scares him/family	advised to call PD immediately, not email later
11/16	Raines	Jason	166	Rock Cove	tree down	wants Town to remove fallen tree on his driveway	explained he is responsible for trees on his property
11/27	renter			Hawkspeak	dumpster	dumpster is full please empty	notified property manager
11/27	Burkey	Bob	119	Grande View	arrest	wanted Chuck to handle situation w/ grandson	Chuck explained "out of jurisdiction"
11/30	Raines	Jason	166	Rock Cove	tree down	brought in survey of property	explained again, trees on his property

**Code of Ethics for the Town Council of the
Town of Seven Devils, North Carolina**

PREAMBLE

WHEREAS, the Constitution of North Carolina, Article I, Section 35, reminds us that a “frequent recurrence to fundamental principles is absolutely necessary to preserve the blessings of liberty,” and

WHEREAS, a spirit of honesty and forthrightness is reflected in North Carolina’s state motto, *Esse quam videri*, “To be rather than to seem,” and

WHEREAS, Section 160A-86 of the North Carolina General Statutes requires local governing boards to adopt a code of ethics, and

WHEREAS, as public officials we are charged with upholding the trust of the citizens of Seven Devils, and with obeying the law,

NOW THEREFORE, in recognition of our blessings and obligations as citizens of the State of North Carolina and as public officials representing the citizens of the Town of Seven Devils, and acting pursuant to the requirements of Section 160A-86 of the North Carolina General Statutes, we the Town Council do hereby adopt the following General Principles and Code of Ethics to guide the Town Council in its lawful decision-making.

GENERAL PRINCIPLES UNDERLYING THE CODE OF ETHICS

- The stability and proper operation of democratic representative government depend upon public confidence in the integrity of the government and upon responsible exercise of the trust conferred by the people upon their elected officials.
- Governmental decisions and policy must be made and implemented through proper channels and processes of the governmental structure.
- Board members must be able to act in a manner that maintains their integrity and independence, yet is responsive to the interests and needs of those they represent.
- Board members must always remain aware that at various times they play different roles:
 - As advocates, who strive to advance the legitimate needs of their citizens
 - As legislators, who balance the public interest and private rights in considering and enacting ordinances, orders, and resolutions
 - As decision-makers, who arrive at fair and impartial quasi-judicial and administrative determinations.
- Board members must know how to distinguish among these roles, to determine when each role is appropriate, and to act accordingly.
- Board members must be aware of their obligation to conform their behavior to standards of ethical conduct that warrant the trust of their constituents. Each official must find within his or her own conscience the touchstone by which to determine what conduct is appropriate.

CODE OF ETHICS

The purpose of this Code of Ethics is to establish guidelines for ethical standards of conduct for the Town Council and to help determine what conduct is appropriate in particular cases. It should not be considered a substitute for the law or for a board member's best judgment.

Section 1. Board members should obey all laws applicable to their official actions as members of the board. Board members should be guided by the spirit as well as the letter of the law in whatever they do.

At the same time, board members should feel free to assert policy positions and opinions without fear of reprisal from fellow board members or citizens. To declare that a board member is behaving unethically because one disagrees with that board member on a question of policy (and not because of the board member's behavior) is unfair, dishonest, irresponsible, and itself unethical.

Board members should endeavor to keep up to date, through the board's attorney and other sources, about new or ongoing legal or ethical issues they may face in their official positions. This educational function is in addition to the day-to-day legal advice the board may receive concerning specific situations that arise.

Board members should endeavor to keep up to date, through the board's attorney and other sources, about the most pertinent constitutional, statutory, and other legal requirements with which they must be familiar to meet their legal responsibilities.

