

TOWN OF SEVEN DEVILS  
TOWN COUNCIL BUDGET REVIEW FY21  
Tuesday, December 1, 2020  
10:00am

The Seven Devils Town Council held a Budget Review FY21 workshop. The format of this meeting being dual Electronic – Go To Meeting #978232213 and In-Person at Town Hall on Tuesday, December 1, 2020. Attendance In-Person included Mayor Larry Fontaine, Mayor Pro Tem Brad Lambert. Members Wayne Bonomo, Jeffrey Williams & Leigh Sasse attended remotely with visible video display. A quorum was met. Also, present In-Person were Town Manager Debbie Powers; the minutes were recorded by Town Clerk Hillary Gropp.

**ROLL CALL**

Each member of the Town Council stated their name and announced their presence for the Roll Call.

**CALL TO ORDER FROM RECESS OF NOVEMBER 10, 2020**

Mayor Pro Tem Lambert made a motion to call the meeting to order from recess at 10:00am. Member Williams seconded the motion. All members agreed.

Mayor Fontaine thanked Mayor Pro Tem Lambert for the idea of conducting a FY21 mid-year review.

**REVIEW SALES TAX REVENUE**

Manager Powers reviewed the calendar 2020 to date, and sales tax has exceeded expectations. A recap of previous years was reviewed. Future sales tax revenues are unknown due to Watauga distribution method.

**REVIEW OCCUPANCY TAX REVENUE**

Occupancy tax has exceeded budgeted revenues, and expectations are that the trend will continue.

**REVIEW ABC REVENUE**

Despite the recent closure of the ABC store due to Covid19, budgeted revenues are still on track. Expectations are that this will continue.

**BANK BALANCE/CASH POSITION**

Town Manager Powers provided a 4 year review of bank balances/cash position. Cash position has been higher each of the years.

**BAB LOAN**

Final payment on loan is scheduled for 12/16/2020.

**CAPITAL ASSETS REVIEW**

**A. Public Works**

**(i) Chipper**

Discussion occurred about replacing the chipper. Quote for replacement \$47,000+; Member Williams requested new quotes be obtained to compare with other options. Not approved.

**(ii) Well houses #2 & #4**

Approval to repair well houses #2 & #4; Quote of estimated costs of \$14,168.00 by 4 Forty Four.

**(iii) 2017 Kubota**

Discussion occurred about replacing the 2017 Kubota because of recent repair costs of \$6,540; Replace with John Deere equipment. Member Williams recommended continue Kubota. Not approved.

**(iv) Ford Vehicle**

Manager Powers provided updates about recent issues and recalls for Ford vehicles.

**B. Police**

**(i) 2021 Tahoe**

An unmarked vehicle for transport is being added to the police fleet; Estimated costs base =\$35,710 and outfitting = \$3,000. Total is already funded in CIP of the FY21 budget. Approval to proceed when available.

**C. Administration**

**(i) HVAC Unit**

Manager Powers reviewed repairs for New Town Hall since purchased in 2019. The oldest HVAC unit needs replacement. Members Bonomo & Sasse recommended approval. Costs to be determined.

**BOARD/COMMITTEE APPOINTMENTS/REAPPOINTMENTS**

Submitted Board/Committee Applications for terms beginning – January 2021

*Highlighted applicants are recommendations by Town Manager Powers for appointment/reappointment*

**Board of Adjustment has two (2) expiring terms**

**3 year term – Must be property owners or registered voters of the Town – UDO Article 2**

**Reappointment Applications**

Joan Streightiff

Barbara Hurlbrink

*\*Email Letter from John Wells – Current BOA Alternate*

**New Appointment Applications**

Bob Bridges

Robert Michaud

**Member Williams made a motion to approve BOA recommendations; Member Sasse seconded; All agreed.**

**Planning Board has four (4) expiring terms**

**2 year term – Must be property owners or registered voters of the Town; Knowledge/Experience with Planning Evaluation and/or Experience with Municipal Government – UDO Article 2**

**Reappointment Applications**

Jack Byrnes

Walt Hogan

Jim Jones

Frank Sell

**New Appointment Applications**

Bob Bridges

Robert Michaud

Mark Williams

*\*Alternate position is expiring and not for consideration, as it's not established per the Town's UDO*

**Member Williams made a motion to approve PB recommendations; Member Bonomo seconded; All agreed.**

**Public Works has one (1) expiring term**

**3 year term – Public Works Committee shall consist of five (5) voting members, who are full-time residents and two (2) voting members who are part-time residents. Max of two (2) Town Council members; Knowledge/Experience with Town's facilities & infrastructure – Resolution dated July 9, 2012**

**Reappointment Applications**

Mark Williams

**New Appointment Applications**

Robert Michaud – *Add a member*

**Member Sasse made a motion to approve PW recommendations; Member Williams seconded; All agreed.**

**Parks & Recreation Committee has two (2) expiring terms – 3 year term**

**Reappointment Applications**

Bob Bridges

**New Appointment Applications**

Mark Williams

**Member Williams made a motion to approve P&R recommendations; Member Sasse seconded; All agreed.**

**Tourism Development Authority (TDA) has two (2) expiring terms**

**2 year term – Members/Alternates must be individuals who are active in the promotion of travel & tourism in the Town – Resolution #2019-07**

**Reappointment Applications**

Richard Blonshine

Anne Fontaine

**New Appointment Applications**

Bob Bridges

Robert Michaud

Mark Williams

**Mayor Fontaine recused himself from the vote.**

**Member Bonomo made a motion to approve TDA recommendations; Member Williams seconded; All agreed.**

**DEBBIE'S FUN FACTS**

Town Manager provided some fun facts for real estate closings, county revaluations & NTH electric bills.

**RECESS**

Town Council took a Recess at 11:09am – 11:15am.

**CLOSED SESSION**

**PERSONNEL**

Mayor Fontaine made a motion to enter into Closed Session at 11:15am, pursuant to G.S. 143-318.11(a)(6) to discuss Personnel; Mayor Pro Tem Lambert seconded the motion. All agreed.

*General Account:*

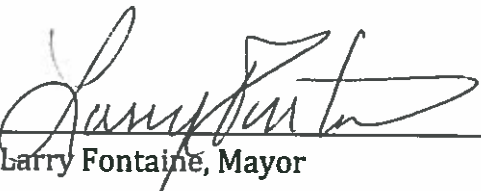
Town Council members present In-Person included: Mayor Fontaine, Mayor Pro Tem Lambert. Members Bonomo, Sasse & Williams participated remotely. Town Manager Powers was present and took minutes. Town Clerk Gropp was dismissed.

- 1) Employee Christmas bonus – Member Sasse made a motion to approve Employee Christmas bonuses; Member Williams seconded the motion. All members agreed.
- 2) Staff Performances – Discussion occurred – No action taken.
- 3) Promotions – Discussion occurred – No action taken.

Mayor Fontaine made a motion to leave Closed Session at 11:54am; Mayor Pro Tem Lambert seconded the motion. All members agreed.

**ADJOURN**

Member Bonomo made a motion to adjourn; Member Sasse seconded the motion. All members agreed. The meeting adjourned at 11:55am.

  
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Larry Fontaine, Mayor

  
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Hillary Gropp, Town Clerk

