

**Town of Seven Devils
Tourism Development Authority Meeting
May 23, 2017**

The Town of Seven Devils Tourism Development Authority met in regular session on Tuesday, May 23, 2017 at Town Hall. Chair Anne Fontaine, Member Tom Gidley, Town Manager Debbie Powers and Finance Officer Helga Sappington were present. Member Jack Duncan was present by conference call.

Call to Order

Chair Anne Fontaine called the meeting to order at 9:00 am.

Adopt Agenda

Member Jack Duncan made a motion to adopt the agenda. Member Tom Gidley seconded the motion. The motion passed unanimously.

Approve Minutes

Member Jack Duncan made a motion to approve the minutes of April 25, 2017. Member Tom Gidley seconded the motion. The motion passed unanimously.

Citizen Comments

Brad Lambert and Larry Fontaine were present.

Old Business

- Town Manager Debbie Powers informed the TDA members that the outdoor furniture for Town Hall was ordered.
- Town Manager Debbie Powers presented the rack cards for The Hawk (250 cards for \$ 120.00). The TDA members asked to order 1000 more rack cards for distribution.
- Town Manager Debbie Powers informed the TDA members that the movie and rental equipment for the movie night have been ordered. Chair Anne Fontaine suggested gathering information about cost for purchasing such equipment.

New Business

- Member Jack Duncan made a motion to approve the following expenditures:
Johnson Brothers/ Music on the Lawn (\$750.00)
Movie Night/ Boone Rentals (\$500.00)
Amantha Mill/ Music on the Lawn (\$700.00).
Member Tom Gidley seconded the motion and it was agreed upon unanimously.
- Chair Anne Fontaine made a motion to approve advertising in the Lees Mc-Rae Summer Theatre playbill (\$210.00). Member Tom Gidley seconded the motion and it was agreed upon unanimously.

- Town Manager Debbie Powers presented several Christmas display options to the TDA members. It was decided that Town Manager Debbie Powers and Chair Anne Fontaine will narrow down the choices and present them at the next meeting.
- Town Manager Debbie Powers updated the TDA members on the status of the RTP Grant.
- Member Tom Gidley made a motion to approve the cost for the Property and Liability Insurance Renewal for the TDA (\$ 1244.00). Member Jack Duncan seconded the motion and it was agreed upon unanimously.
- The TDA members agreed to advertise with the High Country Visitors Guide in the Summer 2017 issue (\$700.00) and the Fall 2017 issue (\$550.00). Town Manager Debbie Powers will call to see if it is possible to advertise in the Summer 2017 issue since the deadline for advertisement has already passed.

Financial Statement

- Member Tom Gidley made a motion to approve the April 2017 financial statements. Member Jack Duncan seconded the motion and it was agreed upon unanimously.

Board Comments

- none

Adjourn

At 9:45 am, Chair Anne Fontaine made a motion to adjourn. Member Tom Gidley seconded the motion and it was agreed upon unanimously.