Section 2. Board members should act with integrity and independence from improper influence as they exercise the duties of their offices. Characteristics and behaviors consistent with this standard include the following:

- Adhering firmly to a code of sound values
- Behaving consistently and with respect toward everyone with whom they interact
- Exhibiting trustworthiness
- Living as if they are on duty as elected officials regardless of where they are or what they doing
- Using their best independent judgment to pursue the common good as they see it, presenting their opinions to all in a reasonable, forthright, consistent manner
- Remaining incorruptible, self-governing, and unaffected by improper influence while at the same time being able to consider the opinions and ideas of others
- Disclosing contacts and information about issues that they receive outside of public meetings and refraining from seeking or receiving information about quasi-judicial matters outside of the quasi-judicial proceedings themselves
- Treating other board members and the public with respect and honoring the opinions of others even when the board members disagree with those opinions

- Not reaching conclusions on issues until all sides have been heard
- Showing respect for their offices and not behaving in ways that reflect badly on those offices
- Recognizing that they are part of a larger group and acting accordingly
- Recognizing that individual board members are not generally allowed to act on behalf of the board but may only do so if the board specifically authorizes it, and that the board must take official action as a body

Section 3.a. Board members should avoid impropriety in the exercise of their official duties. Their official actions should be above reproach. Although opinions may vary about what behavior is inappropriate, this board will consider impropriety in terms of whether a reasonable person who is aware of all of the relevant facts and circumstances surrounding the board member's action would conclude that the action was inappropriate.

Section 3.b. If a board member believes that his or her actions, while legal and ethical, may be misunderstood, the member should seek the advice of the board's attorney and should consider publicly disclosing the facts of the situation and the steps taken to resolve it (such as consulting with the attorney).

Section 4. Board members should faithfully perform the duties of their offices. They should act as the especially responsible citizens whom others can trust and respect. They should set a good example for others in the community, keeping in mind that trust and respect must continually be earned.

Board members should faithfully attend and prepare for meetings. They should carefully analyze all credible information properly submitted to them, mindful of the need not to engage in communications outside the meeting in quasi-judicial matters. They should demand full accountability from those over whom the board has authority.

Board members should be willing to bear their fair share of the board's workload. To the extent appropriate, they should be willing to put the board's interests ahead of their own.

Section 5. Board members should conduct the affairs of the board in an open and public manner. They should comply with all applicable laws governing open meetings and public records, recognizing that doing so is an important way to be worthy of the public's trust. They should remember when they meet that they are conducting the public's business. They should also remember that local government records belong to the public and not to board members or their employees. In order to ensure strict compliance with the laws concerning openness, board members should make clear that an environment of transparency and candor is to be maintained at all times in the governmental unit. They should prohibit unjustified delay in fulfilling public records requests. They should take deliberate steps to make certain that any closed sessions held by the board are lawfully conducted and that such sessions do not stray from the purposes for which they are called.

Censure Procedures. If a majority of the board has reason to believe that one of its members has violated a provision of this Code of Ethics, it may open an investigation into the matter to determine whether probable cause exists to initiate censure proceedings against the member. All information compiled, including the grounds for any finding of probable cause, shall be shared with the member when it is received. All information pertaining to the case shall be open to public inspection and copying pursuant to the North Carolina public records statutes. If upon investigation the board concludes that a violation of a criminal law may have occurred, it shall refer the matter to the local district attorney.

Should the board determine by a two-thirds majority that it wishes to proceed further with censure proceedings, it shall call for a quasi-judicial hearing, to be held at a regular meeting or at a special meeting convened for that purpose. Notice of the hearing stating its time, place, and purpose shall be given once a week for two successive calendar weeks in a newspaper having general circulation in the jurisdiction. The notice shall be published the first time not less than 10 days nor more than 25 days before the date fixed for the hearing. In computing such period, the day of publication is not to be included but the day of the hearing shall be included. Alternatively, the hearing shall be advertised on the jurisdiction's website for the same period of time, up to and including the date of the hearing. The notice shall state that a detailed list of the allegations against the member is available for public inspection and copying in the office of the clerk or secretary to the board.

The hearing shall be convened at the time and place specified. The hearing and any deliberations shall be conducted in open session in accordance with the North Carolina open meetings statutes.

The accused board member shall have the right to have counsel present, to present and cross-examine expert and other witnesses, and to offer evidence, including evidence of the bias of any other board member or the presiding officer. An audio recording of the proceedings shall be prepared. Any and all votes during the hearing shall be taken by the ayes and noes and recorded in the board's minutes.

Once the hearing is concluded, it shall be closed by vote of the board. The presiding officer shall next entertain a motion to adopt a nonbinding resolution censuring the member based on specified violations of the code of ethics. Any motion made must be an affirmative one in favor of adopting a nonbinding resolution of censure. If the motion or resolution does not state particular grounds for censure under the code of ethics, the presiding officer shall rule it out of order.

