

**Town of Seven Devils
Tourism Development Authority Meeting
March 26, 2019**

The Town of Seven Devils Tourism Development Authority met in regular session on Tuesday, March 26, 2019 at Town Hall. Chair Anne Fontaine, Member Tom Gidley, Town Manager Debbie Powers and Finance Officer Helga Sappington were present. Member Jack Duncan was absent.

Call to Order

Chair Anne Fontaine called the meeting to order at 9:10 am.

Adopt Agenda and Approve Minutes

Chair Anne Fontaine made a motion to adopt the agenda and to approve the minutes from the January 22, 2019 meeting. Member Tom Gidley seconded the motion. The motion passed unanimously.

Citizen Comments

Larry Fontaine and Brad and Kay Lambert were present. Kay Lambert thanked the TDA for supporting Safety Fest in 2019.

Old Business

- Town Manager Debbie Powers updated the TDA members on the remodel process of Town Hall. Member Tom Gidley made a motion to approve the additional renovation cost. Chair Anne Fontaine seconded the motion. The motion passed unanimously.
- Town Manager Debbie Powers presented a note of appreciation from the employees for the remodel of Town Hall.
- Town Manager Debbie Powers updated the TDA members on the Otter Falls parking lot extension.
- Town Manager Debbie Powers updated the TDA members on the Tennis and Pickle Ball court maintenance.

New Business

- Member Tom Gidley made a motion to purchase "Horn in the West" tickets for Safety Fest (\$500.00). Chair Anne Fontaine seconded the motion. The motion passed unanimously.
- The TDA members asked the Public Works Department to change the banners to spring.
- There was a discussion about the Arbor Day celebration. This year's seedlings will be White Dogwood. An apple tree will be planted at Brownlow Park.
- Town Manager Debbie Powers updated the TDA members on the 2019 Rack Cards.

- Member Tom Gidley made a motion to purchase to approve the FY2019 audit contract (\$2,900.00). Chair Anne Fontaine seconded the motion. The motion passed unanimously.
- There was a discussion about the funding of the Avery County Chamber (email approval was \$ 500.00).
- Member Tom Gidley made a motion to advertise in the Western North Carolina Magazine (1/4 Page \$275.00). Chair Anne Fontaine seconded the motion. The motion passed unanimously.

Email Approvals:

- Fencing for Otter Falls parking area (\$ 6,700.00)
- Kitchen Cabinets for Town Hall (\$ 4,541.00)
- Avery County Chamber support (\$500.00)
- Art Guild (\$750.00)

Financial Statement

- Member Tom Gidley made a motion to approve the financial statements. Chair Anne Fontaine seconded the motion and it was agreed upon unanimously.

Board Comments

- none
- **Adjourn**
At 9.35 am, Member Tom Gidley made a motion to adjourn. Chair Anne Fontaine seconded the motion and it was agreed upon unanimously.