If a motion to adopt a nonbinding resolution of censure stating particular grounds under the code of ethics has been made, the board shall debate the motion. The accused board member and any other board members who have been removed from participation because of bias or self-interest may remain present, but shall not be allowed to participate in the debate or vote on the motion to adopt the resolution.

At the conclusion of the debate, the board shall vote on the resolution. If the motion to adopt the nonbinding resolution of censure is approved by a two-thirds vote of those present and voting, a quorum being present, the motion passes and the nonbinding resolution of censure is adopted.

The text of the nonbinding resolution of censure shall be made a part of the minutes of the board. Any recording of the board's proceedings shall be approved by the board as a permanent part of the minutes. The proceedings shall then be considered concluded, the board having done all it legally can with respect to the matter in question.

Larry Fontaine

Brad Lambert

Kay Ehlinger

David Ehmig

Tina Bailey

**Seven Devils Town Meetings
2018**

AGENDA ITEM 13)C.(i)

Public Safety Committee

1st Tuesday of Month @ 5:30pm

January 2, 2018	July 3, 2018
February 6, 2018	August 7, 2018
March 6, 2018	September 4, 2018
April 3, 2018	October 2, 2018
May 1, 2018	November 6, 2018
June 5, 2018	December 4, 2018

Town Council Regular Meeting

2nd Tuesday of Month @ 5:30pm

January 9, 2018	July 10, 2018
February 13, 2018	August 14, 2018
March 13, 2018	September 11, 2018
April 10, 2018	October 9, 2018
May 8, 2018	November 13, 2018
June 12, 2018	December 11, 2018

Recreation Commission

Thursday AFTER Town Council @ 9:00am

January 11, 2018	July 12, 2018
February 15, 2018	August 16, 2018
March 15, 2018	September 13, 2018
April 12, 2018	October 11, 2018
May 10, 2018	November 15, 2018
June 14, 2018	December 13, 2018

Public Works Committee

3rd Tuesday of Month @ 10:00am

January 16, 2018	July 17, 2018
February 20, 2018	August 21, 2018
March 20, 2018	September 18, 2018
April 17, 2018	October 16, 2018
May 15, 2018	November 20, 2018
June 19, 2018	December 18, 2018

Planning Board Committee

3rd Tuesday of Month @ 5:30pm

January 16, 2018	July 17, 2018
February 20, 2018	August 21, 2018
March 20, 2018	September 18, 2018
April 17, 2018	October 16, 2018
May 15, 2018	November 20, 2018
June 19, 2018	December 18, 2018

Tourism Development Authority

4th Tuesday of Month @ 9:00am

January 23, 2018	July 24, 2018
February 27, 2018	August 28, 2018
March 27, 2018	September 25, 2018
April 24, 2018	October 23, 2018
May 22, 2018	November 27, 2018
June 26, 2018	December 25, 2018

Board of Adjustment

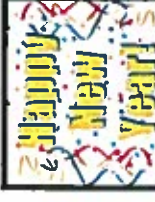
4th Tuesday of Month @ 5:30pm

January 23, 2018	July 24, 2018
February 27, 2018	August 28, 2018
March 27, 2018	September 25, 2018
April 24, 2018	October 23, 2018
May 22, 2018	November 27, 2018
June 26, 2018	December 25, 2018

HOLIDAYS

NEW YEAR'S DAY

Monday, January 1, 2018



MARTIN LUTHER KING, JR. DAY

Monday, January 15, 2018



EASTER

Friday, March 30, 2018



MEMORIAL DAY

Monday, May 28, 2018



JULY 4TH/INDEPENDENCE DAY

Wednesday, July 4, 2018



LABOR DAY

Monday, September 3, 2018



VETERAN'S DAY

Monday, November 12, 2018



THANKSGIVING

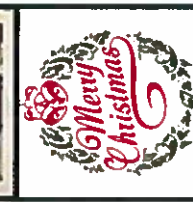
Thursday, November 22, 2018



Friday, November 23, 2018

CHRISTMAS

Monday, December 24, 2018



Tuesday, December 25, 2018

Wednesday, December 26, 2018

Activity Log Event Summary (Cumulative Totals)

SEVEN DEVILS PUBLIC SAFETY

(11/01/2017 - 11/30/2017)

Alarm Activation	2	Assist Administration	3
Assist another officer (Seven Devils)	1	Assist Maintenance Department	1
Assist Motorist	1	Assist Water Department	1
Assist Watuaga Sheriffs Office	1	Business Check	396
Business Closing	30	Citation	1
Complaint	1	Extra Patrol	82
Fire Department	1	Item(s) found	1
Maintenance of Vehicle	1	Medical	1
Motor Vehicle Accident	1	Open Door	1
Patrol	81		

Total Number Of Events: 607

SEVEN DEVILS FIRE DEPARTMENT

1356 Seven Devils Road, Seven Devils, N.C. 28604

(828) 963-5343 (828) 963-6760

Fax (828) 963-1129

Fire Chief Bobby Powell

November 2017

Fire Calls: 2
 Medical Calls: 3
 Training sessions: 5
 Total Man-hours: 121 Hrs.

We received \$26,665.62 from the NC state fire marshal office grant. With this grant we purchased, thermal cameras, rescue equipment, turnout gear, rain coats, training equipment and other firefighting equipment. This is a matching 50/50 grant.

On November 5th we responded to an injury at Otter Falls. She had hurt her knee at the falls. We used the RTV to transport her from the falls to her vehicle at the parking area. She was going to see a doctor in Charlotte. We had trained for an injury at Otter Falls in September. She sent us an email thanking us.

Chief Bobby,


Just wanted to say thank you again for the rescue today! I know I would have spent the night on the trail trying to get out a few inches at a time. I appreciate your efforts and am quite happy to have been your inaugural victim. Please send my heartfelt thanks to Tom and the rest of the gang.

We assisted with a controlled burn at Adams apple on November 18th; we burned a condemned condo building. We help with fire control and water supply. Great training!

2 Fire Calls: Assisted Foscoe with Structures fires.

3 Medical Calls: 1 fainting, 2 falls.

Thank You.



MONTHLY FINANCE REPORT
November 2017 - 41.66%

	Budget		Actual		%
	Total	Previous	November	YTD	
Section 1. General Fund					
Anticipated Revenues by Category					
Ad Valorem Taxes	816,126	190,165	236,177	426,342	52.24%
State Share Revenue	120,210	33,248	5,505	38,753	32.24%
ABC Distribution	86,000	31,500	21,500	53,000	61.63%
Powell Bill Allocation	30,000	14,654	0	14,654	48.85%
Permits and Fees	3,000	1,928	85	2,013	67.10%
Sales Tax	165,000	56,548	14,397	70,945	43.00%
Misc Revs, Govt Grants, Sale of Assets	81,246	51,960	240	52,200	64.25%
Capital Reserve Fund	102,964	0	0	0	0.00%
Occupancy Tax	105,000	45,760	14,070	59,830	56.98%
Total	1,509,546	425,763	291,974	717,737	47.55%
Authorized Expenditures by Department					
Governing Board	51,706	8,341	1,739	10,080	19.49%
Administrative	301,569	98,683	18,819	117,502	38.96%
Public Safety	467,154	148,380	66,570	214,950	46.01%
Fire Protection	143,791	54,321	9,805	64,126	44.60%
Planning	1,500	0	0	0	0.00%
Public Works	408,825	167,933	22,791	190,724	46.65%
Powell Bill	30,000	30,000	0	30,000	100.00%
Tourism Development Authority	105,000	45,760	14,070	59,830	56.98%
Total	1,509,545	553,418	133,794	687,212	45.52%

MONTHLY FINANCE REPORT
November 2017 - 41.66%

	Budget	Actual		%
	Total	Previous	November	
Section 2. Enterprise Fund				
Anticipated Revenues by Category				
Water Operating Revenues	244,200	83,000	20,098	103,098
Water Taps and Connections	4,000	2,000	0	2,000
Non Operating Revenues	3,627	1,908	0	1,908
Capital Reserve for Capital Outlay	55,262	0	0	0
Total	307,089	86,908	20,098	107,006
Authorized Expenditures by Department				
Water-Operating	107,373	43,676	7,202	50,878
Non Operating	148,716	10,491	2,622	13,113
Capital Outlay	51,000	34,180	12,682	46,862
Total	307,089	88,347	22,506	110,853
				36.10%